

NOTICE TO BIDDERS

Sealed proposals will be received by Appalachian State University, in Boone, NC, in the office of Planning, Design and Construction, located at 2458 Hwy 105, Boone, NC 28607 up to 3:00 pm, local time, on Thursday March 14, 2024, and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

Campus Post Office Renovation

Project consists of renovating approximately 4,800 square feet of the existing Campus Post Office with selective demolition and new construction for postal mailboxes, service counters, postal lobby, and a new passport office. Work includes wall construction, electrical, HVAC ductwork, selective plumbing, millwork and finishes. The Owner may procure and install the smart lockers and mailboxes, or the scope may be included in the Work of the Contractor.

Bids will be received for a Single Prime Contract. All proposals shall be lump sum.

Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on 3:00 PM, local time, on Thursday, February 22, 2024, at 3:00pm at the project site, App State University, Miles Annas Student Services Building, 1st Floor, Boone, NC. The meeting will address project specific questions, issues, bidding procedures and bid forms.

The meeting is also to identify preferred brand alternates and their performance standards that the owner will consider for approval on this project.

In accordance with GS133-3 and SCO procedures the following preferred brand items are being considered as Alternates by the owner for this project:

- A. Smart Lockers and Smart Mailboxes by TZ Limited.

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to the bid date.

Complete plans, specifications and contract documents will be open for inspection in the offices of Planning, Design, and Construction at Appalachian State University and Studio Archibene, PLLC and in the plan rooms of the Associated General Contractors, Carolinas Branch, in the local North Carolina offices of McGraw-Hill Dodge Corporation, and in the Eastern Regional Office of Reed Construction Data in Norcross, GA and in the Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas – 877-227-1680

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have a proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for "Building Contractor."

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:

Studio Archibene, PLLC
321 E. Chapel Hill St., Suite 207
Durham, NC 27701
919-804-8989
office@archibene.com

Owner:

Planning, Design, and Construction
Appalachian State University
2548 Hwy 105
Boone, NC 28607