

# **STATE OF NORTH CAROLINA**

**Craven Community College**

**Request for Proposal #: 92-26-006**

**College-wide Security Camera Upgrade**

**Date Issued: April 16, 2026**

**Proposal Opening Date: May 18, 2026**

**At 2:00 PM ET**

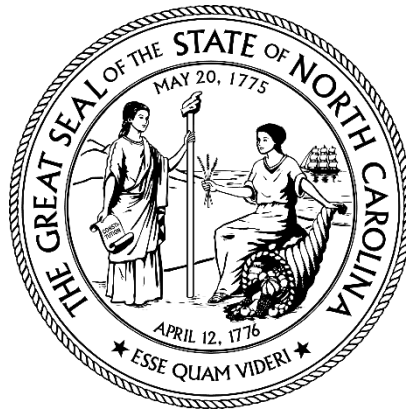
**Direct all inquiries concerning this RFP to:**

**Todd Murphrey**

**Purchasing & Fixed Assets Coordinator**

**Email: [murphret@cravencc.edu](mailto:murphret@cravencc.edu)**

**Phone: 252-638-7263**



## STATE OF NORTH CAROLINA

### Request for Proposal #

**92-26-006**

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For internal State agency processing, including tabulation of proposals, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your proposal.  
Failure to do so may subject your proposal to rejection.**

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Vendor Name

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Vendor eVP#

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered Vendor in good standing. You must enter the Vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a Vendor number, register at <https://evp.nc.gov/Sign>

*Sealed, mailed responses ONLY will be accepted for this solicitation.*

**STATE OF NORTH CAROLINA  
CRAVEN COMMUNITY COLLEGE**

<b>Refer <u>ALL</u> Inquiries regarding this RFP to:</b> Todd Murphrey Purchasing & Fixed Assets Coordinator <a href="mailto:murphret@cravencc.edu">murphret@cravencc.edu</a> 252-638-7263	<b>Request for Proposal # 92-26-006</b>
	<b>Proposals will be publicly opened: May 18, 2026</b>
<b>Using Agency: Craven Community College</b>	<b>Commodity No. and Description: 461716 Surveillance and detection equipment</b>
<b>Requisition No.: N/A</b>	

**EXECUTION**

In compliance with this Request for Proposal (RFP), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this proposal, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this proposal is submitted competitively and without collusion (G.S. 143-54),
- that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this proposal, the undersigned certifies to the best of Vendor’s knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-Contractors for any Contract awarded as a result of this RFP, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public Contract; or awarding or administering public Contracts; or inspecting or supervising delivery of the public Contract of any gift from anyone with a Contract with the State, or from any person seeking to do business with the State. By execution of this response to the RFP, the undersigned certifies, for Vendor’s entire organization and its employees or agents, that Vendor are not aware that any such gift has been offered, accepted, or promised by any employees or agents of Vendor’s organization.

By executing this proposal, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS incorporated herein**. These documents can be accessed from the ATTACHMENTS page within this document.

**Failure to execute/sign proposal prior to submittal may render proposal invalid and it MAY BE REJECTED. Late proposals cannot be accepted.**

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		

Proposal Number: 92-26-006

Vendor: \_\_\_\_\_

VENDOR'S AUTHORIZED SIGNATURE:	DATE:	E-MAIL:
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**VALIDITY PERIOD**

Offer shall be valid for at least sixty (60) days from date of bid opening, unless otherwise stated here: \_\_\_\_\_ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this RFP.

**ACCEPTANCE OF PROPOSAL**

If your proposal is accepted, all provisions of this RFP, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

<p><b>FOR STATE USE ONLY:</b> Offer accepted and Contract awarded this ____ day of _____, 20____, as indicated on the attached certification, by _____</p> <p style="text-align: center;"><b>(Authorized Representative of Craven Community College)</b></p>
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## 1.0 PURPOSE AND BACKGROUND

Craven Community College seeks to upgrade their security cameras on the New Bern campus, Volt Center and Havelock campus to provide better safety for employees and students. All old hardware and software will be replaced to reflect up to date software and cameras.

**All equipment must have a useful life of at least 10 years; and/or come with a warranty contract that provides full replacement of camera hardware/software when required for a 10 year period. \***

The intent of this solicitation is to award an Agency Contract.

## 2.0 GENERAL INFORMATION

### 2.1 REQUEST FOR PROPOSAL DOCUMENT

The RFP is comprised of the base RFP document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

### 2.2 E-PROCUREMENT FEE

**ATTENTION: The E-Procurement fee may apply to this solicitation. See paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.**

General information on the E-Procurement Services can be found at: <http://eprocmnt.nc.gov/>.

### 2.3 NOTICE TO VENDORS REGARDING RFP TERMS AND CONDITIONS

It shall be the Vendor’s responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this RFP and comply with all requirements and specifications herein. Vendors also are responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this RFP.

If Vendors have questions or issues regarding any component within this RFP, those must be submitted as questions in accordance with the instructions in the PROPOSAL QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an RFP addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor’s proposal. This applies to any language appearing in or attached to the document as part of the Vendor’s proposal that purports to vary any terms and conditions or Vendors’ instructions herein or to render the proposal non-binding or subject to further negotiation. Vendor’s proposal shall constitute a firm offer that shall be held open for the period required herein (“Validity Period” above).

**The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this RFP Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon through negotiation and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor’s proposal as nonresponsive.**

### 2.4 RFP SCHEDULE

The table below shows the *intended* schedule for this RFP. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue RFP	State	April 16, 2026

Hold Pre-Proposal Conference/Site Visit	College	April 22, 2026 at 2:00 pm in the Bosch Advanced Manufacturing Center room 102 on the New Bern campus
Submit Written Questions	Vendor	April 27, 2026 by 4:00 PM
Provide Responses to Questions	College	April 28, 2026 by 5:00 PM
Submit Proposals	Vendor	May 18, 2026 at 2:00 pm
Contract Award	State	TBD

**2.5 Urged and Cautioned Site Visit and Pre-Proposal Conference**

Date: Wednesday April 22, 2026  
 Time: 2:00 PM Eastern Time  
 Location: 800 College Ct.  
 Bosch Advanced Manufacturing Center, Room 102  
 New Bern, NC 28562  
 Contact #: 252-638-7263

**Instructions:** Vendor representatives are URGED and CAUTIONED to attend the site visit and pre-proposal conference and apprise themselves of the conditions and requirements which will affect the performance of the work called for by this RFP. A non-mandatory site visit and pre-proposal conference is scheduled for this RFP. Submission of a proposal shall constitute sufficient evidence of Vendor’s compliance and no allowance will be made for unreported conditions which a prudent Vendor would recognize as affecting the performance of the work called for in this RFP. The college will also accommodate 4-hour site visits afterwards for Contractors who wish to apprise themselves of the conditions and requirements. Demonstrations will be entertained and should not exceed 2 hours.

Vendor is cautioned that any information released to attendees during the site visit and pre-proposal conference, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this RFP, must be confirmed by written addendum before it can be considered as a part of this RFP and any resulting contract.

**2.6 PROPOSAL QUESTIONS**

Upon review of the RFP documents, Vendors may have questions to clarify or interpret the RFP in order to submit the best proposal possible. To accommodate the Proposal Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the RFP SCHEDULE Section above, unless modified by Addendum.

Written questions shall be e-mailed to [murphret@cravencc.edu](mailto:murphret@cravencc.edu) by the date and time specified above. Vendors will enter “RFP #:92-26-006 Questions” as the subject for the email. Question submittals will include a reference to the applicable RFP section and be submitted in a format shown below:

Reference	Vendor Question
RFP Section, Page Number	Vendor question ...?

Questions received prior to the submission deadline date, the State’s response, and any additional terms deemed necessary by the State will be posted in the form of an addendum to *the electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, and shall become an Addendum to this RFP. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this RFP, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in an Addendum to this RFP.

### 2.7 PROPOSAL SUBMITTAL

**IMPORTANT NOTE: This is an absolute requirement.** Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its proposal has been received as described in this RFP by the specified time and date of opening. The date and time of receipt will be marked on each proposal when received. Any proposal or portion thereof received after the proposal submission deadline will be rejected.

#### By Mail

Mailing address for delivery of proposal via US Postal Service	Office Address of delivery by any other method (special delivery, overnight, or any other carrier).
PROPOSAL NUMBER: 92-26-006 Craven Community College Attn: Todd Murphrey Brock Bldg. Room 221A 800 College Ct. New Bern, NC 28562	PROPOSAL NUMBER: 92-26-006 Craven Community College Attn: Todd Murphrey Brock Bldg. Room 221A 800 College Ct. New Bern, NC 28562

**CAUTION:** For proposals submitted via U.S. mail, please note that the U.S. Postal Service generally does not deliver mail to a specified street address but to the State’s Mail Service Center. Vendors are cautioned that proposals sent via U.S. Mail, including Express Mail, may not be delivered by the Mail Service Center to the agency’s purchasing office on the due date in time to meet the proposal deadline. All Vendors are urged to take the possibility of delay into account when submitting proposals by U.S. Postal Service, courier, or other delivery service. **Attempts to submit a proposal via facsimile (FAX) machine, telephone, or email in response to this RFP shall NOT be accepted.**

- a) Submit a **signed, original executed** proposal response.
- b) Submit your proposal in a sealed package. Clearly mark each package with: (1) Vendor name; (2) the RFP number; and (3) the due date. Address the package(s) for delivery as shown in the table above. If Vendor is submitting more than one (1) proposal, each proposal shall be submitted in separate sealed envelopes and marked accordingly. For delivery purposes, separate sealed envelopes from a single Vendor may be included in the same outer package. Proposals are subject to rejection unless submitted with the information above included on the outside of the sealed proposal package.
- c) If confidential and proprietary information is included in the proposal, also submit one (1) signed, REDACTED copy of the proposal. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the proposal with its proposal submission, the College may release an unredacted version if a record request is received.

Failure to submit a proposal in strict accordance with these instructions shall constitute sufficient cause to reject a Vendor’s proposal(s). Vendors are strongly encouraged to allow sufficient time to upload proposals.

Critical updated information may be included in Addenda to this RFP. It is important that all Vendors responding on this RFP periodically check the State’s eVP website for any Addenda that may be issued prior to the proposal opening date. All Vendors shall be deemed to have read and understood all information in this RFP and all Addenda thereto.

**2.8 PROPOSAL CONTENTS**

Vendors shall populate all attachments of this RFP that require the Vendor to provide information and include an authorized signature where requested. Failure to provide all required items, or Vendor’s submission of incomplete items, may result in the State rejecting Vendor’s proposal, in the State’s sole discretion.

Vendor RFP responses shall include the following items and attachments, which shall be arranged in the following order:

- a) Cover Letter, which must contain the following: (i) a statement that confirms that the Vendor has read the RFP in its entirety, including all links, and all Addenda released in conjunction with the RFP, (ii) a statement that the Vendor agrees to perform in accordance with the scope of work, requirements, and specifications contained herein; and (iii) Vendor’s agreement to comply with all instructions, terms and conditions, and attachments.
- b) Title Page: Include the company name, address, phone number and authorized representative along with the Proposal Number.
- c) Completed and signed version of EXECUTION PAGES, along with the body of the RFP.
- d) Signed receipt pages of any addenda released in conjunction with this RFP, if required to be returned.
- e) Vendor’s Proposal addressing all Specifications of this RFP. *[Indicate relative section references as a guide to responding to sections requiring additional responses outside of the solicitation document. If not required, delete.]*
- f) Completed version of ATTACHMENT A: PRICING
- g) Completed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- h) Completed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- i) Completed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- j) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION
- k) Completed and signed version of ATTACHMENT H: VENDOR REQUEST FOR EO50 PRICE-MATCHING, if applicable

**2.9 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS**

Relevant definitions for this RFP are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found below which are incorporated herein by this reference.

**3.0 METHOD OF AWARD AND PROPOSAL EVALUATION PROCESS**

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**3.1 METHOD OF AWARD**

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State’s best interest. All qualified proposals will be evaluated, and awards will be made to the Vendor(s) meeting the specific RFP Specifications and achieving the highest and best final evaluation, based on the criteria described below.

While the intent of this RFP is to award a Contract(s) to a single Vendor for all line items, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items or to cancel this RFP in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

If a Vendor selected for award is determined by the State to be a non-resident of North Carolina, all responsive proposals will be reviewed to determine if any of them were submitted by a North Carolina resident Vendor who requested an opportunity to match the price of the winning proposal, pursuant to Executive Order #50 and G.S. 143-59 (for more information, please refer to ATTACHMENT H: VENDOR REQUEST FOR EXECUTIVE ORDER #50 PRICE MATCHING. If such proposals(s) are identified,

the State will then determine whether any such proposal falls within the price-match range, and, if so, make a Contract award in accordance with the process that implements G.S. 143-59 and Executive Order #50.

The State reserves the right to waive any minor informality or technicality in proposals received.

### **3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION**

While this RFP is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29 of the Instructions To Vendors entitled COMMUNICATIONS BY VENDORS.

Each Vendor submitting a proposal to this RFP, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's proposal or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this RFP or inquiries directed to the procurement lead named in this RFP regarding requirements of the RFP (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

### **3.3 PROPOSAL EVALUATION PROCESS**

Only responsive submissions will be evaluated.

#### **The State will conduct a One-Step evaluation of Proposals:**

Proposals will be received according to the method stated in the Proposal Submittal Section above.

All proposals must be received by the issuing agency not later than the date and time specified in the RFP SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the RFP SCHEDULE Section above, unless modified by Addendum, the proposal from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids are authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. If negotiation is anticipated, cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the proposal. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all proposals should be complete and reflect the most favorable terms available from the Vendor.

Upon completion of the evaluation process, the State will make award(s) based on the evaluation and post the award(s) to the electronic Vendor Portal (eVP), <https://evp.nc.gov>, under the RFP number for this solicitation. Award of a Contract to one Vendor does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

### 3.4 EVALUATION CRITERIA

In addition to the general criteria in G.S. 143-52 which may or may not be relevant to this RFP, all qualified proposals will be evaluated, and award made based on considering the following criteria, to result in an award most advantageous to Craven Community College:

**BEST VALUE:** "Best Value" procurement methods are authorized by N.C.G.S. §§143-135.9 and 143B-1350(h). The award decision is made based on multiple factors, including: total cost of ownership, meaning the cost of acquiring, operating, maintaining, and supporting a product or service over its projected lifetime; the evaluated technical merit of the Vendor's offer; the Vendor's past performance; and the evaluated probability of performing the specifications stated in the solicitation on time, with high quality, and in a manner that accomplishes the stated business objectives and maintains industry standards compliance. The intent of "Best Value" procurement is to enable Vendors to offer and the Agency to select the most appropriate solution to meet the business objectives defined in the solicitation and to keep all parties focused on the desired outcome of a procurement.

**EVALUATION METHOD:** Narrative and by consensus of the evaluating committee, explaining the strengths and weaknesses of each proposal and why the recommended awardee(s) provide the best value to the College.

All qualified proposals will be evaluated, and award made based on considering the following criteria listed in descending order of importance, to result in an award most advantageous to the State:

1. Equipment Offered
2. Pricing
3. Vendor Experience (including references)

### 3.5 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this RFP, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture
- g) Particular risk factors such as the security of the State's information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

### 3.6 INTERPRETATION OF TERMS AND PHRASES

This RFP serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as “shall,” “must,” and “requirements” are intended to create enforceable contract conditions. In determining whether proposals should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State’s needs as described in the RFP. Except as specifically stated in the RFP, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a proposal in its entirety.

## 4.0 REQUIREMENTS

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This Section lists the requirements related to this RFP. By submitting a proposal, the Vendor agrees to meet all stated requirements in this Section, as well as any other specifications, requirements, and terms and conditions stated in this RFP. If a Vendor is unclear about a requirement or specification or believes a change in a requirement would allow for the State to receive a better proposal, the Vendor is encouraged to submit these items in the form of a question during the question-and-answer period in accordance with the Proposal Questions Section above.

**This project is subject to State Construction rules and will be treated as a state construction project. Contractor must have a user role in SCO’s Interscope system to process and approve all required documentation with Owner.**

**Inspection and certification of compliance by local authorities may be necessary if an architect or engineer was not employed on the project, or if the plans and specifications were not approved and the construction inspected by the State Construction Office.**

### 4.1 PRICING

Proposal price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM and include in Vendor’s proposal.

### 4.2 TRANSPORTATION AND IDENTIFICATION

The Vendor shall deliver Free-On-Board (FOB) Destination to any requested location within the State of North Carolina with all transportation costs and fees included in the total proposal price.

When an order is placed using a purchase order, the purchase order number shall be shown on all packages and shipping manifests to ensure proper identification and payment of invoices. If an order is placed without using a purchase order, such as via phone, the Buyer’s name shall be shown on all packages. A complete packing list shall accompany each shipment. Vendors shall not ship any products until they have received an order.

### 4.3 DELIVERY AND INSTALLATION

The Vendor shall deliver Free-On-Board (FOB) Destination to the following location(s):

*New Bern campus  
800 College Ct.  
New Bern, NC 28562*

*Volt Center  
205 First Street  
New Bern, NC 28562*

*Havelock campus  
305 Cunningham Blvd.  
Havelock, NC 28532*

Vendor should complete delivery within *Ninety (90)* consecutive calendar days after receipt of purchase order.

For completion by Vendor: Delivery will be made from \_\_\_\_\_ (city, state) within \_\_\_\_\_ consecutive calendar days after receipt of purchase order. Promptness of delivery may be used as a factor in the award criteria.

Delivery shall not be considered to have occurred until installation has been completed. Upon completion of the installation, the Vendor shall remove and properly dispose of all waste and debris from the installation site. The Vendor shall be responsible for leaving the installation area clean and ready to use.

**4.4 AUTHORIZED RESELLER**

The Vendor shall be authorized by the manufacturer to distribute or resell the products and/or maintenance offered in this RFP. The Vendor shall provide a signed statement from the manufacturer confirming authorization upon request from the College. Failure to provide this statement shall constitute sufficient grounds for rejection of Vendor’s offer, at the discretion of the State.

Vendor is the:  Manufacturer  Dealer  Reseller  Distributor

Authorized:  Yes  No Attached Manufacturer’s Authority:  Yes  No

**4.5 WARRANTY**

**All equipment must have a useful life of at least 10 years; and/or come with a warranty contract that provides full replacement of camera hardware/software for when required for a 10 year period. \***

**4.6 DESCRIPTIVE LITERATURE**

**DESCRIPTIVE LITERATURE/CERTIFICATION**

Each proposal shall be accompanied by complete descriptive literature, specifications, certifications, and all other pertinent data necessary for thorough evaluation of the item(s) offered and sufficient to determine compliance of the item(s) with the specifications. Failure to include such information shall be a sufficient basis for rejection of the proposal.

**4.7 HUB PARTICIPATION**

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this RFP will serve to identify those Vendors that are minority owned or have a strategic plan to support the State’s Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

**4.8 VENDOR EXPERIENCE**

In its Proposal, Vendor shall demonstrate experience with public and/or private sector clients with similar or greater size and complexity to the State. Vendor shall provide information as to the qualifications and experience of all executive, managerial, legal, and professional personnel to be assigned to this project, including resumes citing experience with similar projects and the responsibilities to be assigned to each person.

**4.9 REFERENCES**

Vendors shall provide at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which your company has supplied the exact model of equipment offered. References shall not be from the same company or from the soliciting State entity. In addition, Vendor shall provide references for and identify other government contracts it has received, for which your company has supplied the same or similar model of equipment offered. The State may contact these users to

determine quality level of the offered equipment; as well as, but not limited to user satisfaction with Vendor performance. Information obtained may be considered in the evaluation of the proposal.

#### 4.10 VENDOR'S REPRESENTATIONS

If the proposal results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such service, they will be deemed to be implied by and included within the scope of the contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

#### 4.11 QUESTIONS TO VENDORS

Vendor shall respond to each of the following questions. Vendors are requested to keep responses concise and relevant and should not include generic marketing materials. Responses will be reviewed as part of the evaluation process.

1. Describe in detail how we may use the system for real-time monitoring and reporting.
2. Are Smartphone apps available and/or is there a mobile web interface?
3. Please describe how the system reacts to a power outage, including on-board battery backups at the readers, failing open or closed, and other details.
4. What are the annual licensing costs/terms of the system? Are upgrades included? Is a maintenance contract offered by the vendor?
5. Please describe the Technical Support offered by the vendor.
6. Please describe your testing and quality control process.
7. Please provide detailed system requirements of the server-side and client-side software components.
8. Specify any instances in which additional software modules or custom programming might be required to be purchased, above and beyond the built-in capabilities of the proposed software.
9. Clearly describe the basis for software licensing. How many users are permitted to monitor and/or operate the system?
10. Please specify the encryption of data on the network.
11. Please describe the network routing required.
12. On the client side, is the product a software package or a web-based application?
13. Is there a physical server required? If so, what are the specifications?
14. Is this system/software proprietary?
15. Do you have to pay for additional updates, if so give us a history of costs?
16. What is the cost of the annual maintenance and what is included in the agreement?
17. Based on a 10-year service life, if a camera(s) malfunctions in year 7, will it have to be returned for possible repair, leaving us without a camera or will it be replaced?

- 18. Where is the camera footage kept and maintained? How long? How is it disposed? Who decides what is disposed of?
- 19. Is the College considered the owner of the footage captured? Who determines if footage can be released and to whom?
- 20. What happens to the data/footage at the end of the 10-year contract?

**4.12 FINANCIAL STABILITY**

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction

Each Vendor shall certify it is financially stable by completing the ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential performance issues from Contracting with a Vendor that is financially unstable. This Certification shall be deemed continuing, and from the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification.

**4.13 SUBCONTRACTOR**

No portion of the work shall be subcontracted without prior written consent of the State. In the event that the Vendor desires to subcontract some part of the work specified herein, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract.

**4.14 SECRETARY OF STATE REGISTRATION**

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award.

No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute “transacting business” in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor has registered with the North Carolina Secretary of State: Yes  No

**4.15 SUSTAINIBILITY EFFORTS**

According to G.S. 143-58.2, it is the policy of this State to encourage and promote the purchase of products with recycled content and to purchase items that are reusable, refillable, repairable, more durable, and less toxic to the extent that the purchase or use is practicable and cost effective. The bid must describe how environmental requirements which relate to clear labeling of the environmental/sustainability attributes (e.g. environmental certifications, total and post-consumer recycled content, etc.) of products in the proposed product catalogs, demonstrating the ability to run usage reports that include information about each product’s environmental/sustainability attributes, packaging and recycling of spent products.

## 5.0 PRODUCT SPECIFICATIONS AND SCOPE OF WORK

### 5.1 GENERAL

Craven Community College is requesting proposals from qualified camera installation contractors to enhance our security system. This project will install security cameras to replace all current cameras at Craven Community College.

### 5.2 SPECIFICATIONS

The objectives for this project are to provide a system that is compatible with our current systems, to provide the services for installation, to provide warranty of services/products, and to provide adequate training and support for the system. A key element is that the system is expandable to add additional camera access.

CAT5 or CAT6 cable is required and it is the intent of the College to use existing cabling. If it is discovered that new cabling needs to be run, then vendor provided CAT5 or CAT6 and conduit is a preference and cost will be addressed in a Change Order.. Licensing must be included for at least a 10-year term. Network switches will be provided by owner. Workstation is to be quoted if required.

#### Camera Specifications

#### VENDOR'S RESPONSE

Item #	Specifications	Product/Service Offered Meets Specification
1	<b>Cloud:</b> Preference will be given to a hybrid cloud security platform, where products are managed through a single pane of glass	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	<b>Cloud:</b> Preference will be given to a solution that does not necessitate the use of NVRs / DVRs	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	<b>Platform:</b> Interface is easy to navigate and can be managed under a centralized platform through a single pane of glass	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	<b>Support:</b> 24/7 technical support included (call, email, chat), at no additional cost, including weekends and holidays	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	<b>Updates:</b> Automatic firmware and software updates, at no additional cost	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	<b>Enhancements:</b> New features and enhancements are added at no additional cost	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	<b>Integration:</b> Native integration with vendor's own products (including but not limited to access control, alarms, etc.) to allow for a comprehensive response to security threats, at no additional cost	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	<b>Scalability:</b> System should be easy to scale across sites	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	<b>Predictable Costs:</b> No additional / unpredictable costs associated with solution e.g., ongoing maintenance costs, server replacement costs	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	<b>Security:</b> Data is fully encrypted in transit and at rest.	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	<b>Security:</b> Traffic is transmitted over the network using TLS v1.2 and encrypted with AES	<input type="checkbox"/> YES <input type="checkbox"/> NO

12	<b>Security:</b> Ability to integrate with Single-Sign-On (SSO) providers; offer Multi Factor Authentication options	<input type="checkbox"/> YES <input type="checkbox"/> NO
13	<b>Compliance:</b> System is SOC 2 Type 2 and NDAA compliant	<input type="checkbox"/> YES <input type="checkbox"/> NO
14	<b>Warranty:</b> All cameras must come with a 10-year warranty.	<input type="checkbox"/> YES <input type="checkbox"/> NO
15	<b>Camera Portfolio:</b> Full range of camera types offered: domes, mini-domes, bullets, fisheyes, multisensors and PTZs	<input type="checkbox"/> YES <input type="checkbox"/> NO
16	<b>Resolution:</b> Minimum of 2MP (1920 x 1080), and up to 8MP (3840 x 2160) resolution; up to 12MP (4056 x 3040) for fisheye cameras	<input type="checkbox"/> YES <input type="checkbox"/> NO
17	<b>Physical Impact:</b> IK08 vandal resistant rating or above, to protect against external mechanical impacts	<input type="checkbox"/> YES <input type="checkbox"/> NO
18	<b>Environmental Impact:</b> At least IP66 rating to protect against dust and environmental elements for outdoor cameras	<input type="checkbox"/> YES <input type="checkbox"/> NO
19	<b>Onboard Storage:</b> Minimum of 128GB and up to 2TB for mini / standard domes, up to 8TB for multisensor, and up to 3TB for PTZ	<input type="checkbox"/> YES <input type="checkbox"/> NO
20	<b>Retention:</b> Built-in solid state storage drive, with a minimum of 30 (guaranteed), and up to 365 days of retention	<input type="checkbox"/> YES <input type="checkbox"/> NO
21	<b>Backup:</b> 30-days cloud backup included with each camera	<input type="checkbox"/> YES <input type="checkbox"/> NO
22	<b>Archiving:</b> True unlimited archiving - any footage archived goes to the cloud and is kept indefinitely across all cameras.	<input type="checkbox"/> YES <input type="checkbox"/> NO
23	<b>Recording:</b> Recording 24/7	<input type="checkbox"/> YES <input type="checkbox"/> NO
24	<b>Recording:</b> Capability to record audio	<input type="checkbox"/> YES <input type="checkbox"/> NO
25	<b>Face Blur:</b> Ability to blur faces in live streams	<input type="checkbox"/> YES <input type="checkbox"/> NO
26	<b>Infrared (IR):</b> IR illumination for night visibility, minimum of 10m (33ft.) and up to 30m (98ft.) range; up to 100m (328ft.) for PTZ	<input type="checkbox"/> YES <input type="checkbox"/> NO
27	<b>Frame Rate:</b> 24 FPS by default (U.S.)	<input type="checkbox"/> YES <input type="checkbox"/> NO
28	<b>Bandwidth:</b> Solution should have a small bandwidth footprint (20-50 kbps). No extra server/bandwidth/network upgrades required	<input type="checkbox"/> YES <input type="checkbox"/> NO
29	<b>Bandwidth:</b> System needs to have the ability to multiplex one stream from the cloud to 100+ remote users to conserve bandwidth when streaming live events	<input type="checkbox"/> YES <input type="checkbox"/> NO
30	<b>Bandwidth:</b> Ability to monitor, view and stop streams to optimize bandwidth allocation, and enforce bandwidth caps using TCP congestion control	<input type="checkbox"/> YES <input type="checkbox"/> NO
31	<b>Recording Quality:</b> Adaptive quality recording with higher quality in motion-rich scenes, and reduced bandwidth usage on static scenes	<input type="checkbox"/> YES <input type="checkbox"/> NO

32	<b>Camera Audio API:</b> Ability to integrate cameras with external audio systems	<input type="checkbox"/> YES <input type="checkbox"/> NO
33	<b>Video Monitoring:</b> 24/7 video monitoring and verification by a monitoring agent who is five diamond certified by TMA included at no extra cost	<input type="checkbox"/> YES <input type="checkbox"/> NO
34	<b>Analytics:</b> Capability to perform computer vision analytics at the edge - people analytics, vehicle analytics, license plate recognition, tamper alerts, included with purchase	<input type="checkbox"/> YES <input type="checkbox"/> NO
35	<b>People Analytics:</b> Ability to filter video based on date and time range, and the physical description of a person (clothing color on top, clothing color on bottom, wearing a backpack, etc.)	<input type="checkbox"/> YES <input type="checkbox"/> NO
36	<b>People Analytics:</b> Facial recognition capability available	<input type="checkbox"/> YES <input type="checkbox"/> NO
37	<b>Vehicle Analytics:</b> Ability to filter video based on make, body and color of vehicles (cars, buses, trucks and motorcycles)	<input type="checkbox"/> YES <input type="checkbox"/> NO
38	<b>License Plate Recognition:</b> Ability to recognize and monitor license plates	<input type="checkbox"/> YES <input type="checkbox"/> NO
39	<b>License Plate Recognition:</b> Ability to create "License Plates of Interest", i.e., create a hotlist of license plates	<input type="checkbox"/> YES <input type="checkbox"/> NO
40	<b>AI Search:</b> Ability to search for people and vehicles using freeform text directly into the search bar to conduct investigations	<input type="checkbox"/> YES <input type="checkbox"/> NO
41	<b>AI Search:</b> Ability to upload a photo of a person, vehicle or object to Command to obtain relevant search results	<input type="checkbox"/> YES <input type="checkbox"/> NO
42	<b>Motion Search:</b> Ability to select region in feed and return instances of that motion	<input type="checkbox"/> YES <input type="checkbox"/> NO
43	<b>Trajectories:</b> Ability to trace trajectories for people and vehicles	<input type="checkbox"/> YES <input type="checkbox"/> NO
44	<b>Loitering:</b> Ability to set an area and determine if a person or vehicle has been loitering in that area for a given period of time	<input type="checkbox"/> YES <input type="checkbox"/> NO
45	<b>Line Crossing:</b> Ability to be alerted if a person or vehicle has crossed a given line	<input type="checkbox"/> YES <input type="checkbox"/> NO
46	<b>Hot Spots:</b> Ability to identify and search "hot spots" in a camera's field of view for motion	<input type="checkbox"/> YES <input type="checkbox"/> NO
47	<b>Export:</b> Have the ability to export industry-standard video formats of selected video footage that can be viewed on standard platforms without a proprietary viewer	<input type="checkbox"/> YES <input type="checkbox"/> NO
48	<b>Heatmaps:</b> Ability to show heatmaps of live and historical views of where activity is taking place	<input type="checkbox"/> YES <input type="checkbox"/> NO
49	<b>Search:</b> Have the ability to search for a unique face captured by the camera across multiple cameras and multiple sites	<input type="checkbox"/> YES <input type="checkbox"/> NO
50	<b>Access:</b> Ability to securely access and view footage from anywhere in the world, onsite or remote	<input type="checkbox"/> YES <input type="checkbox"/> NO
51	<b>APIs:</b> Streaming APIs to ingest live stream or historical footage into any web app	<input type="checkbox"/> YES <input type="checkbox"/> NO

52	<b>Mobile Access:</b> Ability to view footage and conduct analytics on mobile (iOS / Android)	<input type="checkbox"/> YES <input type="checkbox"/> NO
53	<b>Floor Plans:</b> Have the ability to upload floor plans into the camera system and place cameras on that floor plan, and show motion in those floor plans	<input type="checkbox"/> YES <input type="checkbox"/> NO
54	<b>Incident Management:</b> Ability to consolidate, review and annotate footage and collaborate securely to streamline investigations and simplify reporting	<input type="checkbox"/> YES <input type="checkbox"/> NO
55	<b>Enhanced Session Controls:</b> Ability to set granular policies such as max session duration, idle timeout, max concurrent sessions and max login attempts	<input type="checkbox"/> YES <input type="checkbox"/> NO
56	<b>Shortcuts:</b> Shortcuts for easy navigation / quick camera access	<input type="checkbox"/> YES <input type="checkbox"/> NO
57	<b>Occupancy Trends:</b> ability to keep track of parking lot occupancy and vehicle activity, and ability to track in vs. out trends of people through door(s) on a daily, weekly, monthly or annual basis	<input type="checkbox"/> YES <input type="checkbox"/> NO
58	<b>Sentry Mode:</b> Ability to effectively monitor vast indoor and outdoor spaces even when a live operator is not available, by having camera zoom in to capture high resolution images of an individual after they are detected	<input type="checkbox"/> YES <input type="checkbox"/> NO
59	<b>Alert Inbox:</b> Ability to consolidate all alerts across vendor's native products in one central location, and easily search through alerts	<input type="checkbox"/> YES <input type="checkbox"/> NO
60	<b>Alert Inbox:</b> Ability to create quick alerts with pre-populated search queries directly from the search bar in the Alert Inbox	<input type="checkbox"/> YES <input type="checkbox"/> NO
61	<b>Live Alerts:</b> Live alerts and notifications for when uploaded faces/people are detected by any camera	<input type="checkbox"/> YES <input type="checkbox"/> NO
62	<b>Crowd Detection:</b> Crowd detection alerts for when people are congregating	<input type="checkbox"/> YES <input type="checkbox"/> NO
63	<b>Email &amp; SMS:</b> Provide either email or SMS notification of critical system events (camera failure, tampering, etc.)	<input type="checkbox"/> YES <input type="checkbox"/> NO
64	<b>Real-Time POI Alerts:</b> receive instant alerts for POI detection in real-time	<input type="checkbox"/> YES <input type="checkbox"/> NO
65	<b>Sharing:</b> Ability to share live link of historical footage of a single camera or group of cameras with a set of external contacts (e.g., first responders)	<input type="checkbox"/> YES <input type="checkbox"/> NO
66	<b>Users:</b> Allows an unlimited number of Administrative Users. No additional software licenses are necessary for additional users	<input type="checkbox"/> YES <input type="checkbox"/> NO
67	<b>Users:</b> Configurable role-based user permissions and site-based product access	<input type="checkbox"/> YES <input type="checkbox"/> NO
68	<b>Multi-Email Login Support:</b> Ability to remain logged into central platform across different email accounts	<input type="checkbox"/> YES <input type="checkbox"/> NO
69	<b>Setup:</b> Fast setup with plug-n-play cameras, without needing to open port forwards or set up VPNs	<input type="checkbox"/> YES <input type="checkbox"/> NO
70	<b>Connection:</b> Managed through a secure web portal. Does not require any local area connection	<input type="checkbox"/> YES <input type="checkbox"/> NO

71	<b>Connection:</b> Standard RJ45 connectivity including Power Over Ethernet (PoE) capability to receive power	<input type="checkbox"/> YES <input type="checkbox"/> NO
72	<b>Cellular Gateway:</b> Ability to purchase an additional device to provide power and cell signal to cameras	<input type="checkbox"/> YES <input type="checkbox"/> NO
73	<b>Encryption:</b> HTTPs encrypted by default	<input type="checkbox"/> YES <input type="checkbox"/> NO
74	<b>Certifications:</b> UL / CUL 62368-1 certification for audio/video, information and communication technology equipment	<input type="checkbox"/> YES <input type="checkbox"/> NO
75	<b>Certifications:</b> System has ISO 27001, ISO 27017 and ISO 27018 certifications	<input type="checkbox"/> YES <input type="checkbox"/> NO
76	<b>Advanced RMA:</b> Advanced next day RMA at no additional cost	<input type="checkbox"/> YES <input type="checkbox"/> NO

Installation Specifications

**VENDOR'S RESPONSE**

<i>Item #</i>	<i>Specifications</i>	<i>Product/Service Offered Meets Specification</i>
1	<b>Turnkey:</b> Vendor will be responsible for all camera hardware, licensing, mounting, and configuration of equipment	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	<b>Existing Networks:</b> Vendor will be responsible for coordinating with us to configure the networking equipment to work with the existing networks	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	<b>VLAN:</b> Cameras will be placed in an appropriate VLAN at each site and will use DHCP for addressing	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	<b>Tech Specs:</b> Vendor shall supply camera specifications including manufacturer, model, description, any special maintenance requirements and warranty	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	<b>Mounting:</b> Vendor is responsible for all mounting hardware, brackets, conduit, and accessories as required by manufacturer and/or site conditions to successfully place the cameras per proposal	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	<b>Frame Rate:</b> Vendor to configure the camera frame rate and compression rates to balance quality, storage, and bandwidth utilization	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	<b>Motion Detection:</b> Vendor to configure the motion detection sensitivity (where appropriate)	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	<b>Identification:</b> Vendor to configure each camera's identification and description (using a naming scheme that incorporates building and location, scheme to be approved by staff before setup begins)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	<b>Field of View:</b> The field of view on all cameras is to be coordinated and confirmed with staff	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	<b>Authorized Reseller:</b> Vendor shall be an authorized seller or partner of their proposed solution	<input type="checkbox"/> YES <input type="checkbox"/> NO

Training

**VENDOR’S RESPONSE**

<b>Item #</b>	<b>Specifications</b>	<b>Product/Service Offered Meets Specification</b>
1	Contractor shall provide training for all systems installed under this Contract. Training documentation shall cover concise detail to allow Operators, Administrator, Security and Maintenance personnel to fully operate and maintain the system and all components. Maintenance training shall include a site walk and identification of all installed components.	<input type="checkbox"/> YES <input type="checkbox"/> NO

**5.3 TASKS/DELIVERABLES**

Please see the Campus Camera locations at the end of this document for Bid Alternate 01.

**5.4 TECHNICAL APPROACH**

Vendor’s proposal shall include, in narrative, outline, and/or graph form the Vendor's approach to providing the deliverables outlined in the Scope of Work section of this RFP. A description of each task and deliverable and the schedule for accomplishing each shall be included.

**6.0 CONTRACT ADMINISTRATION**

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor’s planning purposes

**6.1 CONTRACT MANAGER AND CUSTOMER SERVICE**

The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

<b>Contract Manager Point of Contact</b>	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State’s point of contact for customer service-related issues (define roles and responsibilities).

<b>Customer Service Point of Contact</b>	
Name:	
Office Phone #:	

Mobile Phone #:	
Email:	

**6.2 INVOICES**

Vendor shall invoice the Procurement Entity. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Procurement Entity with an invoice for each order. Invoices shall include detailed line-item information to allow Procurement Entity to verify pricing at point of receipt matches the correct price from the original date of order. At a minimum, the following fields shall be included on all invoices:

Vendor’s Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer’s Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

**INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS ACCEPTED.**

**6.3 CONTINUOUS IMPROVEMENT**

The College encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consisting of various ideas to enhance business efficiencies as performance progresses.

**6.4 ACCEPTANCE OF WORK**

Performance of the work and delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Manager.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

**6.5 DISPUTE RESOLUTION**

During the performance of the Contract, the Parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State’s Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor’s Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

**6.6 CONTRACT CHANGES**

Contract changes, if any, over the life of the Contract shall be implemented through change orders. Contractor shall provide pricing and documentation to the Owner and these will be processed for approval in SCO’s Interscope system.

The remainder of this page is intentionally left blank

**7.0 ATTACHMENTS**

**\*\*IMPORTANT NOTICE\*\***

**RETURN THE REQUIRED ATTACHMENTS WITH YOUR RESPONSE**

**FOLLOW THE LINKS TO ACCESS EACH ATTACHMENT**

**ATTACHMENT A: PRICING**

Complete and return the Pricing associated with this RFP, in the table below:

Description	Cost
Mechanical and hardware components with a useful life span of at least 10 years. Specify a list of cameras that will need wiring modification. *Permit requirements are the Contractor’s responsibility*	\$ _____
Software Maintenance Agreement (Describe coverage and update procedures)	\$ _____
<b>Total Cost of Project</b>	\$ _____

**Bid Alternate 01:**

Description	Deduction in Cost
Instead of Installation of all Cameras, install 79 exterior cameras and 17 specifically identified interior cameras per add the campus camera locations	\$ _____

Additional

Training: (list number of hours and hourly rate) – recommended number of hours for set up and training.

Number of Hours Included: \_\_\_\_\_

Additional Hours - Hourly Rate: \_\_\_\_\_

**ATTACHMENT B: INSTRUCTIONS TO VENDORS**

The Instructions to Vendors, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/pandc/north-carolina-instructions-vendors-1-2025/open>

**ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS**

The North Carolina General Terms and Conditions, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/north-carolina-general-terms-and-conditions-5-2025/open>

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**ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION**

Complete and return the Historically Underutilized Businesses (HUB) Vendor Information form, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-hub-supplemental-vendor-information-92021-pdf/open>

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**ATTACHMENT E: CUSTOMER REFERENCE FORM**

Complete and return the Customer Reference Form, which can be found at the following link:

<https://www.doa.nc.gov/pc-customer-reference-template-attachment-e-pdf/open>

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**ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR**

Complete and return the Location of Workers Utilized by Vendor, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-worker-location-92021-pdf/open>

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**ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION**

Complete, sign, and return the Certification of Financial Condition, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-certification-financial-condition-92021-pdf/open>

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**ATTACHMENT H: VENDOR REQUEST FOR EO50 PRICE-MATCHING**

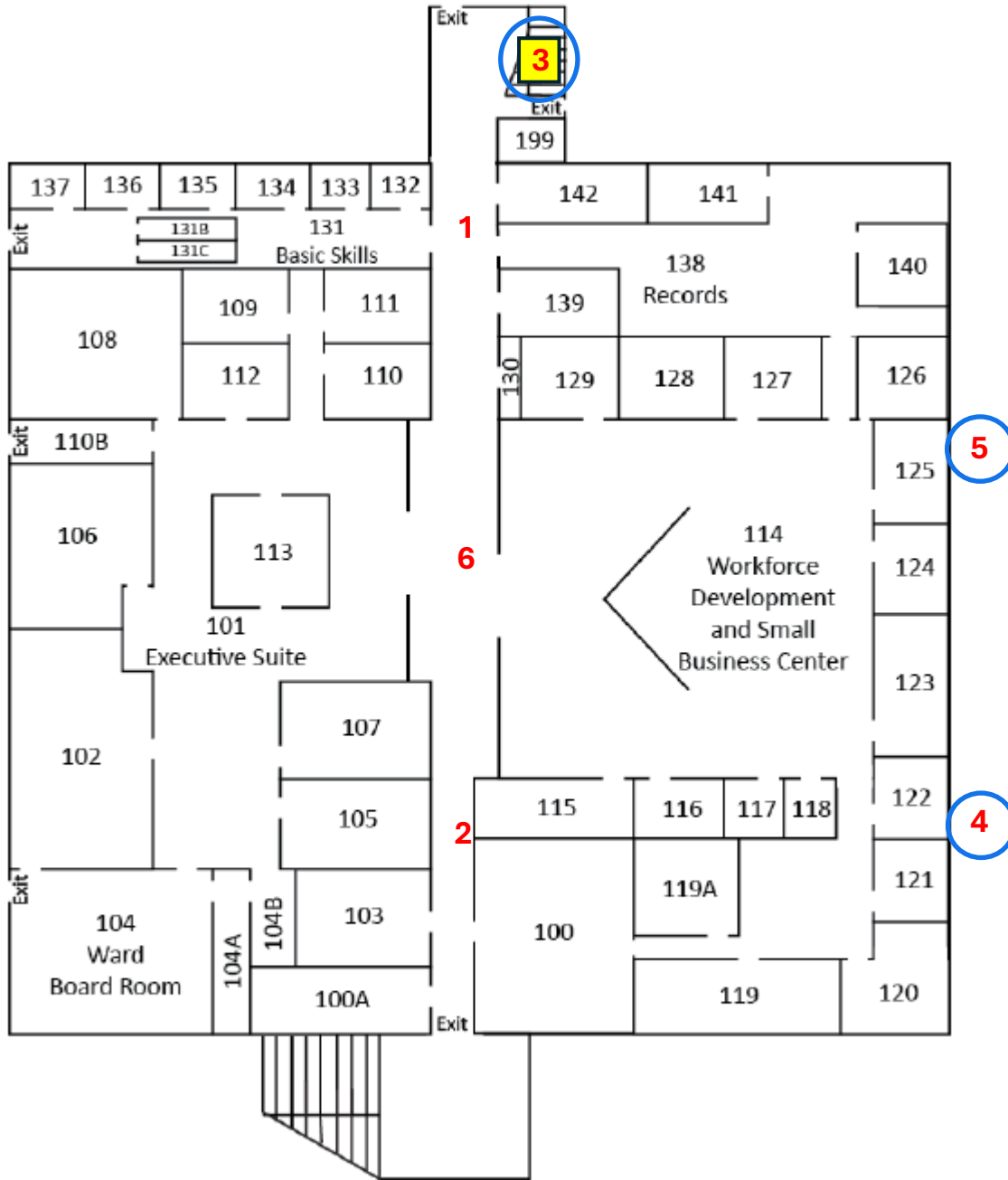
Complete, sign, and return the Vendor Request for EO50 Price-Matching, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-eo-50-vendor-price-matching-opportunity-92021-pdf/open>

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**\*\*\* Failure to Return the Required Attachments May Eliminate  
Your Response from Further Consideration \*\*\***

# Brock 1<sup>st</sup> Floor



1/2/4 – GV-FD120D

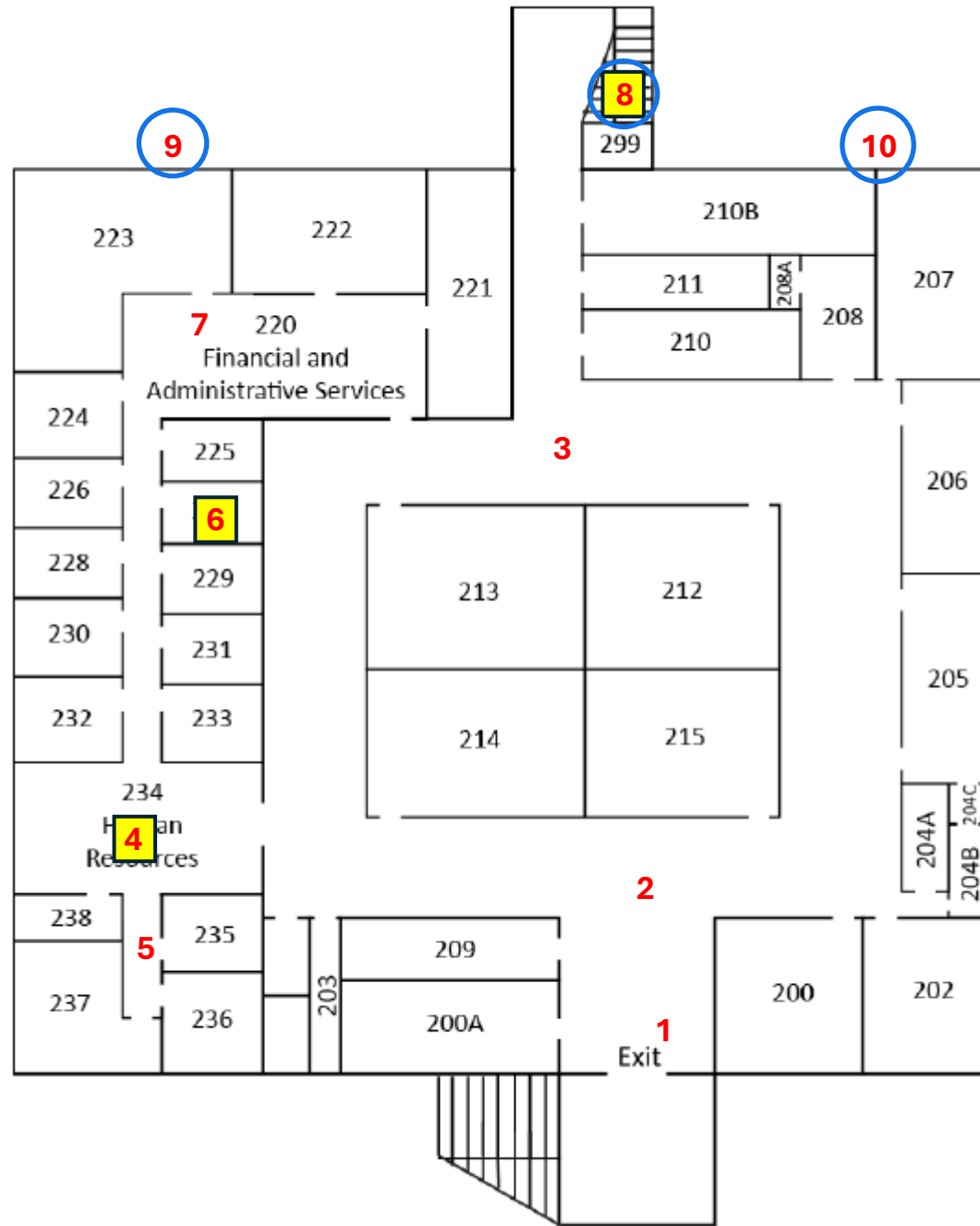
3- ?

5 – GV-BL320D

6 – GV-BL1200

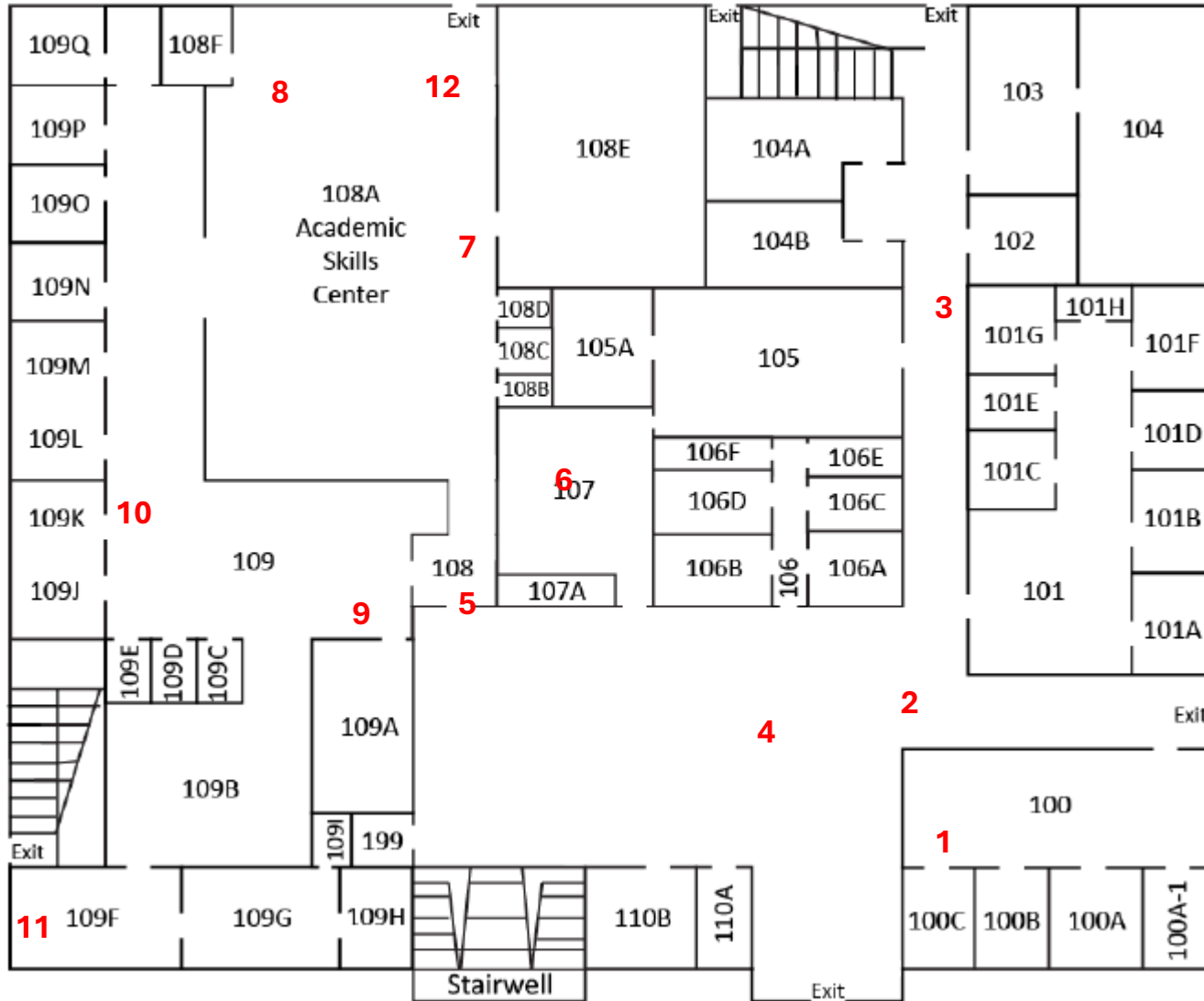
7 – GV-FE5302

# Brock 2<sup>nd</sup> Floor



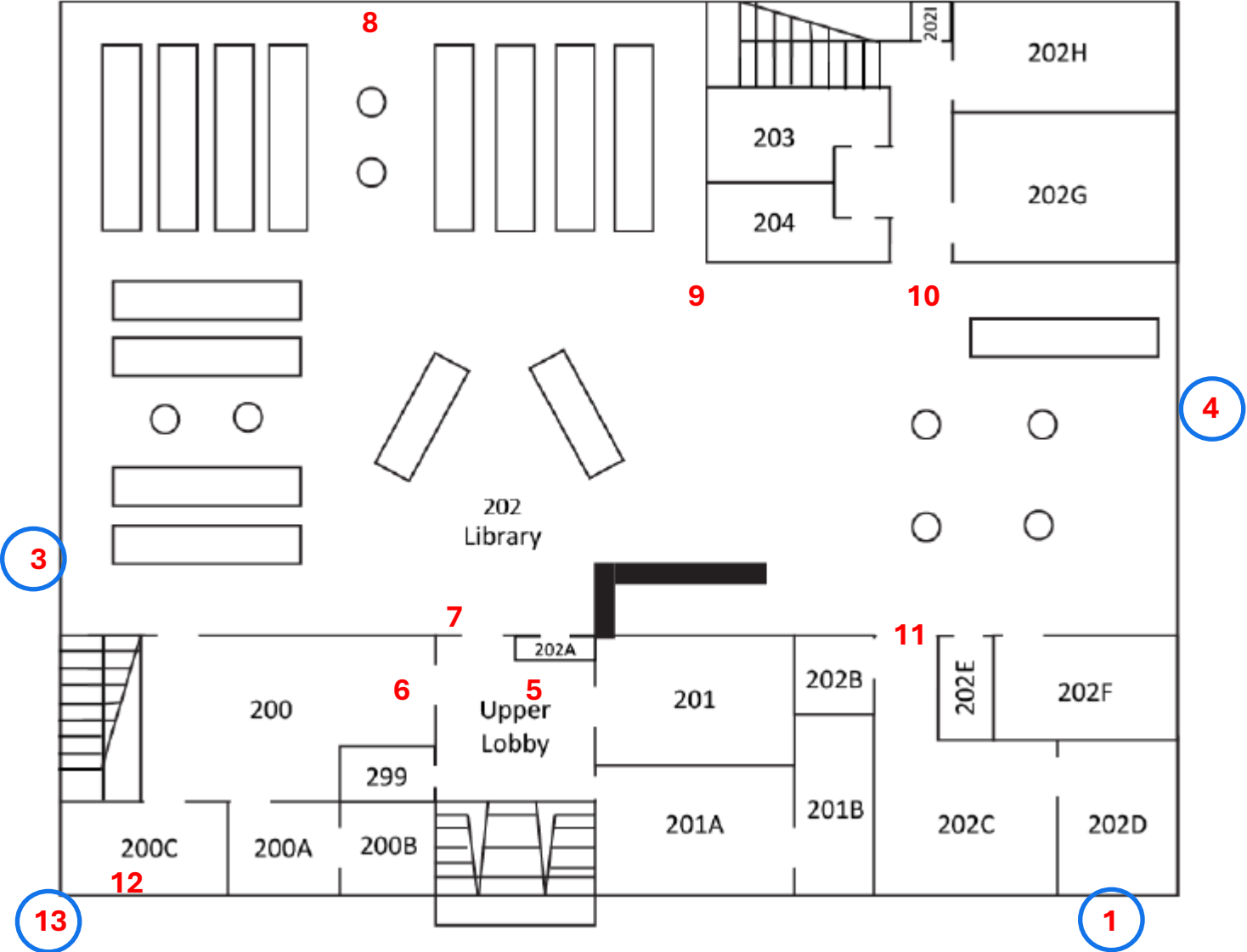
8 internal  
2 external

# Barker 1<sup>st</sup> Floor



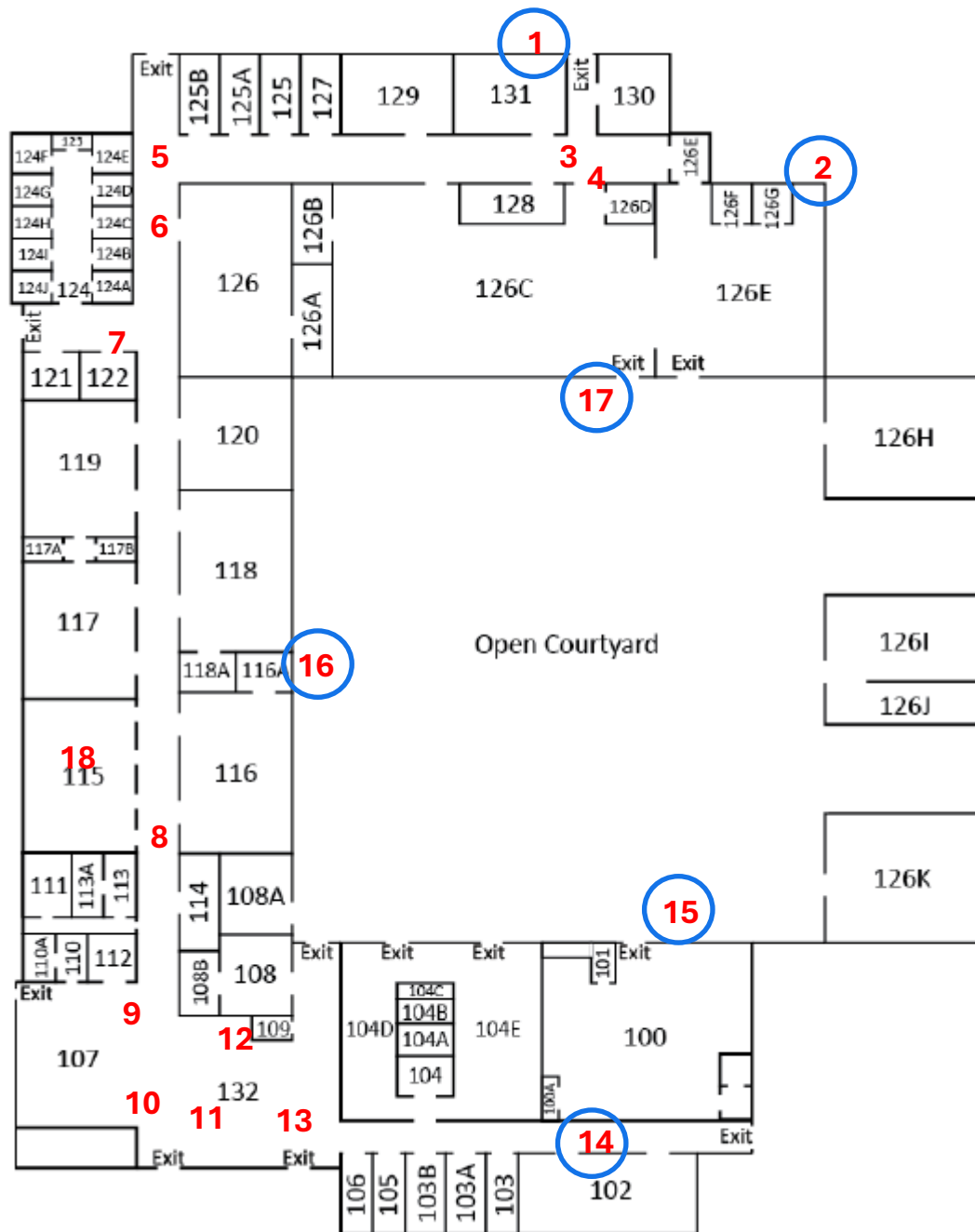
- 1 – GV-FD1200
- 2/3 – GV-EFD5101
- 4/9/10/12 – GV-FD120D
- 5/6/8 – GV-EFER3700
- 7 – GV-EFD5101
- 11 – GV-FE5302

# Barker 2<sup>nd</sup> Floor



- 1 – GV-BL3411
- 3/4 – GV-BL320D
- 5 – GV-FE5302
- 6/8/10/12 – GV-FE3402
- 7/9/11 – GV-EFD5101
- 13 – PTZ

# Ward



1/2 – GV-BL320D

3/4/6/7 – GV-FD120D

5/8 – GV-FD3400

9/10/13/14 – GV-FD320D

11 – GV-BX3400

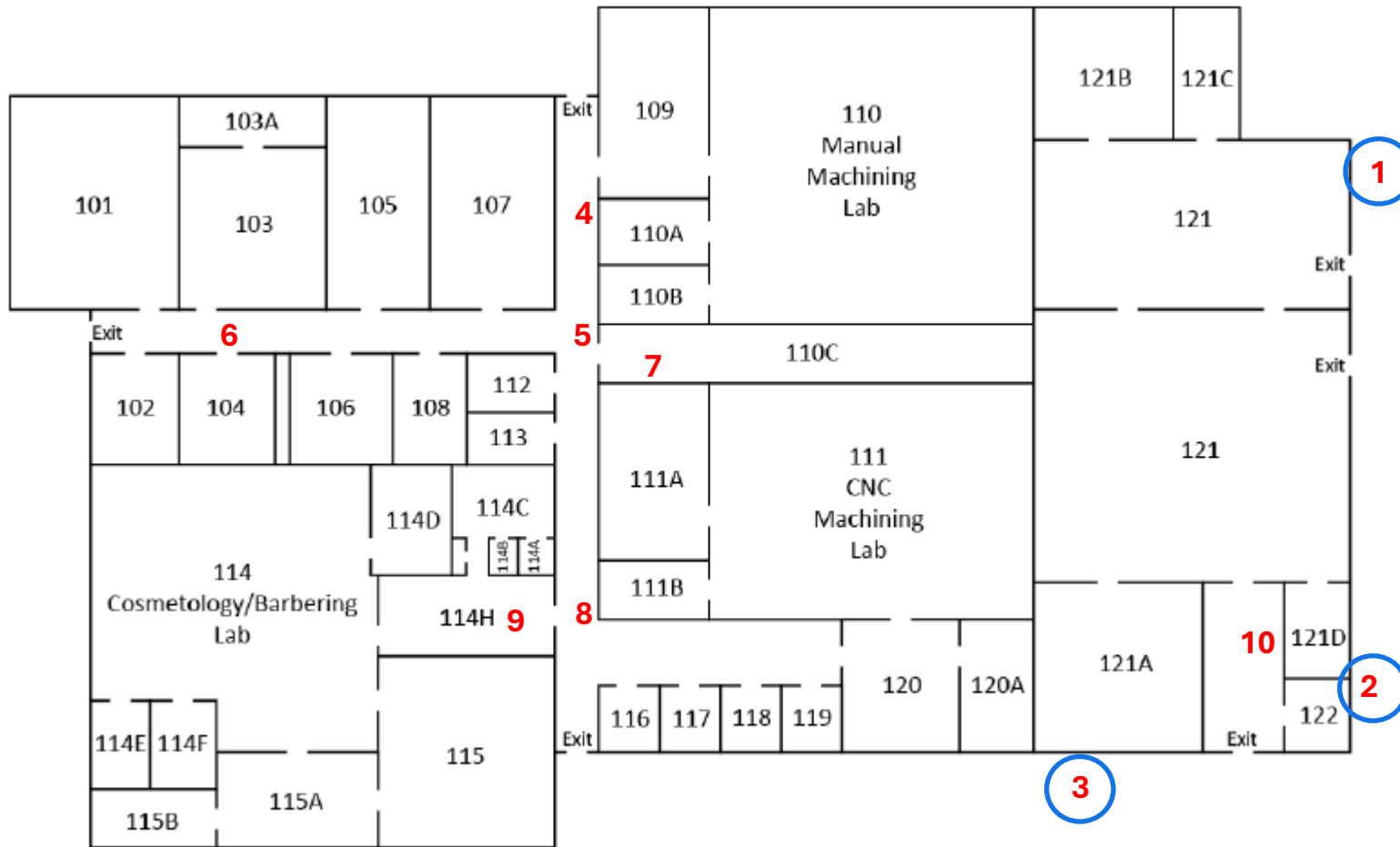
12 – dead

15 – dead

16/18 – GV-FER5302

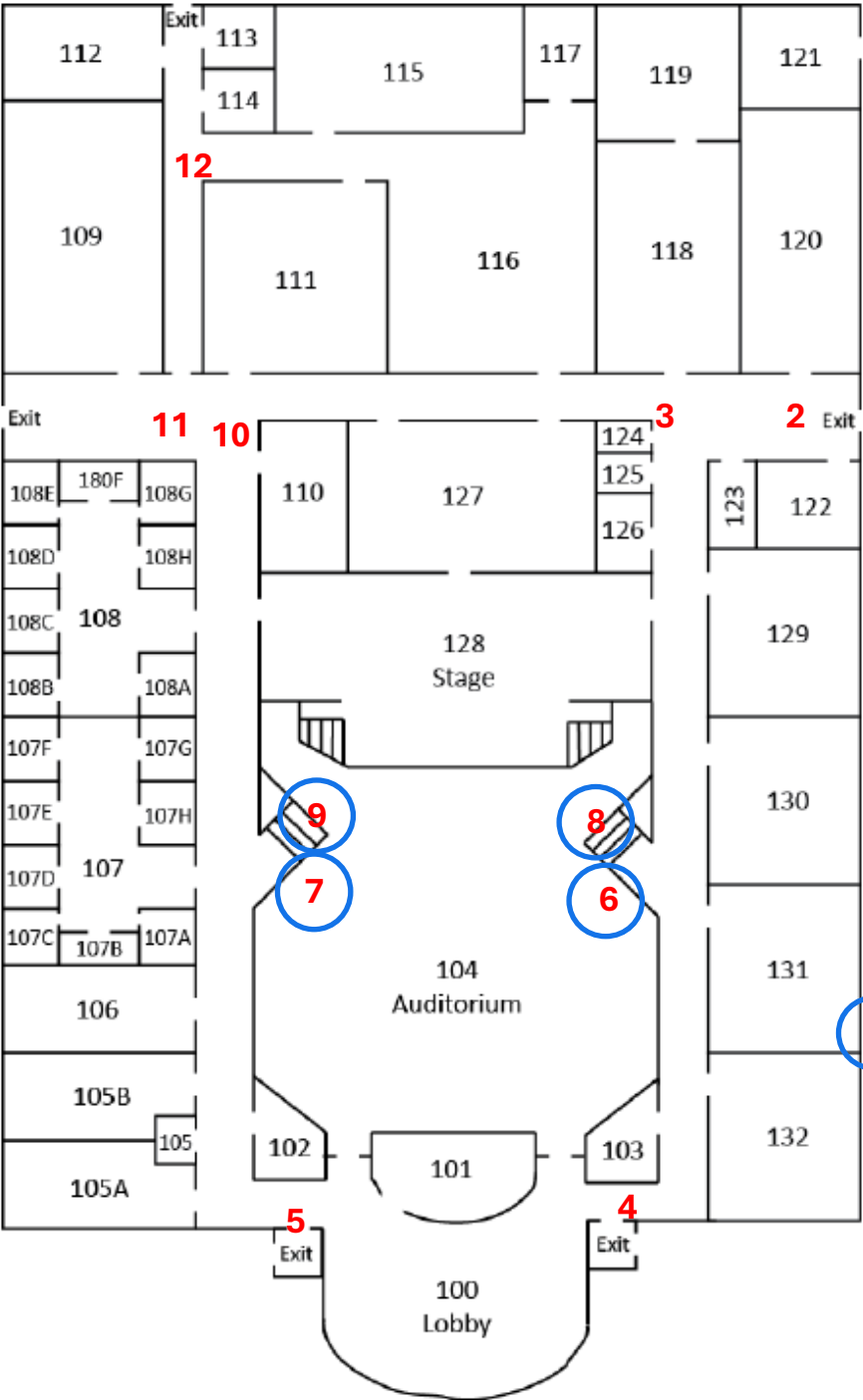
17 – GV-BL3400

# Kelso



- 1 – GV-BL53411
- 2/3 – GV-BL320D
- 4/6/8/10 – GV-FD120D
- 5 – GV-FE5302
- 7/9 – GV-FER3402

# Orringer



- 1 – GV-BL53411
- 2/11 – GV-FD120D
- 3 – GV-FE5302
- 4/5/10/12 – GV-FER3402
- 6/7/8/9 – GV-MFD2501

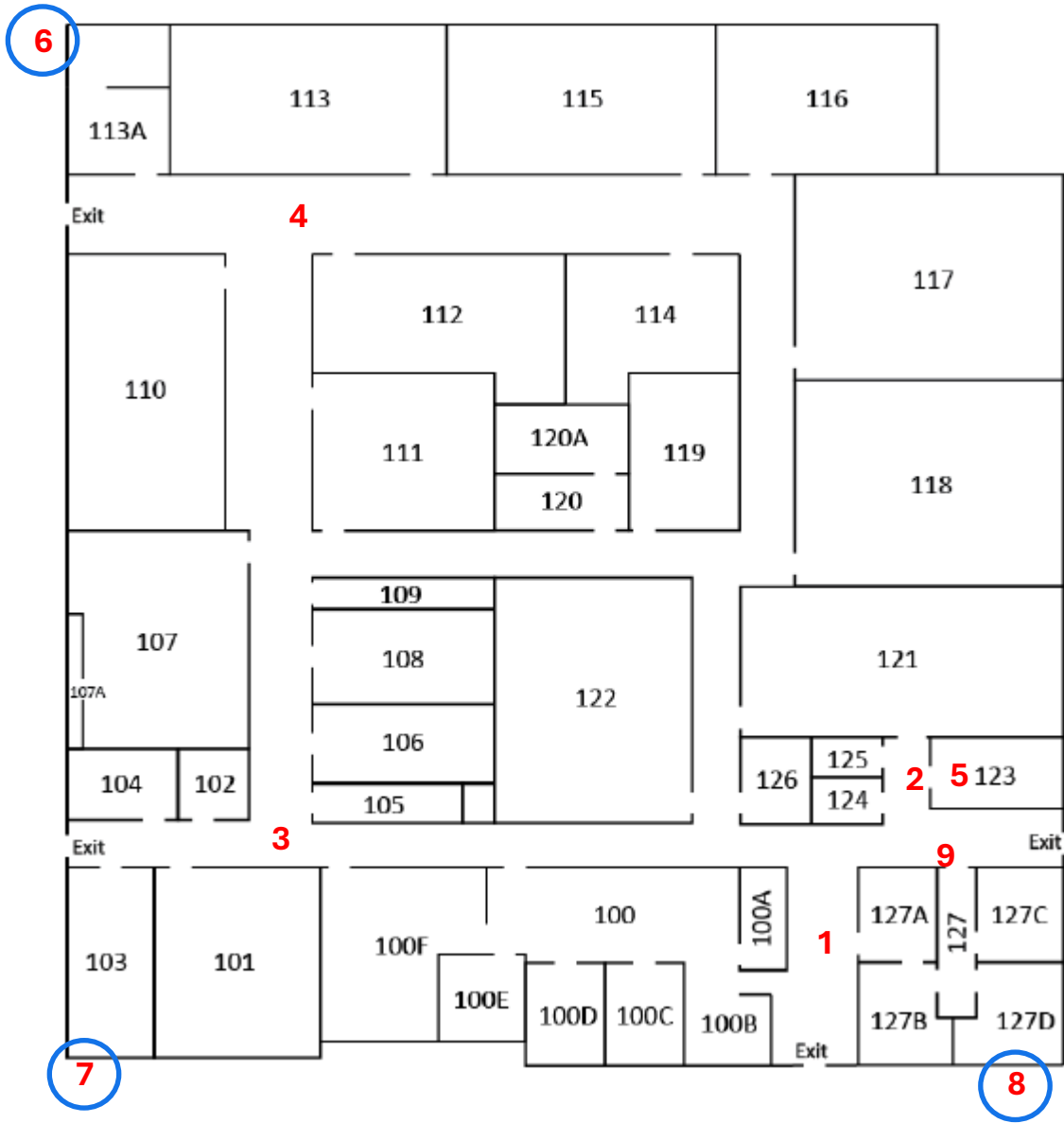
# Perdue



13/14/15/16  
Chem closets

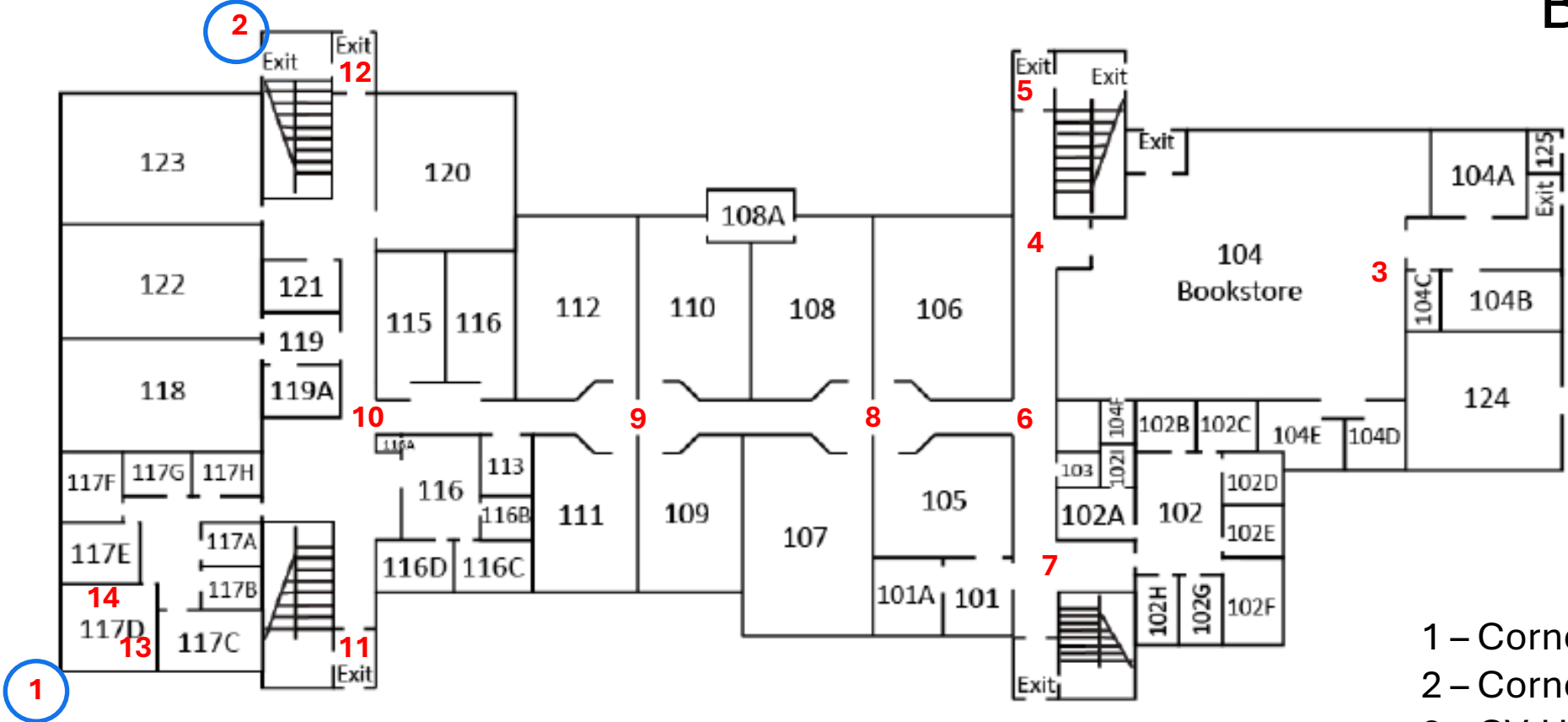
- 1 – Dead
- 2 – GV-BL320D
- 3 – Dead
- 4 – GV-BL320D
- 5/7/11 – GV-FD120D
- 6/8/9/10/12/13/14/15/16 – GV-FE5302

# Bender



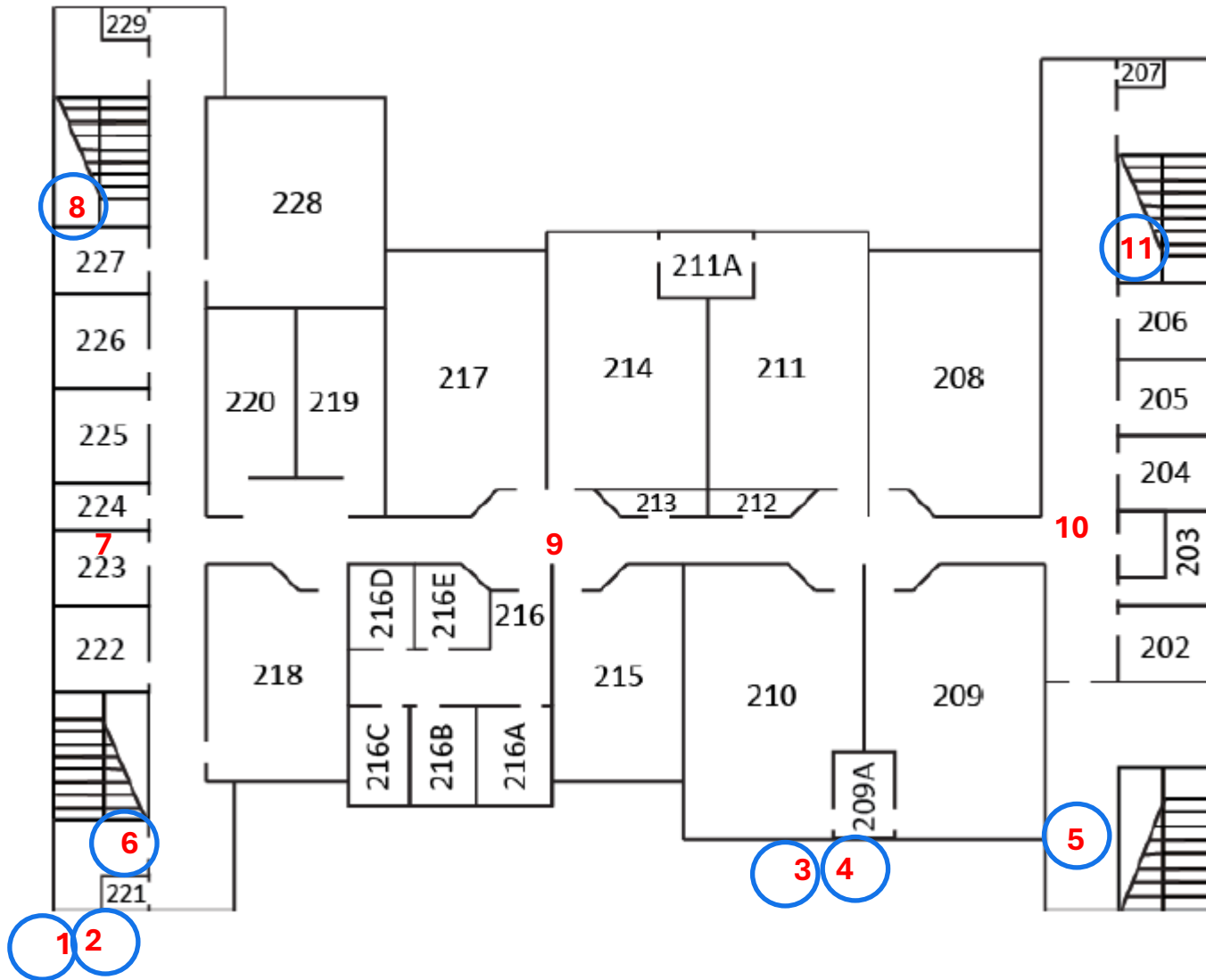
- 1/3/9 – GV-FE5302
- 2/5 – GV-FD2500
- 4 – GV-FER5302
- 6 – GV-BL120D
- 7 – GV-BL320D
- 8 – GV-BL5310

# Bate 1<sup>st</sup> Floor



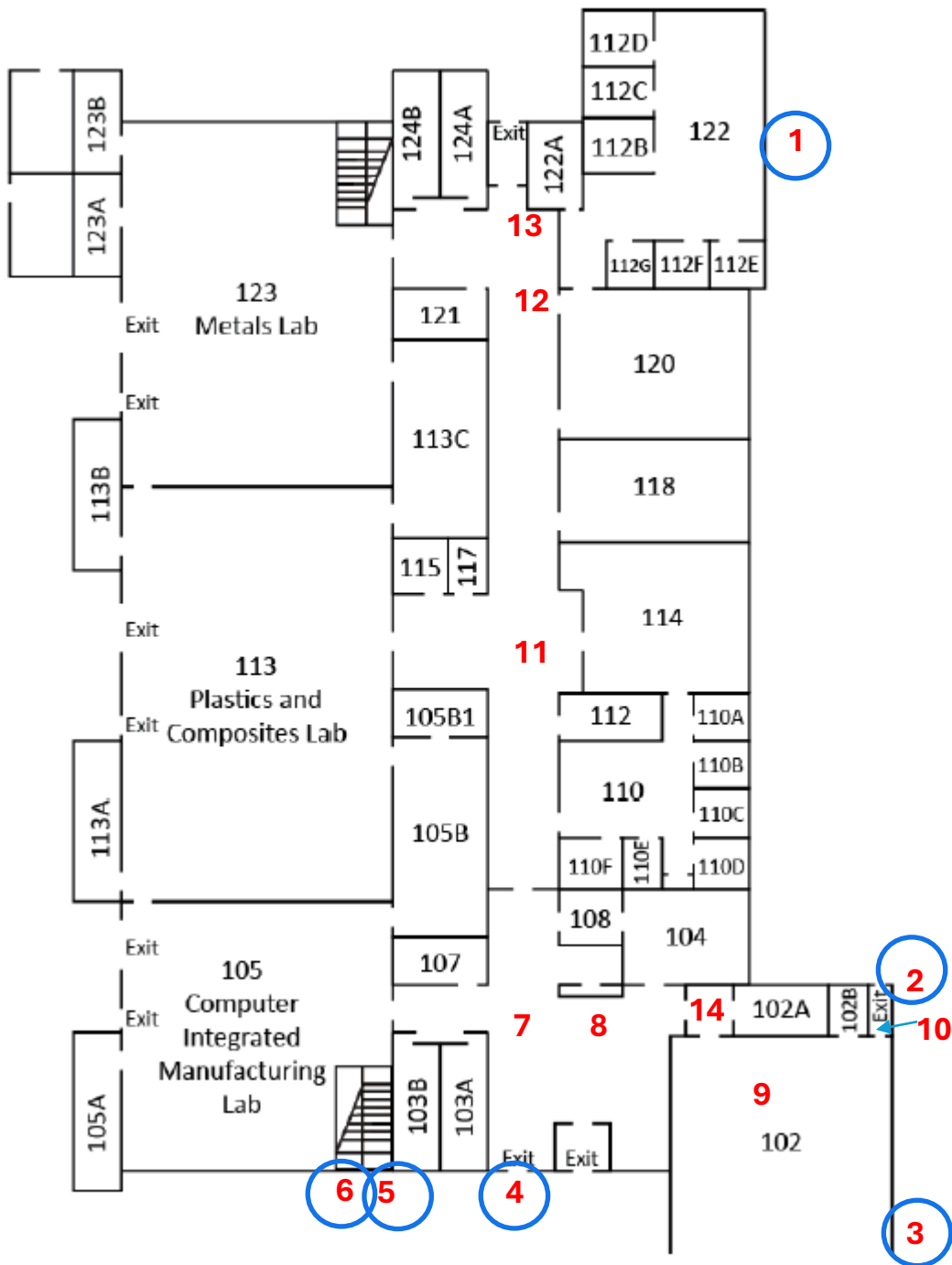
- 1 – Corner mounted, dead camera
- 2 – Corner mounted, dead camera
- 3 – GV-UBX1301
- 4/6/8/10 – GV-FE5302
- 5 – GV-FD120D, dead camera
- 7/11/12 – GV-FD120D
- 9 – GV-FER5302
- 13 – GV-FE4301
- 14 – Panasonic NW484

# Bate 2<sup>nd</sup> Floor



1/2/3/4 – GV-BL5310  
5/8/11 – GV-FER3402  
6/7/9/10 – GV-FE5302

# Bosh



1/3/6 – GV-BL5310

2 – Corner mounted camera, dead

4/5 – GV-BL320D

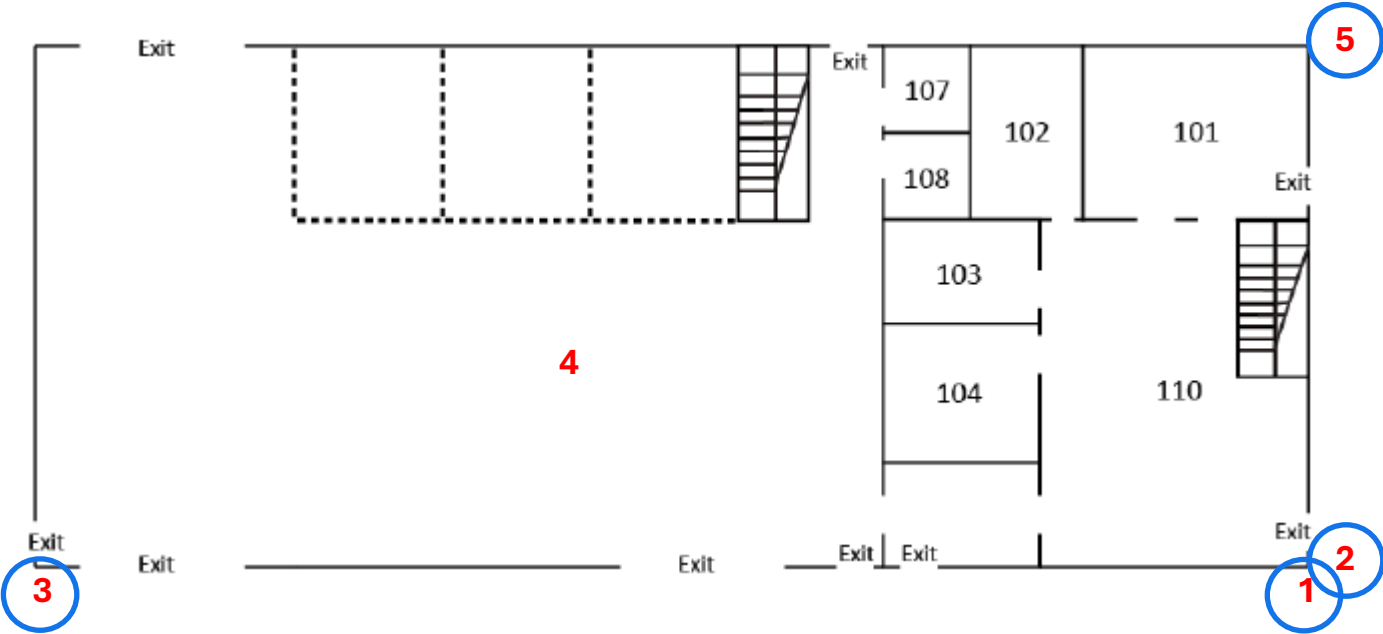
7/8/13 – GV-FD120D

9 – GV-FER5302

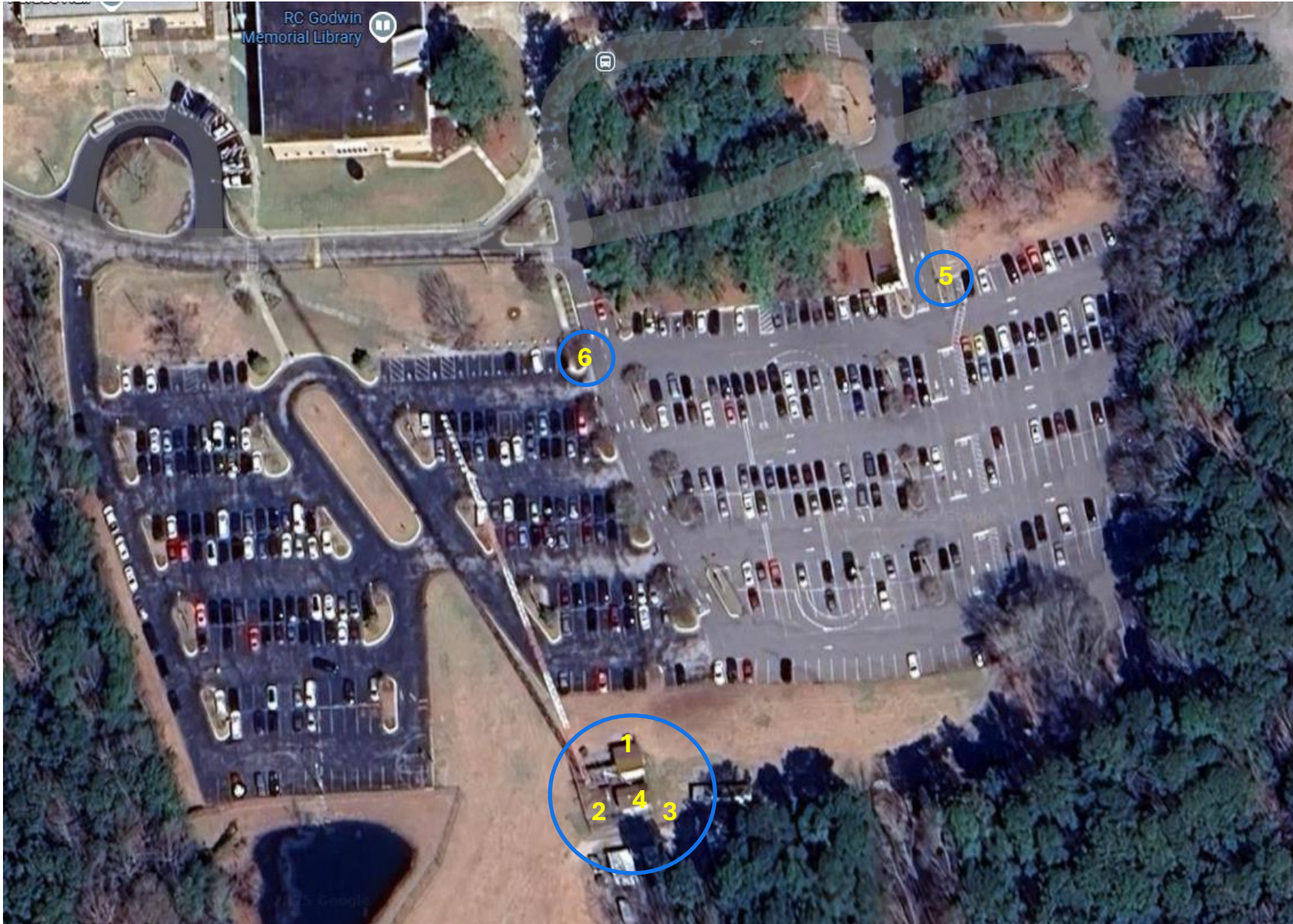
10/12/14 – GV-FE5302

11 – GV-FER3402

# Maintenance



- 1 – GV-BL320D
- 2 - Corner mounted camera, GV-FER5302
- 3 – GV-FER5302
- 4 – GV-BL1200
- 5 – Corner mounted camera, GV-FER3402



# Outside 1

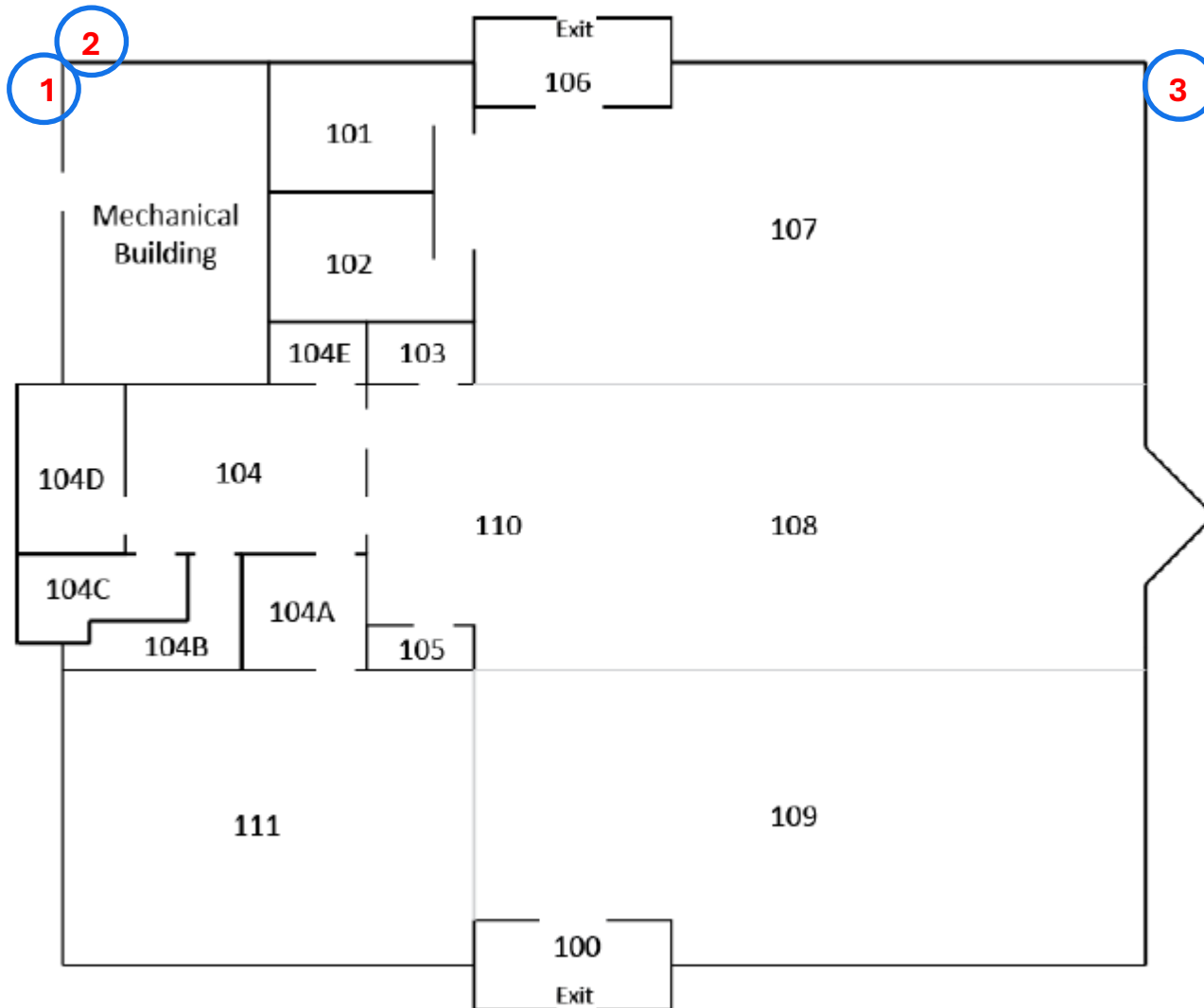
- 1 – 2 cameras: GV-BL5310
- 2 – GV-BL53411
- 3 – GV-BL3411
- 4 – GV-FE5302
- 5 – Pole Camera  
GV-SD2301  
Dead camera
- 6 – GV-BL5310

## Outside 2



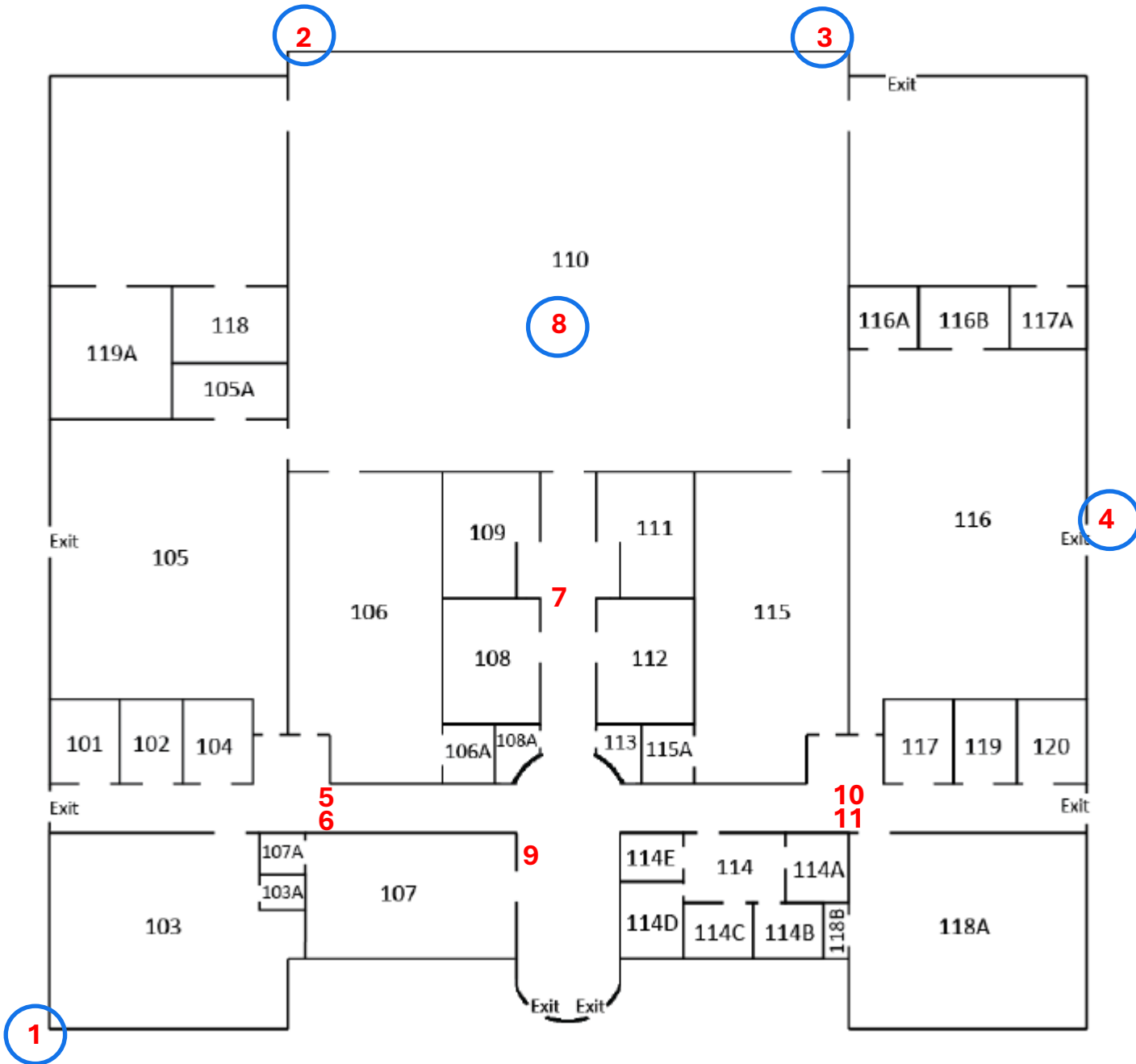
Flag Pole  
3 cameras: GV-BL3411  
1 camera dead

# Havelock Library



- 1 – GV-BL320D
- 2 – GV-BL5310
- 3 – Dead

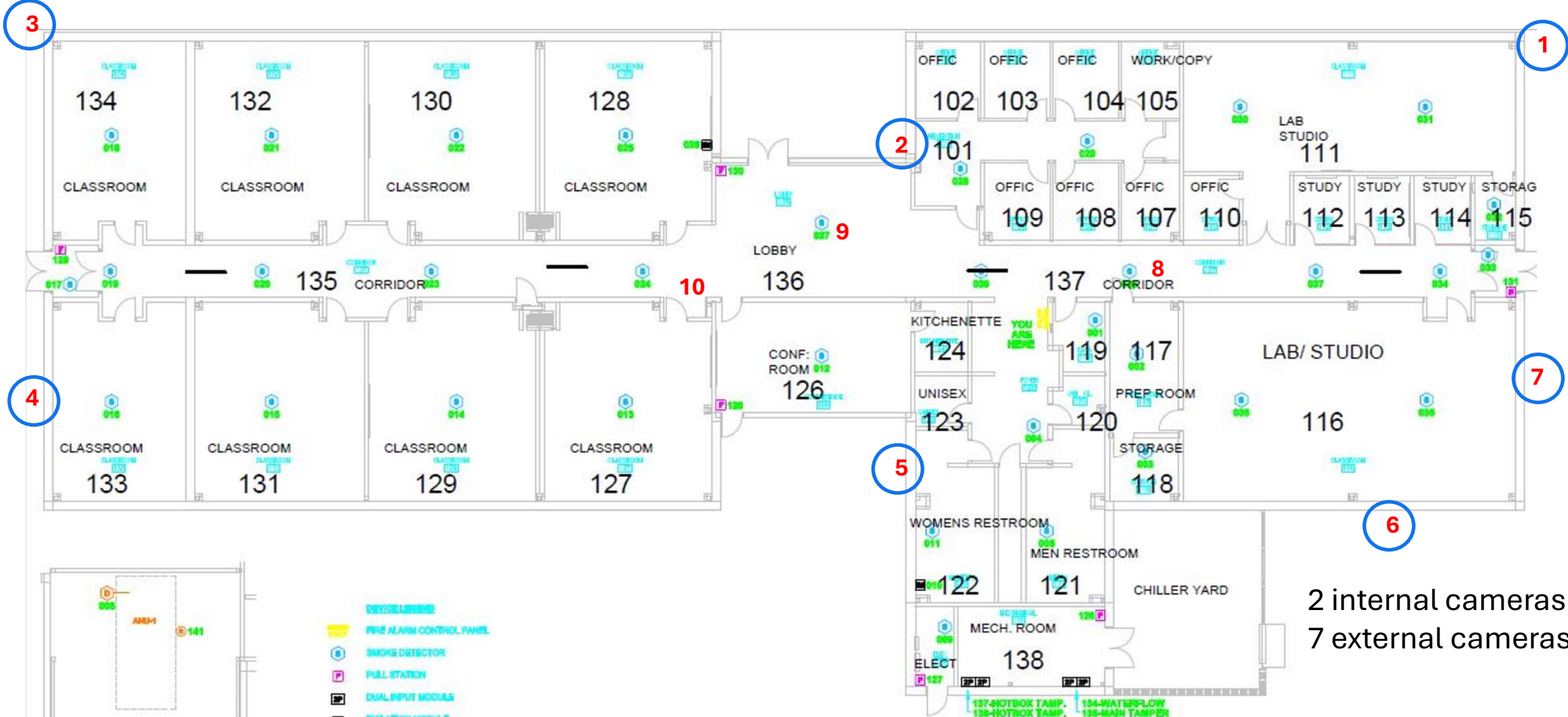
# Havelock IAT



- 1 – Dead
- 2 – GV-BL320D
- 3 – GV-BL3411
- 4 – GV-BL35310
- 5/9/10 – GV-FD120D
- 6/11 – GVFD1500
- 7/8 – GV-FE5302

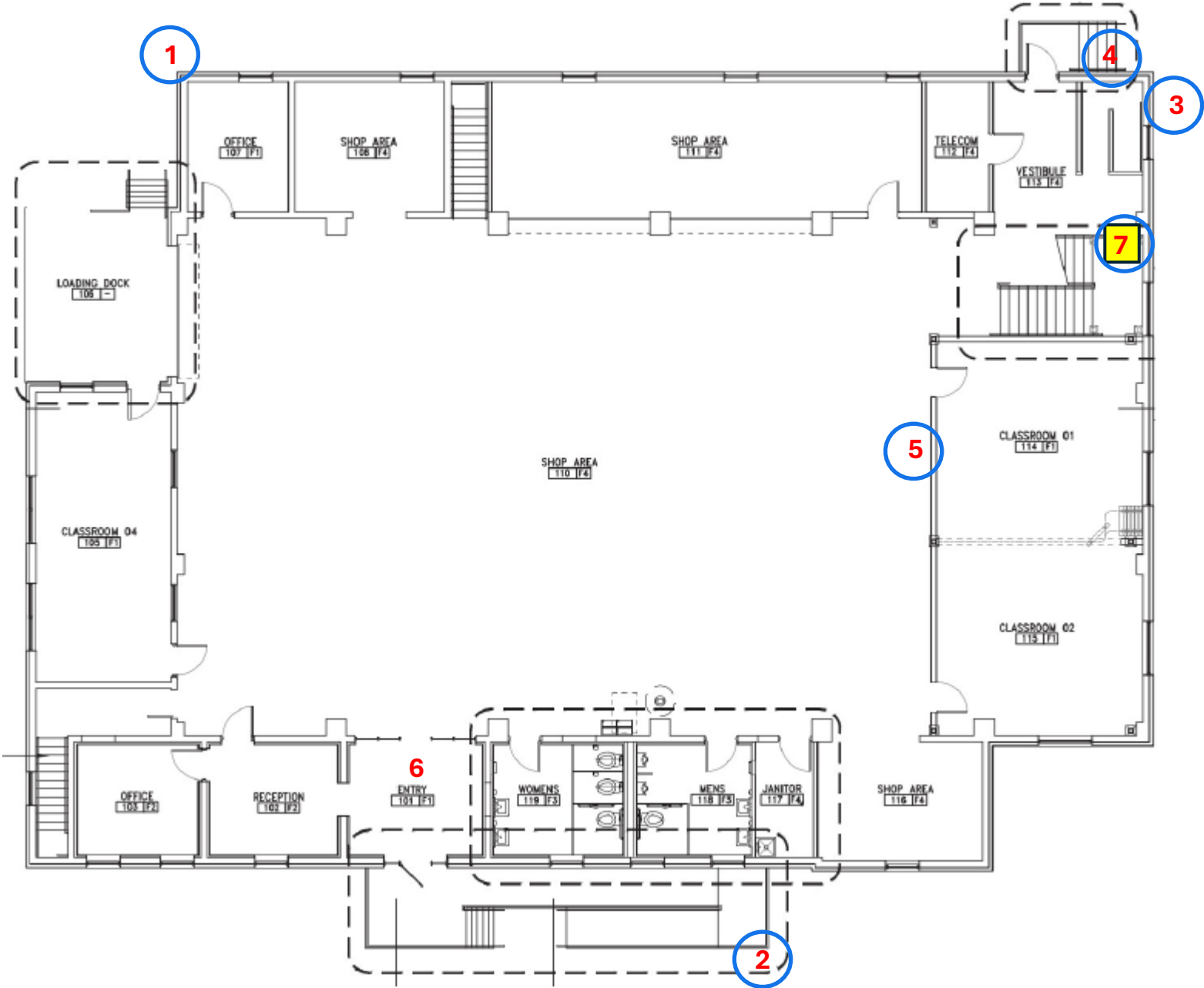


# Havelock STEM



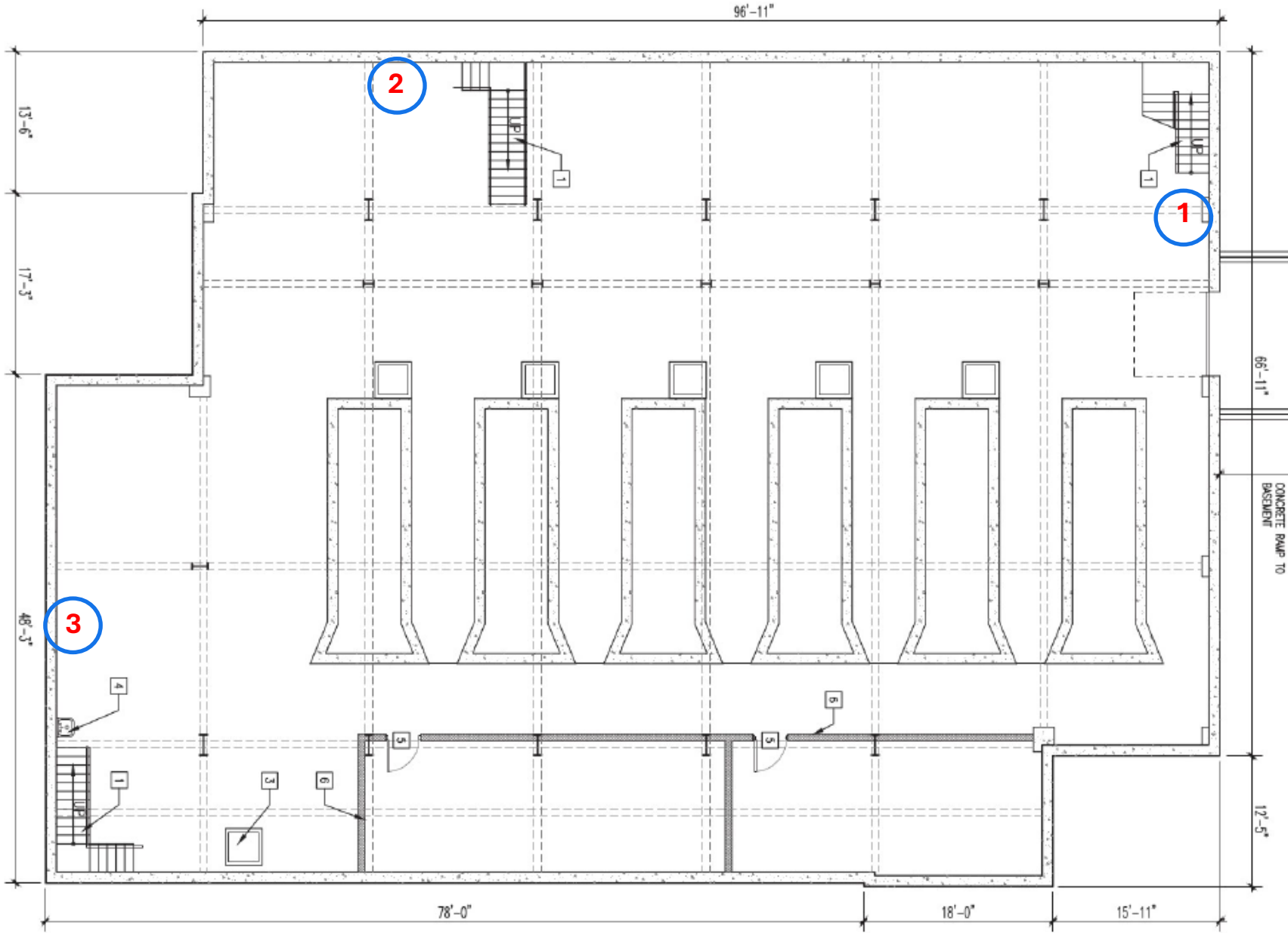
2 internal cameras  
7 external cameras

# Volt Taylor Hall 1st



3 internal cameras  
4 external cameras

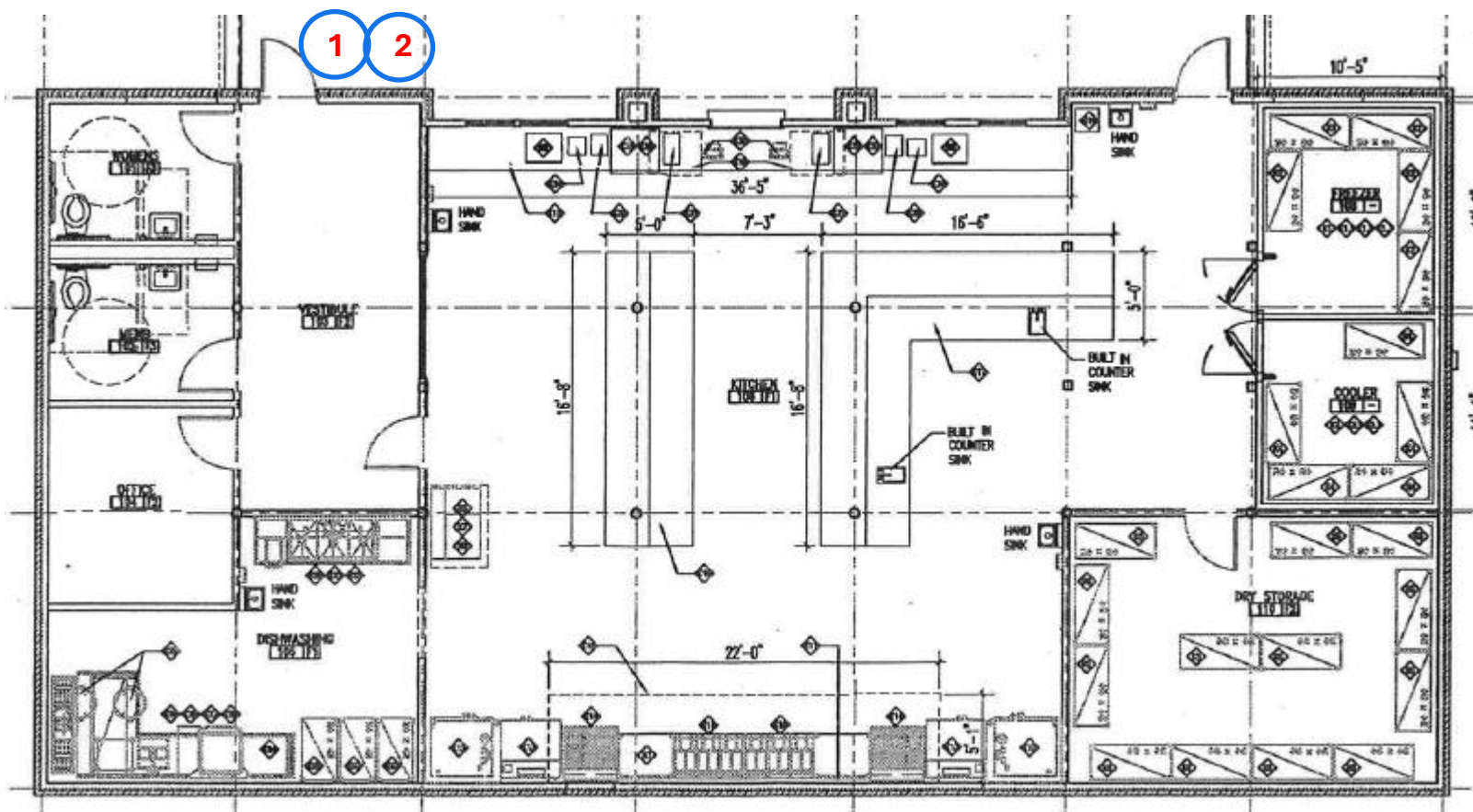
# Volt Taylor Hall Basement



3 internal cameras

# Volt Kitchen

2 external cameras



# Volt Law Enforcement Training

