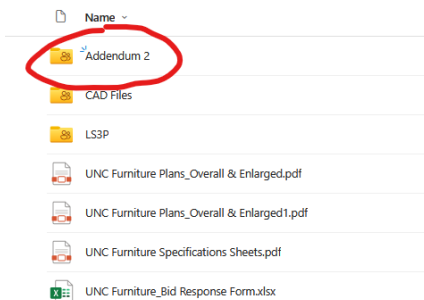


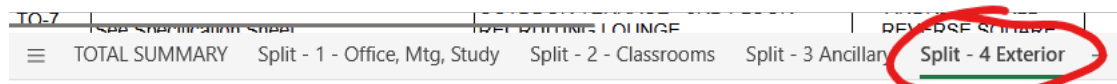
65-McColl_Bldg_Bell Hall_LLB_2025_ADDENDUM#2_(1) Q&A_ChangeNotice

IMPORTANT CHANGES AND OVERVIEW

1. Responses displayed below to RFP questions supersede anything previously stated or done.
2. Overtime Expedited installation cost is no longer required as a line item in the excel sheet, however the Vendor must provide standard overtime rates. See RFI responses for information.
3. ATTACHMENT A: Design Documentation -- UNC Furniture BID Package --
Addendum 2 issued documents can be found within the same One Drive link in the folder labeled "Addendum 2" (shown below).



- a. Any updates to the furniture plans are shown with a Revision cloud. The following sheets have been revised: *Level 1, Level 1 Area D, Level 2 Area C, Level 2 Area E, Level 3, Level 3 Area C, Level 3 Area D.*
 - b. Any updates to Spec sheets have been issued as individual sheets. Furniture piece updated: *DW-1A*
4. BID Packet '65-McColl_Bldg_Bell Hall_LLB_2025_ADDENDUM#2_(2) BID.pdf' --
 - a. An exterior furniture package has been added to the bid packet – change reflected in yellow. The specification sheets for these have been issued out with the rest of the package, as well as a 4th tab (Split – 4 Exterior) has been added to the Excel sheet in the folder labeled "Addendum 2".



- b. Dates and All Other Changes -- reflected in yellow.

FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S)/SERVICES.

UNC Bid Number: 65-McColl_Bldg_Bell Hall_LLBB_2025
 Prospective Bidder: All Bidders
 Addendum Number: #2
 Bid Opening Date/Time: 4/17/2025_03:00PM (EST)
 Addendum Date: 4/04/2025

Action	Responsibility	(no later than) Date and Time
RFP Issued	University	March 5, 2025
Mandatory Pre-Offer Conference and Tour	University	March 18, 2025 at 2:30 PM EST
Written Questions Deadline	Vendors	March 27, 2025 at 3:00 PM ET
University's Response to Written Questions / RFP Addendum Issued	University	April 4, 2025
Offer Deadline	Vendors	April 17, 2025 at 3:00 PM ET
Contract AWARD/Effective Date	University	TBD

INSTRUCTIONS:

1. Return one properly executed copy of this addendum with your bid response by the Bid Opening Date/Time listed above.
2. Please make the following change(s) in the bid referenced above due to questions submitted for clarification:

Q: DF-1- Do we need to include a screen per the photo or just the Height Adjustable Table? ITEM CS-1 Qty (71) | ITEM CS-3 Qty (300)

A: DF-1 – Specify height adjustable table only.

Q: CS-1 and CS-3C - Bernhardt Sonar: the manufacturer sent this advisory due to the location and volume and bid language for 27/7 use: *"This chair is intended for light use application and will not hold up in a high use environment."* We need confirmation to proceed to quote from UNC. ITEM CC-2 Qty (51)

A: CS-1 is located in private offices and as such is not subject to heavy use. Any alternate provided for this chair should, however, maintain the 24/7 use requirements as laid out in the bid document. CS-3C is one of multiple options being considered for this location. Please include this information from the manufacturer in the "Dealer Notes" column. This will factor into the final selection for this piece. Given this has been brought to our attention, the dealer is encouraged to provide an alternate that meets the performance criteria and maintains a similar aesthetic to BOD.

Q: CC-2 The manufacturer cannot meet the 5 year warranty. We need confirmation to proceed to quote from UNC. Below is a snip these manufacturers are referring to/advising on.



REQUIRED ITEM(S) FOR DESIGNER APPROVAL PRIOR TO FABRICATION:

☐ SEAMING DIAGRAM ☒ CUT-SHEET ☐ SHOP DRAWING ☒ FINISH SAMPLE ☒ SIT TEST

NOTES:

- A. ALL ITEMS MUST BE OF CONTRACT QUALITY AND SUITABLE FOR COMMERCIAL USE
- B. THE CHAIR SHALL BE GREENGUARD OR SCS CERTIFIED. CRADLE TO CRADLE, SMART, OR BIFMA LEVEL 2 MAY BE REQUIRED.
- C. PROVIDE LOW VOC ADHESIVES AND/OR MATERIALS.
- D. ALL INTERIOR FOAM AND FILL, AND GENERAL CONSTRUCTION OF UPHOLSTERY UNITS MUST PASS OR EXCEED FIRE CODES AND REGULATIONS STIPULATED BY FEDERAL LAW AND BY ANY STATE, REGIONAL, OR CITY FLAMMABILITY REGULATIONS AT THE FINAL DESTINATION.
- E. GREENGUARD GOLD CERTIFIED.
- F. MINIMUM 5-YEAR WARRANTY FOR 24/7 USE UP TO MINIMUM 300 LBS. MINIMUM 10-YEAR WARRANTY ON MANUFACTURERS' STANDARD FABRICS. LABOR WARRANTY PER GSA SCHEDULE
- G. NYLON GLIDES TO BE PURCHASED WITH PRODUCT

A: UNC standards specify that any product must comply with [NC State Contract 5610A](#), which requires a 10-year warranty. Although certain items may not come standard with a 10-year warranty, manufacturers may opt to provide the required warranty at an additional cost. If piece specify as BOD is unable to comply, please provide price and clarification in the “dealer notes” column. Any suggested alternants must comply.

Q: If awarded different areas of the project, how will the installation schedule be stacked to allow use of the elevators, corridors, etc. for efficient installation?

A: The delivery and installation will need to be staged by floor to limit competing assets for service and protected passenger elevator and delivery requirements. Delivery and removal of waste products will need to be scheduled beyond normal working hours to allow maximized use of the service and protected passenger elevators. There is an available option for furniture deliveries to be held in both the 5000SF or 10,000 SF shell spaces located on the ground floor should the package be released to multiple vendors. Representative of selected firm will need to collaborate with UNC and the design team for scheduling of delivery and removal of packaging.

Q: Is delivery and installation to be included in the product unit price for all items per State Contract 5610A terms? Exception for workstations and offices with additional labor to be broken out into the Installation line of Bid Response Form (under Standard or Overtime as applicable)?

A: Yes, delivery and installation should be included in the costs of the bids.

Q: For Overtime Expedited Freight and Installation, does this apply only to long lead vendors that may not meet the current proposed furniture installation schedule, or does the furniture vendor need to quote standard and overtime for entire furniture package?

A: Awarded vendor will work with UNC if issue arises. Please provide information regarding standard or expedited installation rates. The line item for a specific contract amount has been removed from the BID form.

Q: If unanticipated overtime or expedited installation (at the request of the university) is needed, how can this be billed?

A: Awarded vendor will work with UNC if issue arises. Please provide information regarding standard or expedited installation rates. The line item for a specific contract amount has been removed from the BID form.

Q: Will this be paid through e-procurement?

A: The Awarded vendor/supplier will be set up via [PaymentWorks](#). The University of North Carolina at Chapel Hill will issue payment dependent on how the vendor/supplier is set up in our database.

Q: Is the completed Bell Building Bid Response Form the excel spreadsheet provided in the share point link?

A: Yes, please save out your own copy and fill in the excel where noted. There will be an addition to this package as the exterior furniture will be added as an addendum. This will be included as a new TAB at the bottom of the spreadsheet.

Q: What would you request/require of vendor participants in entering information related to the finishes under the excel response form?

- a. Does the department want us to list the graded fabrics/finishes and that our price covers in that field? i.e Grades 1-6

A: The intent of the "Finishes" column is to ensure that the proposed pieces and their pricing are in alignment with the specifications included in the bid documents. For wood finishes, clarify the species. For laminate or upholstery, state the grade. For metals, indicate the metal type and finish (i.e. Powdercoated Matte Black Aluminum vs Satin Black Anodized Aluminum).

Q: RFP Section 1.0, Page #5 Question: Would it be possible to extend the time frame for the offer deadline? (Less than 2 weeks after questions are answered is a tight timeline).

A: No

Q: RFP Section 3.0, Page #6 Question: 3.0 6 All offers submitted in response to this RFP are subject to the terms and conditions outlined herein - where can we find the full terms and conditions?

A: The University of North Carolina at Chapel Hill Terms and Conditions can be located as part of ATTACHMENT B, page 23-38.

Q: RFP Section 8.2.5, Page #15 re: *Bidders are required to price BOD and Brand Specific item (highlighted in grey) specification per the Bid Response Form even if a substitution is provided* - if a bidder can't sell a specific brand, what should they use for the full sum of their package? Should they say no bid and not include in their sum or provide an alternate to the sum covers one item per tag?

A: (LS3P Suggested Response – If an item is not available to price, please provide an alternate as outlined in the BID form (proprietary or not). UNC is aware that some items are not open line and these items are included as a BOD with a few exceptions (for example, any proprietary items in the "ancillary" tab). The vendor is allowed to modify the spreadsheet to provide an accurate total sum in this case. Use the dealer notes column to mark these.)

Q: RFP Section 8.3.1 e, Page #16 re: *submit with offer sketches, descriptive literature and/or complete specifications covering the products offered* - can we provide this info on alternate items only, as the products that are BOD are already known?

A: Yes, that is acceptable.

Q: RFP Section 8.3.2, Page 16 re: Complete eVP number form - Where can we find our company eVP number?

A: North Carolina eVP (electronic Vendor Portal) [Vendor Search](#). Register [here](#) if you do not have a eVP number.

Q: RFP Section Furniture Specification, If the quantity differs between the Furniture Specification and the Furniture Plans, which quantity should we use?

A: It is the dealer's responsibility to verify quantities based on the Furniture Plans plus any additional quantities specifically stated for attic stock on the Specification sheets. Any discrepancies between the plan quantity and that shown on the Specification sheets should be indicated in the "Dealer Notes" column of the bid form.

Q: RFP Section Furniture Specification, Page#8 AW-2 notes markerboard size 4' W x 3' H. In DO-1 this same item is noted as part of the office spec, but with size 39"W x 22"H - 1) which size is correct? 2) is the markerboard being included in DO-1 duplicating that item?

A: AW-2 size should be 39W x 22H. The quantity throughout is calculated in the AW-2 spec, which includes the markerboards for the offices. AW-2 will be installed with DO-1 in most cases, however there are locations of AW-2 that are standalone. Price AW-2 separately from DO-1. Do not include markerboard in DO-1.

Q: RFP Section Furniture Specification, Page#88 CT-6C asks for Auto Return mechanism - that is not a standard feature for this chair, and not typical for a task chair. Is this request accurate?

A: The Auto Return mechanism is not required on CT-6C.

Q: RFP Section Furniture Specification, Page#102 DO-1 notes 39WX22H" magnetic marker surface(AW-2) - this seems to be duplicating item AW-2. (However, AW-2 is listed as size 4' W x 3' H.)

A: AW-2 size should be 39W x 22H. The quantity throughout is calculated in the AW-2 spec, which includes the markerboards for the offices. AW-2 will be installed with DO-1 in most cases, however there are locations of AW-2 that are standalone. Price AW-2 separately from DO-1. Do not include markerboard in DO-1.

Q: RFP Section Furniture Specification, Page#103 DO-1, note A: Full assembly to be UL listed - industry standard is that the UL listing applies to electrical components. Is the intent for the height adjustable base and other electrical components to be UL listed?

A: Furniture being UL listed as a full assembly is a requirement by the SCO. Vendors are to submit options that are UL listed as an assembly wherever possible. If an item is not available UL listed as an assembly, and only the power module is UL listed, this should be stated in the notes. Adding construction management for additional comment.

Q: RFP Section Furniture Specification, Page#103 DO-1, note E: Casegood must be comprised of components, including desk base and modular product ... from one product line only - Does this mean from one manufacturer? Or one series/product within a manufacturer? (Most manufacturers routinely blend their product lines.)

A: This means from one manufacturer. Product lines are allowed to blend as long as the components aesthetically match.

Q: RFP Section Furniture Specification, Page#103 DO-1, note J: Laminate tops shall be a standard option ... the top surface shall have a non-glare or "matte" finish - do you consider typical HPL laminate to be non-glare/matte finish?

A: An HPL Laminate can be specified as long as its top finish is not glossy.

Q: RFP Section Furniture Specification, Page#103 Do-1, note L: Desk chassis shall be reinforced with interlocking mortise and tenon joints - is this a requirement? This is not typical of laminate casegoods.

A: This is not required.

Q: RFP Section Furniture Specification, Page#103 Do-1, note S: Drawers with solid wood pencil tray and divider - is this a requirement? This is not typical of laminate casegoods.

A: This is not considered a requirement.

Q: RFP Section Furniture Specification, Page#108 DW-1A: Can you provide a more detailed/scaled 2D plan that shows the required components to ensure accuracy of spec?

A: Yes, see updated Specification sheet.

Q: RFP Section Furniture Specification, Page#108 DW-1A: On level 3 stations are shown detached from each other - will floor cores be provided for each 2-pack or should spine connect all units?

A: Stations should be attached to one another, similar to level 2 Area C. A spine should connect all units to floor core. See revised plan and updated specification sheet.

Q: RFP Section Furniture Specification, Page#109 DW-1B: Have these been eliminated? They are not on the plans or excel sheet, but they are on the specification sheets.

A: These have been removed from the project. Please ignore DW-1B

Q: RFP Section Furniture Specification, Page#154 STB-2: size 12" W X 24" D - is this size correct?

A: This is the wrong size. Correct size for STB-2 is: 72" W x 24"D

Q: Are there spec sheets for ACC-1, EQ-7, TP-1? These appear on the plans but there aren't spec sheets included.

A: These are to not be provided in the furniture package. These are items that have either been purchased, or will be through a separate contract.

Q: TM-1 is not on the Bid Response spreadsheet, should we add it to the classrooms split?

A: No, please disregard TM-1. This is a custom table that has been purchased already.

Q: The bid response form has rows for proprietary alts in Split 1 & 2, but not for Split 3 ancillary. Are alts allowed for any of these items?

A: These proprietary items are UNC standard specifications, which is why no alt row was provided. These are to stay as is.

Q: DW-1A workstation spec sheets requests pricing for an Add Alt with a 12"W coat storage cabinet, should we add a line for this to the bid response form?

A: Yes, please add as a separate line item but since it is an add alt, do not include in overall total. This can be left as a separate additional cost.

Q: DW-1A workstation spec sheets refer to a 60"W storage unit as well as a 30"W box/file. Which is preferred?

A: See updated Specification sheet and plans. 36" x 18" Box file is preferred.

Q: If a manufacturer on the bid specs does not offer NC State Contract, but another contract is available, will another contract suffice?

A: If any BOD spec or alternative does not offer NC state Contract, please confirm this meets the requirements as laid out in NC state Contract 5610A. If the product does not meet these requirements, please note this in the "dealers notes" column.

Q: Please confirm the loading dock location.

A: Access to the service yard of the addition is off Kenan Drive @ Ground Level. There is a set of double doors with an opening of 6' x 8' and an adjacent overhead door that is 8' x 8'.

Q: Is the loading dock capable of receiving tractor trailer deliveries?

A: The loading dock doors are located at grade level. The depth of the tractor trailer is limited and should be smaller than a standard 53 foot trailer to eliminate protruding into Kenan Drive. Please Cord. with CM and Owner if any other access is required.

Q: Reference 4.1 (page 7) / 5.4 (page 9). Please clarify installation completion and operational date. Section 5.4 references October 31, 2025 date for furniture installation completion and Section 4.1 references September 30, 2025.

A: See updated RFP document for clarification on dates.

Q: RFP 7.2 (page 10). A number of manufacturers for products specified as Basis of Design do not appear to meet the Evaluation Criteria of meeting NC State Contract 5610A. (Frovi, Stylex, Naughtone, Encore, Arper, Uline, Maywood, Correll, Richelieu, Andreau World, Enwork). Can you please clarify or confirm the requirement for this Evaluation Criteria?

A: (LS3P Suggested Response – Please price the BOD as is, but note in the Dealers Notes column where and or how the piece does not comply with NC State Contract 5610A. Any proposed alts should comply with NC State Contract.)

Q: Furniture Specifications (pages 60, 67, 69, 71, 73, 84, 86, 88, 113, 193, 198, 241, 250). There are a number of Proprietary specifications on the Furniture Specification document that are closed lines limiting competition to specific vendors. Specifically, there is no one vendor who would have access to all the proprietary specifications. For Example, no dealer who can sell CS-3A (Steelcase Capa) can also sell CT-6B (Haworth Soji). How will substitutions be handled on these items?

A: (LS3P Suggested Response – If an item is not available to price, please provide an alternate as outlined in the BID form (proprietary or not). UNC is aware that some items are not open line and these items are included as a BOD with a few exceptions (for example, any proprietary items in the "ancillary" tab).

UNIVERSITY OF NORTH CAROLINA at CHAPEL HILL

Check **ONE** of the following options:

☐

Bid has **not** been submitted e-Bid. **Any changes** resulting from this addendum are included in our bid.

☐

Bid has already been submitted e-Bid. **No changes** resulted from this addendum.

☐

Bid has already been submitted e-Bid. Changes resulting from this addendum are as follows.

Execute Addendum:

Bidder: _____

Authorized Signature: _____ **Date:** _____

Name and Title (Typed): _____