



Roy Cooper, Governor

Todd Ishee, Secretary

Job Order No. 4455

Contract No. C11710

Lincoln CC- Replace Main Water Line Pre-Bid Meeting Minutes

Project: 464 Roper Dr, Lincolnton, NC 28092
State Project ID Number: 23-27159-01A
DAC Central Engineering Job Order # 4455

C11710 - Addendum No. 01

A. Additional Project Information:

This addendum is being issued to publish the meeting minutes from the pre-bid conference held 06/12/2024. Any additional request for information will need to be received in writing no later than 7 days prior to the bid opening to allow sufficient time for a response to be submitted to all invested parties. ***This addendum is hereby made part of the bid documents and will be binding under the contractual agreement entered into between the bidder and the North Carolina Department of Adult Correction, Central Engineering.***

Attachment: Pre-bid meeting agenda and minutes. Revised Allowance and Unit Cost sections of the bid package

Job Order No. 4455

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B. Questions and Comments:

<u>Questions / Comments:</u>	<u>Answers / Clarifications:</u>
Allowance and Unit prices are to be updated in the bid package.	Updated Bid package sections have been included in this addendum reflecting the change in the allowances and unit prices.



N. C. DEPARTMENT OF ADULT CORRECTION
CENTRAL ENGINEERING
4216 MSC, 2020 YONKERS ROAD
RALEIGH, NC 27699-4216
PHONE: 919-716-3400 FAX: 919-716-3978

DATE: 6/12/2024 10:30pm
DPS CE Job Order # 4443
State Project ID No. SCO # 23-27159-01A

Project Name

Location

MEETING

NAME

FIRM

PHONE NO.

EMAIL

Lincoln CC- Replace Main Water Line

464 Roper Dr, Lincoln, NC 28092

Pre-Bid Meeting

Sign-In List

Brian Frazier	WRM	828-413-1978	brian.frazier@dac.nc.gov
EDDIE GREENE	WRM	828-250-9495	eddie.greene@dac.nc.gov
SHANE WILLIS	Willis Contracting	980-722-6220	Shane.Willis@ATT.NET
Todd Elnore	City of Lincoln	980-341-7930	ToddElnore@lincolntonc.org
Jason Willis	NC DOT	980.552.4200	jwillis@ncdot.gov
Michael Gachard	CE-DAC	919 324 1241	Michael.Gachard@DAC.NC.GOV
SAKE MDESTON	LES Group	413-531-8324	Imadeston@les-group.net
Misty Garfais	LCC	704-740-2857	misty.garfais@lcc.nc.gov



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Lincoln CC- Replace Main Water Line Pre-Bid Meeting Minutes

Project: 464 Roper Dr, Lincolnton, NC 28092
State Project ID Number: 23-27159-01A
DAC Central Engineering Job Order # 4455

Date: 06-12-2024 | Location: Lincoln Building - 464 Roper Dr, Lincolnton, NC 28092 | Time 10:30pm

Attendees
See attached Sign In sheet

Item #	Issue	Action/Notes
061224-001	Introduction	<ul style="list-style-type: none"> All parties introduced
061224-002	Scope of work	<ul style="list-style-type: none"> Jake Modestow described the scope of work. Scope includes approximately 800 LF of water main to be installed from the existing water main located on Roper Drive that was completed as part of a 2018 project for the City of Lincolnton. Two connections need to be made including new service to NCDOT facilities and NCDAC facilities.
061224-003	Bid opening	<ul style="list-style-type: none"> Date: 06/27/24 Time: Opening at 2:00PM Location: NCDAC Central Engineering, Door #4, 2020 Yonkers Road, Raleigh, North Carolina 27604 Bid Delivery: CAP Conference Room, door #4, NCDPS Central Engineering, 2020 Yonkers Rd, Raleigh, NC (hand delivered); or 4216 Mail Service Center, Raleigh, NC 27699-4216 (mailing address). If mailed, bidders are responsible to check if their bids reached to Mark Overby (919-324-1297) before bid opening time.
061224-004	Questions during bid	<ul style="list-style-type: none"> Bidders can submit their questions in writing to Jake Modestow (jmodestow@ces-group.net) and Cc Michael Gashaw (michael.gashaw@dac.nc.gov), and Mark Overby (mark.overby@dac.nc.gov) Question deadline is 06/17/2024, 5:00pm
061224-005	Addenda	<ul style="list-style-type: none"> Addendum 01 to be issued by 06/20/2024. Acknowledge receipt on Bid Form
061224-006	Schedule	<ul style="list-style-type: none"> Contract project duration is (90) consecutive calendar days from Notice to Proceed Date.
061224-007	Logistic	<ul style="list-style-type: none"> Laydown area: Can be coordinated with facility. Existing Utility & Temporary Utility: Contractor can use power and water for free. Temporary Toilet Facilities: Contractor responsible to bring Porta Johns Road Closures: Contractor responsible for traffic control measures Conflicts: Contractor to coordinate if existing conditions do not match plans.
061224-008	Coordination	<ul style="list-style-type: none"> City of Lincolnton Lincoln CC NCDOT

Item #	Issue	Action/Notes
061224-009	Security	<ul style="list-style-type: none"> ▪ WORK HOURS - 7am – 5:30pm Monday to Friday ▪ CELLPHONE – it is permitted outside of secured area. Not permitted to take in to secured area except for one Forman. ▪ PREA CLASS – Not required. ▪ HAZARDOUS TOOLS – need to be inventoried if work is inside secured area. ▪ TOOLBOX - All tools need to be kept in toolbox. ▪ EQUIPMENT– Equipment needs to be turned off and key removed.
061224-010	Required Bid Submittals	Bids to include: <ul style="list-style-type: none"> ▪ Form of Proposal ▪ Bid Bond ▪ MBE- Must be filled out regardless of participation
061224-011	P&P Bond & Insurance Req.	<ul style="list-style-type: none"> ▪ Refer to Project Manual. Performance and Payment Bonds are not required
061224-012	Coordination	<ul style="list-style-type: none"> ▪ INSURANCE REQUIREMENT
061224-013	Site Walk-through	<ul style="list-style-type: none"> ▪ A site walk-through held with all attendees after the meeting. ▪ Location of service line identified on-site including connection locations and potential conflicts

The above summary is provided as a service to facilitate communication and understanding of the referenced meeting; we therefore welcome additional clarification should it be necessary. The foregoing conveys my understanding of items discussed and decisions reached during this meeting. We request any changes, additions or deletions be brought to our attention as soon as possible but no later than 7 days from date of issuance for the minutes to be corrected and reissued. In the absence of any corrections, we assume the minutes to be correct and the final draft. Please contact the writer with questions or revisions.

Michael Gashaw, PE
Manager of Project Management
DAC-Central Engineering
End of Minutes

SECTION 01 2200 - UNIT PRICES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Requirements:
 - 1. Section 01 2100 "Allowances" for procedures for using unit prices to adjust quantity allowances.

1.2 DEFINITIONS

- A. Unit price is an amount incorporated into the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.3 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- B. Measurement and Payment: See individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

- A. N/A

END OF SECTION 01 2200

SECTION 01 2100 - ALLOWANCES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include the following:
 - 1. Unit-cost allowances (for brick masonry only).
 - 2. Quantity allowances.
- C. Related Requirements:
 - 1. Section 01 2200 "Unit Prices" for procedures for using unit prices, including adjustment of quantity allowances when applicable.

1.2 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

1.3 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.4 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 UNIT-COST ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.6 QUANTITY ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials as selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.7 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.
 - 3. Submit substantiation of a change in scope of Work, if any, claimed in Change Orders related to unit-cost allowances.
 - 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 - 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.
 - 2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

A. N/A

END OF SECTION 01 2100