



## WS2023-44 Poole Road West Watermain Replacement Addendum No. 1

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To All Offerors:

This Addendum No. 1 is issued for the purpose of amending the requirements of the Request for Qualifications (RFQ). Offerors submitting Statements of Qualifications (SOQ) for the above-named project shall take note of the following changes, additions, deletions, and/or clarifications in the RFQ, which shall become part of and have precedence over anything contrarily shown or described in the RFQ, and all such shall be taken into consideration and be included in the Offerors SOQ.

*(Please see attached pages)*

Offerors wishing to submit SOQs should acknowledge receipt of this and all Addenda by listing the Addendum Numbers in the cover letter of their SOQ.

## Changes to the Request for Qualifications

- Item 1            Section 4.3 SOQ Organization, DELETE and REPLACE Subsection 4.2.2 in its entirety with the following:
- “4.3.2 Technical & Management Qualifications** *Page limit: thirty-five (35) pages total*
- a. Project Understanding and Approach *Page limit: ten (10) pages*
  - b. Team Organization *Page limit fifteen (15) pages*
  - c. Relevant Project Experience *Page limit: Project Descriptions – Two (2) pages per project*
    - i. Provide a minimum of 4 and a maximum of 7 total projects highlighting the Offeror's Team Experience with projects of a similar size and complexity as defined in Section 2.6.9.
  - d. Safety and MWBE Participation Past Performance *Page limit two (2) pages*
  - e. Corporate Structure Questionnaire and Forms for Affirmations of Compliance”
- Item 2            Section 5.3 Technical and Management Qualifications, DELETE and REPLACE Subsection 5.3.3, Paragraph A, with the following:
- a. Describe the Team's past performance in successfully managing projects of Similar Scope and Complexity that include management and communications of an integrated team of design consultants, specialty subcontractors, and trade contractors. Include a description of any issues or problems that arose on the projects and how those issues or problems were resolved

## Responses to Offeror Questions

No.	Question	Response
1	Can you clarify your request for the cover letter? In the RFQ, 4.2.1 requests a 1-page cover letter, but 5.1 requests a Letter of Interest. Do you want a 1-page cover letter in addition to a 2-page letter of interest, or do you just want one or the other	One or the other. The term is used interchangeably.
2	Per RFQ 5.3.2 c. vi. - Key Team Member Commissioning and Start-up Manager - What duties and responsibilities are you looking for in a Commissioning and Start-up Manager during the design phase? Or was this intended to state the construction phase, or possibly both phases	Both phases. The key members identified are intended to stay with the project from Design through Construction.
3	For the Corporate Structure Questionnaire, you are asking for a questionnaire from each Design-Build Team Member. Would any sub consultants or subcontractors be considered “team members” or is it all right to just provide questionnaire for the Lead Design Engineer and Lead Contractor	Questionnaires are required for each Design-Build Team member regardless of firm.
4	Are you able to provide a Pre-Bid Sign In Sheet for this project?	See Addendum No. 1, Attachment A.
5	When we replace the waterlines, will we also be replacing the water meters?	Decisions have not been made on the extent of water services, including meter replacements, and sewer

No.	Question	Response
		laterals replacements. To be determined during Phase 1 Preconstruction Services.
6	On the permit list (pulled from the presentation), under the tree survey it says work must be done by a certified arborist. For the arborist work, does the arborist have to be certified? Our team has tree survey capability and experience. Previous projects have not had this requirement. Is certification required?	Contractor may utilize suitably qualified personnel in lieu of certified arborists. Contractors will be responsible for obtaining a tree impact permit from the city of Raleigh.
7	<p>The RFQ says the page limit for the Technical &amp; Management Qualifications section is 30 pages, but then it says:  10 pages for Project Understanding and Approach  15 pages for Team Organization  2 pages for Safety and MWBE  And 1 page each for 4 to 7 examples of Relevant Project Experience.</p> <p>That already puts the page count above 30 if we include all 7 jobs but then section 5.3.3 also asks for additional information beyond that.</p> <p>The key personnel resumes are not a part of the page count. Are previous project pages also not considered part of the count?</p>	<p>See Addendum No. 1. Subsection 4.3.2; Total page count for this Section is now 35 pages. Please note that the RFQ limits the maximum number of pages for each paragraph (Paragraphs a through e). Offerors should use their discretion for how they wish to allocate their total number of pages per subsection up to their limits keeping the total for this portion of the SOQ to be no more than 35 pages in totality.</p> <p>Section 5.3.3 describes information to be included within the Offerors SOQ subsection 4.3. This information should be concisely provided in no more than a two-page project description.</p> <p>See Paragraph 4.2.c.i for documents not included in the page count.</p>
8	The evaluation of this RFQ states that 25% of the evaluation is from Relevant Project Experience in managing design build projects or projects with a similar integrated delivery model. The state of North Carolina has a limited number of design build projects for pipeline replacement and they are especially limited in the Triangle. While our firm has limited experience with Design Build projects, we have extensive experience in waterline replacement projects, emergency repair projects that required collaboration, and private projects with a GMP. Will the City of Raleigh only consider Design Build Projects as "Relevant Project Experience" or will other delivery methods including negotiated change orders, emergency repairs, and private projects be included?	See Item 2 of Addendum No. 1. Subsection 5.3.3, Paragraph A has been modified to remove the emphasis on Design-Build projects.

## ATTACHMENT A

**WS-2023-44 Poole Road West Watermain Replacement**  
**March 1, 2024, 10 AM Pre-SOQ Meeting Attendee List**

Participant	Firm
Allison Andrews	CJS Conveyance
Andre Laws	A Laws Grading
Ben R. Latino, Jr.	McKim and Creed
Bobbie Raynor	Park Construction
Brad Keeley	Moffat Pipe
Bula, Dan	Kimley-Horn
Butch Forsythe	East Coast Civil
Campbell, Lee	Black and Veatch
Cara Lockrem	Freese and Nichols
Chris Boyd	Crowder Construction
Chris Windley	CJS Conveyance
Christopher Myers	TA Loving
Garcia, Leidy	City of Raleigh
George Ellis	Crowder
Jenni Auxier	TA Loving
Jones, Katie L.	Dewberry
Ken Bruce	Freese and Nichols
Margo Waisanen	Crowder Construction
Matt Green	Carolina Civil Works
Purvis, Zak	Kimley-Horn
Raney, Nolan	Kimley-Horn
Ray Cox	Highfill Infrastructure
Shiels, Emily	Kimley-Horn
Stegall, Daniel	City of Raleigh
Stempien, Edward	City of Raleigh
Stephanie Coppola	Crowder Construction
Tyler Highfill	Highfill Infrastructure
Wing, Jeffrey	Dewberry
Zatonya McCoy	McCoy