



Friday, October 20, 2023

Addendum #1

CASWELL CENTER
BOILER INSTALLATION AT KENDALL & JOHNSON HALL
SCO ID #: 22-25054-01A Code: 42140 Item: 4S10 | Sigma Project # 22057

This addendum shall become a part of plans and specifications. The contractor shall acknowledge receipt of this addendum in the bid proposal.

ITEM 1 – PRE-BID MEETING MINUTES

- a) Pre-Bid Meeting Minutes and Attendees list are attached.

End of Addendum

Attachments:

Pre-Bid Meeting Minutes

Current Plan Holders List

Pre Bid Meeting Minutes

Project #:	22057	Today's date:	10/17/2023
Project Name:	CASWELL CENTER BOILER INSTALLATION AT KENDALL & JOHNSON HALL SCO # 22-25054-01A CODE # 42140 ITEM # 4S10		
Location:	Caswell Center – Engineering Office	Meeting Date:	10/17/2023
Topic(s):	Pre-Bid Meeting		
Distribution:	Attendees and All Bidders		
Agenda:	Pre-Bid Meeting		

1. Introductions
2. Project Description/Scope of work
 - The scope of this project is to completely remove the existing steam serving the heating system and domestic water system in the Kendall and Johnson Hall. New exterior gas fired boilers, pumps and accessories will be installed to provide heating hot water to the facility. Along with a heat exchanger to serve the domestic hot water. The existing AHU's serving Kendall and Johnson will have the existing steam coil and accessories will be removed and new hot water coils and accessories will be provided and installed. The project shall be completed with very limited down time of the systems and closely coordinated with Caswell Center staff and Sigma.
3. Review of plans
4. Review of Alternates
 - Alternate 1: Metal roof/ canopy structure at each building as indicated in the following plan sheets: A112, A113, A201, A301, A501, S100, S101, S102.
5. No unit prices or allowances
6. Time of Completion: 365 consecutive calendar days
7. Hours of work:
 - Work Hours shall be normal working hours (7am-5pm). Final work hours will be set between the Owner, Contractor and Designer at the beginning of each phase. There will be the need for required and coordinate off hours work.



Pre Bid Meeting Minutes

8. Last day for questions – Sigma Engineered Solutions will take questions up to Monday October 30, 2023 at 12:00 pm. Final addendum will be posted no later than October 31, 2023 at 5:00pm. No further questions will be received after that time.
9. Questions and Answers - All questions will be answered in addenda. Sigma noted that verbal answers had no bearing and that the contractors should only follow written instruction given by the Designer.
10. All questions shall be by e-mail to Victor Bird at vbird@sigmaes.com
11. Sealed proposals will be received by the DHHS-Property & Construction in Raleigh, NC, at DHHS Property & Construction Office, Dorothea Dix Campus, Ashby Building (2104 Umstead Drive, Raleigh, NC 27603, up to 2:00 pm Tuesday November 7, 2023 and immediately thereafter publicly opened and read. The contractor is reminded bids should be provided in sealed envelopes and must be properly executed. Bids not properly executed may be rejected.
12. Minority Business requirements: See the guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts. 10% participation is the goal.
13. MBE affidavits: Two of the three forms behind the bid form must be submitted with the bids; bids without MBE forms will be discarded; submit the Identification of Minority Business Participation form and Affidavits A with the bids (Affidavit C or D is submitted within 72 hours by the apparent low bidder)
14. Contractor walk through.

END OF MEETING MINUTES

Attachments:

Pre-Bid Meeting Attendees List



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Planholders Log

22057 - Caswell Center – Boiler Installation at Kendall Hall and Johnson Hall

SCO # 22-25054-01A

Pre-Bid Meeting:

Tues. October 17, 2023 @ 10:00 am

Bid Date:

Tues. November 7, 2023 @ 2:00 pm

Company Name	Contact Person	Phone	Email
Hockaday Mechanical Corp.	Ben Hockaday	919-277-0485	ben@hmcpr.com
Boiler Masters Inc.	Marlin	336-669-4988	boilermasters1@aol.com
Bolton Construction & Service LLC		919-861-1500	constructionaa@boltonrdu.com
Central HCAC of Kinston Inc	John Grice	252-560-0400	jgrice@chacmail.com
Comfort Systems USA (Midatlantic), LLC	Mark Glasscock Joe Bowman	434-572-6986	mark.glasscock@comfortsystemsusa.com joe.bowman@comfortsystemsusa.com
Dail Mechanical	AJ Johnson George Dail	919-500-1726	ajjohnson@dailmechanical.com georgedail@dailmechanical.com
Superior Mechanical Services, Inc.	David Almond	336-339-6296	dalmond@superiormechserv.com
Mechanical Maintenance Inc	Valarie Webb	(336) 676-7133	valarie.mmi@gmail.com
Mid-Atlantic Infrastructure Systems Inc.	Casey A Booth	336-413-8423	cbooth@mis-usa.net
Muter Construction	Griffin Williford	919-404-8330	gwilliford@muterconstruction.com
Watco	Eric Truelove		ESTruelove@watcocorp.com