



City of Raleigh

Request for Proposals #: 274-ES-FO-FY25-OnCallFlooring

Title: On-Call Service Agreement: Flooring

***NEW* Proposal Due Date and Time:** Friday, October 11, 2024, by
4:00pm EST

ADDENDUM NO. 1

Issue Date: September 27, 2024

Issuing Department: Engineering Services
Direct all inquiries concerning this RFP to:

Darby Atkins
Maintenance and Operations Supervisor
Email: Darby.Atkins@raleighnc.gov

City of Raleigh
Addendum NO. 1 to RFP 274-ES-FO-FY25-OnCallFlooring

Issue Date: September 27, 2024

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

Item 1.1: Clarifications, Changes, and Additions:

- **Changes**
 1. Project bid due date has been changed to **Friday, October 11th, 2024 by 4:00pm**

Item 1.2: Questions and Answers:

1. Can 2 products be priced in each subcategory on the Fee Schedule?
Yes, please be sure to clearly identify on your proposal.
2. How will price increases from the manufacture be handled or should pricing be based on them holding pricing for 3 years?
Prices submitted in this proposal should be based upon today's cost of material.
3. Appendix 1 – Page 14. Could you clarify what the dollar amount is representing?
Appendix 1 is to reference an overall total not to exceed cost of projects that could feasibly be completed within the time frame of the On-Call Service Agreement.
4. Section 2.1 Tab 6 Please Clarify. Labor is not typically priced based on hourly rates. It is piece work.
The labor rates are to establish a baseline cost variance for regular business hours, after hours, and City recognized Holidays. Project schedules will vary based upon City of Raleigh availability and location driving the need for this price delineation.
5. How will we know if you have received the Reference Questionnaire forms from the references?
Please reference Page 16 of the solicitation. Each company submitting a proposal is directed to check with the identified city of Raleigh point of contact for confirmation of receipt for references. If the City has not received the reference, companies submitting proposals may wish to contact their references to confirm the questionnaire instructions were received and sent back to the City of Raleigh.

Darby Atkins
Maintenance and Operations Supervisor

Sign below and return this addendum with your proposal.



Proposer Name & Company: _____ **Date:** _____

Signature: _____ **Title:** _____