



STATE OF NORTH CAROLINA

North Carolina A&T State University

Request for Quote #: 59-Q6940

Band Uniforms

Date Issued: 02-12-2026

Quote Due Date: 03-12-2026

At 03:00pm ET

Direct all inquiries concerning this RFQ to:

Tyeshia Smith

Procurement Specialist

Email: tmsmith23@ncat.edu

Phone: 336-285-4952



STATE OF NORTH CAROLINA

Request for Quote

59-Q6940

For internal State agency processing, including tabulation of Quotes, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your Quote.
Failure to do so shall be sufficient cause to reject your Quote.**

Vendor Name

Vendor eVP #

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered Vendor in good standing. You must enter the Vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a vendor number, register at <https://evp.nc.gov/SignIn>

Electronic responses ONLY will be accepted for this solicitation.

<https://ncat.bonfirehub.com/portal/?tab=openOpportunities>

STATE OF NORTH CAROLINA
Division of North Carolina A&T State University

Refer <u>ALL</u> Inquiries regarding this RFQ to: Tyeshia Smith tmsmith23@ncat.edu	Request for Quote # 59-Q6940
	Quotes will be opened: 03-12-2026
Using Agency: North Carolina A&T State University	Commodity No. and Description: 53102700 Band Uniforms
Requisition No.: 207431734	

EXECUTION

In compliance with this Request for Quote (RFQ), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are Quote, at the prices set opposite each item within the time specified herein.

By executing this Quote, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this Quote is submitted competitively and without collusion (G.S. 143-54),
- that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this Quote, the undersigned certifies to the best of Vendor's knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-Contractors for any Contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public Contract; or awarding or administering public Contracts; or inspecting or supervising delivery of the public Contract of any gift from anyone with a Contract with the State, or from any person seeking to do business with the State. By execution of this Quote response to the RFQ, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor are not aware that any such gift has been offered, accepted, or promised by any employees or agents of Vendor's organization.

By executing this Quote, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS incorporated herein**. These documents can be accessed from the ATTACHMENTS page within this document.

Failure to execute/sign quote prior to submittal may render quote invalid and it MAY BE REJECTED. Late quotes cannot be accepted.

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		
VENDOR'S AUTHORIZED SIGNATURE:	DATE:	E-MAIL:

59-Q6940

VALIDITY PERIOD

Offer shall be valid for at least sixty (60) days from date of quote due date, unless otherwise stated here: _____ days, or if extended by mutual agreement of the parties. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this RFQ.

QUOTE ACCEPTANCE

If your quote is accepted, all provisions of this RFQ, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

FOR STATE USE ONLY: Offer accepted and Contract awarded this ____ day of _____, 20____, as indicated on the attached certification, by _____
Authorized Representative of North Carolina A&T State University

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The Instructions to Vendors, which are incorporated herein by this reference, may be found here:
<https://www.doa.nc.gov/pandc/north-carolina-instructions-vendors-1-2025/open> 27

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS..... 27

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*<https://www.doa.nc.gov/pandc/onlineforms/pc-hub-supplemental-vendor-information-92021-pdf/open>***ATTACHMENT E: CUSTOMER REFERENCE FORM** 27

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1.0 PURPOSE AND BACKGROUND

The **North Carolina A&T State University Marching Band**, widely recognized as the “*Blue and Gold Marching Machine*,” is one of the nation’s most distinguished collegiate marching ensembles. With a legacy rooted in excellence, precision, and spirited performance, the Band serves as a cultural ambassador for the University at athletic events, local and national parades, community celebrations, alumni gatherings, and high-profile televised appearances. Its performances enhance the University’s visibility, reinforce school pride, and embody the rich traditions and competitive spirit of North Carolina A&T State University.

Over decades, the Blue and Gold Marching Machine has earned acclaim for its dynamic musicality, intricate drill design, powerful visual impact, and commitment to excellence. Alumni of the Band have gone on to professional music careers, leadership roles in education, entertainment, and service, further elevating the reputation of the University. The Band’s excellence contributes significantly to student engagement, recruitment, retention, and community outreach, and it is a key factor in the University’s brand identity both regionally and nationally.

The current marching uniforms, which have served multiple classes of students and a demanding performance schedule, are now beyond their useful life due to wear, fading, and limited availability of replacement parts. They no longer consistently reflect the high standards of presentation expected of an ensemble of the Band’s stature.

The purpose of this acquisition is to procure new, high-quality uniforms for **350 bandsmen, 10 drum majors, and 28 staff members**, each accompanied by a designated garment bag and hanger to protect the investment and ensure proper care and storage. This effort will:

- Reinforce the Band’s professional and cohesive image at official University events.
- Support the Band’s rigorous performance schedule with uniforms designed for comfort, durability, and functionality.
- Uphold the legacy and tradition of the Blue and Gold Marching Machine as a symbol of North Carolina A&T State University excellence.
- Enhance recruiting efforts by providing incoming students with uniforms that reflect pride, prestige, and institutional commitment.

The acquisition aligns with the University’s mission to promote excellence in student life, community engagement, and institutional branding.

The intent of this solicitation is to award an Agency Contract

1.1 CONTRACT TERM

The Contract shall have an initial term of beginning on the date of final Contract execution (the “Effective Date”)

Quotes shall be submitted in accordance with the terms and conditions of this RFQ and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 REQUEST FOR QUOTE DOCUMENT

The RFQ is comprised of the base RFQ document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

ATTENTION: The E-Procurement fee may apply to this solicitation. See paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.

General information on the E-Procurement Services can be found at: <http://eprourement.nc.gov/>.

2.3 NOTICE TO VENDORS REGARDING RFQ TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this RFQ and comply with all requirements and specifications herein. Vendors also are responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this RFQ.

If Vendors have questions or issues, or exceptions regarding any component within this RFQ, those must be submitted as questions in accordance with the instructions in the QUOTE QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an RFQ addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through this process or negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor's quote. This applies to any language appearing in or attached to the document as part of the Vendor's quote that purports to vary any terms and conditions or Vendors' instructions herein or to render the quote non-binding or subject to further negotiation. Vendor's quote shall constitute a firm offer that shall be held open for the period required herein ("Validity Period" above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this RFQ Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon through negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor's quote as nonresponsive.

2.4 RFQ SCHEDULE

The table below shows the *intended* schedule for this RFQ. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue RFQ	State	02-12-2026
Submit Written Questions	Vendor	02-23-2026@03:00pm
Provide Responses to Questions	State	02-25-2026
Submit Quotes	Vendor	03-12-2026 @03:00pm
Contract Award	State	TBD
Contract Effective Date	State	TBD

2.5 QUESTIONS ABOUT QUOTE

Upon review of the RFQ documents, Vendors may have questions to clarify or interpret the RFQ in order to submit the best quote possible. To accommodate the Quote Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the RFQ SCHEDULE Section above.

Written questions shall be e-mailed to tmsmith23@ncat.edu by the date and time specified above. Vendors will enter “RFQ # 59-6939 Questions” as the subject for the email. Question submittals will include a reference to the applicable RFQ section and be submitted in a format shown below:

Reference	Vendor Question
RFQ Section, Page Number	Vendor question ...?

No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this RFQ, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in an addendum to this RFQ.

2.7 QUOTE SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Vendor shall bear the risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its quote has been received as described in this RFQ by the specified time and date of opening. The date and time of receipt will be marked on each quote when received. Any quote or portion thereof received after the quote submission deadline will be rejected.

Quotes may be submitted via electronic means, including but not limited to email, in response to this Request for Quote: Submission by any means shall include this RFQ, as provided in section 2.8.

<https://ncat.bonfirehub.com/portal/?tab=openOpportunities>

For Bonfire support:

- Help Center (Guides & FAQs): <https://bonfirehub.zendesk.com>
- Email Support: support@gobonfire.com
- Vendor Support Line: **1-800-354-8010** (toll-free, available Mon–Fri during business hours EST)

If confidential and proprietary information is included in the proposal, also submit one (1) signed, REDACTED copy of the proposal. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the proposal with its proposal submission, the Department may release an unredacted version if a record request is received.

IMPORTANT NOTE: It is the responsibility of the Vendor to have the signed quote physically in this Office by the specified time and date of opening, regardless of the method of delivery. **This is an absolute requirement.** The time of delivery will be marked on each quote when received, and any quote received after the submission deadline will not be accepted or evaluated. Quotes, subject to the conditions made a part hereof, will be received at the address indicated in the table in this Section, for furnishing and delivering the commodity as described herein.

2.8 QUOTE CONTENTS

Vendors shall populate all attachments of this RFQ that require the Vendor to provide information and include an authorized signature where requested. Failure to provide all required items, or Vendor's submission of incomplete items, may result in the State rejecting Vendor's quote, in the State's sole discretion

- a) Cover Letter, which must contain all of the following: (I) a statement that confirms that the Vendor has read the RFQ in its entirety, including all links, and all Addenda released in conjunction with the RFQ; (ii) a statement that the Vendor agrees to perform in accordance with the scope of work, requirements, and specifications contained herein; and (iii) Vendor's agreement to comply with all instructions, terms and conditions, and attachments.
- b) Completed and signed version of EXECUTION PAGES, along with the body of the RFQ.
- c) Signed receipt pages of any addenda released in conjunction with this RFQ, if required to be returned.
- d) Completed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- e) Completed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- f) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

2.10 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this RFQ are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors referenced below which are incorporated herein by this reference.

3.0 METHOD OF AWARD AND QUOTE EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State's best interest.

All responsive bids will be reviewed, and award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications provided herein, to include any required verifications set out herein such as but not limited to past performance, references, and financial documents.

While the intent of this RFQ is to award a Contract(s) to a single Vendor for all line items the State reserves the right to make separate awards to different Vendors for one or more-line items, to not award one or more-line items or to cancel this RFQ in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

If a Vendor selected for award is determined by the State to be a non-resident of North Carolina, all responsive bids will be reviewed to determine if any of them were submitted by a North Carolina resident Vendor who requested an opportunity to match the price of the winning bid, pursuant to Executive Order #50 and G.S. 143-59 (for more information, please refer to

ATTACHMENT H: VENDOR REQUEST FOR EXECUTIVE ORDER #50 PRICE MATCHING. If such bid(s) are identified, the State will then determine whether any such bid falls within the price-match range, and, if so, make a Contract award in accordance with the process that implements G.S. 143-59 and Executive Order #50.

The State reserves the right to waive any minor informality or technicality in quotes received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this RFQ is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29 of the Instructions to Vendors entitled COMMUNICATIONS BY VENDORS.

Each Vendor submitting a quote to this RFQ, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's quote or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this RFQ or inquiries directed to the procurement lead named in this RFQ regarding requirements of the RFQ (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 QUOTE EVALUATION PROCESS

- a) The State shall review the responses to this RFQ to confirm that they meet the specifications and requirements. The State reserves the right to waive any minor informality or technicality.
- b) For all responses that pass the initial review process, the State will review and assess the Vendors' pricing. The State may request additional formal responses or submissions from any or all Vendors for the purpose of clarification or to amplify the materials presented in any part of the quote. Vendors are cautioned, however, that the State is not required to request clarification, and often does not. Therefore, all quotes should be complete and reflect the most favorable terms available from the Vendor. Prices quoted cannot be altered or modified as part of a clarification.
- c) Quotes will be evaluated, based on the award criteria identified in Section 3.1 METHOD OF AWARD.

Award of a Contract to one Vendor does not mean that the other quotes lacked merit, but that, all factors considered, the selected quote was deemed most advantageous and represented the best value to the State.

Vendors are cautioned that this is a request for quote, not a request or an offer to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this RFQ, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions

- d) Protection of the State’s information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State’s business requirements and internal operational culture
- g) Particular risk factors such as the security of the State’s information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This RFQ serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as “shall,” “must,” and “requirements” are intended to create enforceable contract conditions. In determining whether quotes should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State’s needs as described in the RFQ. Except as specifically stated in the RFQ, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a quote in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this RFQ. By submitting a quote, the Vendor agrees to meet all stated requirements in this Section, as well as any other specifications, requirements, and terms and conditions stated in this RFQ. If a Vendor is unclear about a requirement or specification or believes a change in a requirement would allow for the State to receive a better quote, the Vendor is encouraged to submit these items in the form of a question during the question-and-answer period in accordance with the Quote Questions Section above.

- The vendor shall furnish **new, high-quality marching band uniforms** for:
 - **350 bandsmen**
 - **10 drum majors**
 - **28 staff members**
- Uniforms must be consistent in design, color, and construction, and aligned with the University’s branding and performance standards.

Accessories

- Each uniform shall include:
 - **One designated garment bag**
 - **One durable hanger**
- Garment bags must be suitable for long-term storage and transportation and designed to protect uniforms from moisture, dust, and damage.

Quality and Construction

- Uniforms must be:
 - Newly manufactured (no refurbished or reused items)
 - Constructed of durable, performance-grade materials suitable for outdoor marching, repeated wear, and laundering

- Designed to allow freedom of movement, comfort, and proper fit for all assigned users
- All materials, stitching, and components must meet industry standards for marching band performance apparel.

Sizing and Fit

- Vendor shall provide comprehensive sizing options to accommodate a wide range of body types.
- Measurement, fitting, and alteration processes (if required) must be included to ensure proper fit for all members.

Delivery Timeline

- The **final, completed uniforms**, including all garment bags and hangers, must be delivered **no later than fourteen (14) weeks from the date the Purchase Order (PO) is issued**.
- **Under no circumstances may final delivery occur later than July 15, 2026.**
- Vendors must demonstrate the ability to meet this deadline and provide a production and delivery schedule upon award.

Packaging and Delivery

- Uniforms must be individually packaged and clearly labeled by size and assignment (bandsman, drum major, staff).
- Delivery must be made to a university-designated location during normal business hours unless otherwise approved.

Acceptance

- Final acceptance is contingent upon verification that all uniforms and accessories meet the specified quantity, quality, and design requirements.
- Any defective or non-conforming items must be replaced at no additional cost to the University within an agreed-upon timeframe.

4.1 PRICING

Quote price shall constitute the total cost to the State including all applicable charges for shipping, delivery, handling, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM and include in Vendor's response.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.

4.1.1 Import Tariff Temporary Surcharge

Pricing shall be exclusive of any pending tariffs or temporary tariff surcharge. Vendor may request a temporary tariff surcharge in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK as a charge separate from the contract price. Any temporary tariff surcharge(s) associated with purchases shall be provided by way of a percentage tariff surcharge. All tariff surcharges proposed are intended to be temporary and based on current tariff implications specific to related commodities with evidence of submitted documentation of affected MSRP products. Vendor understands that the agency may request

additional justification. Any temporary tariff surcharge percentage will be negotiated and mutually agreed upon. The state is not obligated to accept any proposed import tariff surcharge. Proposed tariff surcharges may be used as a factor for evaluation and award

4.5 DELIVERY

The Vendor shall deliver Free-On-Board (FOB) Destination to the following location(s): **1120 East Bessemer Avenue Greensboro, NC 27411**

Vendor shall complete delivery within *14 Weeks* after receipt of purchase order.

For completion by Vendor: Delivery will be made from _____ (city, state) within _____ consecutive calendar days after receipt of purchase order. Promptness of delivery may be used as a factor in the award criteria.

4.10 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this RFQ will serve to identify those Vendors that are minority owned or have a strategic plan to support the State's Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

4.11 REFERENCES

Vendors shall provide at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which your company has supplied the exact model of equipment offered. References shall not be from the same company or from the soliciting State entity. In addition, Vendor shall provide references for and identify other government contracts it has received, for which your company has supplied the same or similar model of equipment offered. The State *may* contact these users to determine quality level of the offered equipment; as well as, but not limited to user satisfaction with Vendor performance. Information obtained *may* be considered in the evaluation of the quote.

4.12 VENDOR'S REPRESENTATIONS

If the quote results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such service, they will be deemed to be implied by and included within the scope of the contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.13 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction

Each Vendor shall certify it is financially stable by completing the ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential performance issues from contracting with a Vendor that is financially unstable. This Certification shall be deemed continuing, and from the date of the Certification to the expiration of

the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification.

4.15 SECRETARY OF STATE REGISTRATION

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award. No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute "transacting business" in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor registered with the North Carolina Secretary of State: Yes No

5.0 PRODUCT SPECIFICATIONS

- The vendor shall furnish **new, high-quality marching band uniforms** for:
 - **350 bandmen**
 - **10 drum majors**
 - **28 staff members**

5.1 SPECIFICATIONS

DESIGN SPECIFICATIONS FOR BAND

COAT:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-91 White, 960-40 Gold, and 960-42 Light Navy Polyester and Dac-Wool Fabric

STYLE: Fully constructed Celebrity waist length coat with four-piece back cut straight.

CLOSURE: Full length left underarm concealed YKK heavy duty Navy zipper.

SPECIAL DETAILS: Fully constructed Celebrity coat to be professionally dry cleaned only. The coat has snap tape (***manufactured in-house for quality control***) at the cuffs to allow for adjustable hems without the necessity of sewing. The sleeves are a special pattern that allow freedom of movement for the wearer. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. The "Comfort Collar" utilizes eight layers of construction. The collar lining is Dac-Wool fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse-hair braid reinforcement. The outer collar shell, also made of Dac-Wool, has a non-woven material permanently sewn and bonded to the inside. Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar. Each coat has an identification number.

FRONT TRIM: 960-42 Light Navy front. Slightly covering the insert is a ½” stripe of 960-91 White. Butted to that white stripe is a 1/4” stripe of 960-40 Gold. Set in the center of the chest is approx. 9” tall school interlocking logo “AT” of 960-40 Gold w/ White detail attached with a navy satin stitch.

BACK TRIM: 960-42 Light Navy side panels with a 960-40 Gold insert. Set ¼” from the body seams and from the bottom is a ½” stripe of 960-91 White. Centered on the upper back is 8” Marching Machine logo of Navy and Gold Direct Swiss. Set vertically at the bottom are two evenly spaced special tre-foils of 500 Navy braid.

COLLAR: 960-42 Light Navy. Set down ¼” is a ½” stripe of 960-91 White with a ¼” stripe of 960-40 Gold centered on top.

SHOULDER STRAPS: 960-42 Light Navy. Set in ¼” is a ½” stripe of 960-91 White with a ¼” stripe of 960-40 Gold centered on top.

SLEEVES: 960-42 Light Navy. 960-91 White upper sleeve appliques. Both have a ¼” stripe of 960-40 Gold slightly covering the bottom of each applique. Centered on both appliques is bulldog school 2 ½” logo of Gold and Navy direct Swiss. Set above the logo in an arc is ½” plain block “NORTH CAROLINA A&T” of Navy direct Swiss. Set straight below all is ½” “STATE UNIVERSITY” of Navy direct Swiss. Set up 4” X 6” X 4” on both cuffs is a peaked 1 ½” stripe of 960-40 Gold. Butted to the bottom of that gold stripe is a ¼” stripe of 960-91 White. Butted to the top of the gold stripe is a row of 500 White braid that extends into a three-loop Tre-foil at the peak.

DESIGN SPECIFICATIONS

JUMPSUIT:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STRIPE: 1" stripe of 960-40 Gold piped on both sides with 960-91 fabric piping

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Welted pocket on one side of front.

ACCESSORIES:

SHAKO: Flat top design with plume holder center front that is reinforced with a screw post and nut. Navy molded plastic visors. The sides and back are 960-40 Gold. The top of the shako and the top/bottom bands are 960-42 Light Navy. 960-91 White fabric piping is butted to both bands. Clear plastic chinstrap with Gilt buckle. Gold plated front strap. The Gilt War Eagle emblem is centered on the front. Separating prong back buttons at each lower side. There is a metal hook in the back of the shako for the chinstrap to rest on. There will be a clear pocket for the size and identification of each shako inside the shako. The cord inside the shako for adjustability does not tie but has a special cord lock for ease of use and added security.

PLAQUE: Sublimation on "Specialty" Xtreme Dri Divine White on both sides. Sublimation description: Side #1 and side #2 background of gears with "AT" logo on the left chest. Reversible plaque that can be worn on either side. There are two button tabs on each side of 960-42 Light Navy and two buttonholes at each shoulder (for the shoulder strap buttons) to attach the plaque to the coat. There is a slightly curved 3" stripe of 960-40 Gold on side #1 running down the right side. Butted to both sides is a ¼" stripe of 960-91 White. Set vertical on the stripe is "3" tall "MACHINE" of 960-42 Light Navy attached with White Satin stitching. Side #2 has a 3" slightly curved stripe of 960-42 Light Navy running down the right side. Butted to both sides is a ¼" stripe of 960-40 Gold. Set on the stripe is 3" "AGGIES" of 960-40 Gold attached with White satin stitching.

PLUME: 8" White Mylar, Gilt cup.

SHAKO BOX: Shako-Mate style in black high impact polystyrene.

DESIGN SPECIFICATIONS FOR BAND

COAT:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-91 White, 960-40 Gold, and 960-42 Light Navy Polyester and Dac-Wool Fabric

STYLE: Fully constructed Celebrity waist length coat with four-piece back cut straight.

CLOSURE: Full length left underarm concealed YKK heavy duty Navy zipper.

SPECIAL DETAILS: Fully constructed Celebrity coat to be professionally dry cleaned only. The coat has snap tape (*manufactured in-house for quality control*) at the cuffs to allow for adjustable hems without the necessity of sewing. The sleeves are a special pattern that allow freedom of movement for the wearer. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. The "Comfort Collar" utilizes eight layers of construction. The collar lining is Dac-Wool fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse-hair braid reinforcement. The outer collar shell, also made of Dac-Wool, has a non-woven material permanently sewn and bonded to the inside. Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar. Each coat has an identification number.

FRONT TRIM: 960-42 Light Navy front. Slightly covering the insert is a 1/2" stripe of 960-91 White. Butted to that white stripe is a 1/4" stripe of 960-40 Gold. Set in the center of the chest is approx. 9" tall school interlocking logo "AT" of 960-40 Gold w/ White detail attached with a navy satin stitch.

BACK TRIM: 960-42 Light Navy side panels with a 960-40 Gold insert. Set 1/4" from the body seams and from the bottom is a 1/2" stripe of 960-91 White. Centered on

GARMENT BAG: "The Protector" - 600 Denier heavy duty polyester with PVC waterproof liner. Reinforced zipper stops. Clear viewing window. Reinforced, durable hanger opening. Super-sized (16" x 24") zippered utility pocket. Metal grommet reinforced air vent. 1" wide poly web carrying strap. Velcro closure at top to secure hanger. Handles at top and bottom of bag to carry as a fold over bag. One color imprint offered.

HANGER: Black plastic wishbone style to be included with each uniform.

UNIFORM MANGEMENT SYSTEM: UMS system that is “cloud” or “web” based and is accessible with any desktop or laptop computer or any handheld device wherever an internet connection is available. It easily assigns uniforms based on just a few measurements or pieces of information. It is easily accessible with login and password that can be adjusted and changed by the user. The UMS system is free of any yearly charges or fees.

DIGITAL PARADE BANNER: 3’ X 8’ custom printed parade banner with tunnel loop at top and bottom for banner carrier frame. Banner will have custom artwork prepared for approval and a mini banner sent for approval of colors prior to printing full size banner.

DESIGN SPECIFICATIONS FOR DIRECTOR

COAT:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STYLE: Fully constructed Celebrity concert coat with four-piece back cut straight.

CLOSURE: Two 36L Gilt dome functional buttons

SPECIAL DETAILS: Fully constructed Celebrity coat to be professionally dry cleaned only. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. Each coat has an identification number.

FRONT TRIM: Approx. 3 1/2" tall school Marching Machine logo of Gold direct Swiss on right chest. The left chest has a functional welt pocket with approx. 5/8" "DIRECTOR" or "STAFF" of Gold direct Swiss centered just below. A pullout lining in the welt pocket is optional. Set at each lower side of the coat opening are imitation pocket flaps.

BACK TRIM: No trim, but will have a vent at the back center.

COLLAR: Collar and lapel of Navy Stan Twill.

SLEEVES: 960-42 Light Navy.

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TROUSER:

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STRIPE: None

SPECIAL FEATURES AND DETAILS: Identification numbers. Inseam sewn with 5/8" seams for let out. Regular rise with belt loops. Special slide adjustments at both sides. Pockets on both sides of front with one hip pocket in the back.

ACCESSORIES:

GARMENT BAG: "The Protector" - 600 Denier heavy duty polyester with PVC waterproof liner. Reinforced zipper stops. Clear viewing window. Reinforced, durable hanger opening. Super-sized (16" x 24") zippered utility pocket. Metal grommet reinforced air vent. 1" wide poly web carrying strap. Velcro closure at top to secure hanger. Handles at top and bottom of bag to carry as a fold over bag. One color imprint offered.

HANGER: Black plastic wishbone style to be included with each uniform

DESIGN SPECIFICATIONS FOR DM #1 BUNDLE

COAT: FOR: North Carolina A&T State
Greensboro, NC

FABRIC: 960-91 White Polyester Fabric

STYLE: Fully constructed Celebrity waist length coat with four-piece back cut straight.

CLOSURE: Front butted YKK heavy duty White zipper.

SPECIAL DETAILS: Fully constructed Celebrity coat to be professionally dry cleaned only. The coat has snap tape (***manufactured in-house for quality control***) at the cuffs to allow for adjustable hems without the necessity of sewing. The sleeves are a special pattern that allow freedom of movement for the wearer. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. The "Comfort Collar" utilizes eight layers of construction. The collar lining is Dac-Wool fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse-hair braid reinforcement. The outer collar shell, also made of Dac-Wool, has a non-woven material permanently sewn and bonded to the inside. Both the collar lining construction and the outer collar shell

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construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar. Each coat has an identification number.

FRONT TRIM: No trim.

BACK TRIM: 960-91 White. Centered on the upper back is 8" Marching Machine logo of Navy and Gold Direct Swiss with detail logo wrapped around it. Set vertical at the bottom are two evenly spaced trefoils of 500 Navy and Gold braid.

COLLAR: 960-42 Light Navy. Set down ¼" is a 1/4" stripe of 960-40 Gold.

SHOULDER STRAPS: 960-42 Light Navy. Set in ¼" is a 1/4" stripe of 960-40 Gold. There are two 30L Gilt dome buttons sewn on each shoulder to attach the plaque and cape.

SLEEVES: 960-91 White. Both cuffs are a diagonal 3" X 5" 960-40 Gold. Butted to the top is a diagonal 1" stripe of 960-42 Light Navy. Butted to the top of the Navy stripe is a row of 500 Gold braid that extends into a B-238 five-loop tre-foil.

DESIGN SPECIFICATIONS FOR DM BUNDLE #1

JUMPSUIT #1:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STRIPE: 1" stripe of 960-91 White. Running continuously down the stripe is a special wave pattern Gold.

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Weltd pocket on one side of front.

JUMPSUIT #2:

FABRIC: 960-91 White Polyester Fabric

STRIPE: 1" stripe of 960-42 Light Navy. Running continuously down the stripe is a special wave pattern of Gold.

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Weltd pocket on one side of front.

JUMPSUIT #3:

FABRIC: 960-40 Gold Polyester Fabric

STRIPE: 1" stripe of 960-91 White. Running continuously down the stripe is a special wave pattern of 500 Navy braid.

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Weltd pocket on one side of front.

ACCESSORIES:

FUR BUSBY: 16" Special style busby. Style to be determined by the customer. Fur to match 960-40 Gold with 960-42 Light Navy fabric insert. Centered is approx. 5" wide Marching Machine logo of Gold direct Swiss with Navy details. Navy molded plastic visors. White plastic chinstrap with Gilt buckle. Gold plated

front strap. Separating prong back buttons at each lower side. There is a metal hook at the back of the busby for the chinstrap to rest on. The cord inside the shako for adjustability.

PLAQUE: Reversible plaque that can be worn on either side. Side #1 is 960-42 Light Navy. There are two button tabs on each side of 960-91 White and two buttonholes at each shoulder (for the shoulder strap buttons) to attach the plaque to the coat. There is a special wave design of 500 Gold braid down the sides and bottom of the plaque. Centered is approx. 9" interlocked logo "AT" of 960-40 Gold with Navy details attached with Navy satin stitch. Side #2 is 960-40 Gold. There is a special wave design of 500 Navy braid down the sides and bottom of the plaque. Centered is approx. 9" interlocked logo "AT" of 960-42 Light Navy with Gold details attached with gold satin stitch.

CAPE: Reversible knee length cape that can be worn on either side. Side #1 is 960-42 Light Navy. Centered vertically is approx. 5" tall special font "AGGIES" of 960-40 Gold attached with White satin stitch. There are two buttonholes at each shoulder to attach the cape to the shoulder strap buttons. Side #2 is 960-40 Gold. Centered vertically is approx. 5" tall special font "AGGIES" of 960-42 Light Navy attached with White satin stitching.

SHOULDER NESTS & PAIR OF CORDS: Style 1512 cords of 960-40 Gold match with matching fringe. Shoulder nest of 960-42 Light Navy with 2 ½" bulldog school logo of Gold and Navy direct Swiss. Set above in an arc is plain block 3/8" "NORTH CAROLINA A&T" of White direct Swiss. Set straight below is 3/8" plain block "STATE UNIVERSITY" of White direct Swiss. Set on the lower portion of the shoulder nests, set flush to the bottom is a ¼" stripe of 960-40 Gold.

GARMENT BAG: "The Protector" - 600 Denier heavy duty polyester with PVC waterproof liner. Reinforced zipper stops. Clear viewing window. Reinforced, durable hanger opening. Super-sized (16" x 24") zippered utility pocket. Metal grommet reinforced air vent. 1" wide poly web carrying strap. Velcro closure at top to secure hanger. Handles at top and bottom of bag to carry as a fold over bag. One color imprint is offered.

HANGER: Black plastic wishbone style to be included with each uniform.

DESIGN SPECIFICATIONS FOR DM #2 BUNDLE

COAT:

**FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STYLE: Fully constructed Celebrity waist length coat with four-piece back cut straight.

CLOSURE: Front butted YKK heavy duty Navy zipper.

SPECIAL DETAILS: Fully constructed Celebrity coat to be professionally dry cleaned only. The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing. The sleeves are a special pattern that allow freedom of movement for the wearer. There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder. The "Comfort Collar" utilizes eight layers of construction. The collar lining is Dac-Wool fabric and has a

non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse-hair braid reinforcement. The outer collar shell, also made of Dac-Wool, has a non-woven material permanently sewn and bonded to the inside. Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar. Each coat has an identification number.

FRONT TRIM: No trim.

BACK TRIM: 960-42 Light Navy. Centered on the upper back is 8" Marching Machine logo of Metallic Gold Direct Swiss with detail logo wrapped around it. Set vertical at the bottom are two evenly spaced trefoils of Metallic Gold braid.

COLLAR: 960-42 Light Navy. Set down 1/4" is a row of gold metallic braid.

SHOULDER STRAPS: 960-42 Light Navy. Set in 1/4" is a row of gold metallic braid. There are two 30L Gilt dome buttons sewn on each shoulder to attach the plaque and cape.

SLEEVES: 960-42 Light Navy. Set up 3" X 5" is a diagonal row of gold metallic braid all around. Set up 1" from the single row of gold braid is an additional row of gold metallic braid that extends into a "Special" Tre-foil. Set on each upper sleeve is another "Special" Tre-foil of gold metallic braid.

DESIGN SPECIFICATIONS FOR DM BUNDLE #1

**JUMPSUIT #1: FOR: North Carolina A&T State
Greensboro, NC**

FABRIC: 960-42 Light Navy 100% Dac-Wool Fabric

STRIPE: 2" stripe of Gold Glamorous piped on both sides with 960-91 White fabric piping.

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Weltd pocket on one side of front.

JUMPSUIT #2:

FABRIC: 960-91 White Polyester Fabric

STRIPE: 2" stripe of Gold Glamorous piped on both sides with 960-91 White fabric piping.

SPECIAL FEATURES AND DETAILS: Identification numbers. 1 ¼" shoulder straps of matching jumpsuit fabric with nylon slides and black elastic in back of suspenders for wearer's comfort. Inseam sewn with 5/8" seams for let out. 4-way reinforced crotch. 3" let-out in center back. Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam. Stitched permanent crease. Weltd pocket on one side of front.

ACCESSORIES:

FUR BUSBY: 16" Special style busby. Style to be determined by the customer. Busby to be of navy fur. Centered is a Gilt 8-pointed star emblem. Navy molded plastic visors. White plastic chinstrap with Gilt buckle. Gold plated front strap. Separating prong back buttons at each lower side. There is a metal hook at the back of the busby for the chinstrap to rest on. The cord inside the shako for adjustability.

PLAQUE: Reversible plaque that can be worn on either side. Side #1 is 960-42 Light Navy. There are two button-tabs on each side of 960-42 Light Navy and two button-holes at each shoulder (for the shoulder strap buttons) to attach the plaque to the coat. There is a special wave design of Metallic Gold braid down the sides and bottom of the plaque. Centered is approx. 9" interlocked logo "AT" of Gold Glamorous with Navy details attached with Navy satin stitch. Side #2 is Gold Glamorous. There is a special wave design of 500 Navy braid down the sides and bottom of the plaque. Centered is approx. 9" interlocked logo "AT" of 960-42 Light Navy with White details attached with White satin stitch.

CAPE: Knee length cape of Gold Glamorous. Centered vertically is approx. 5" tall special font "AGGIES" of 7744-31900 with White outline, attached with White satin stitching. There are two buttonholes at each shoulder to attach the cape to the shoulder strap buttons. Lining with Gold Glamorous or matching Stan Twill fabric.

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GARMENT BAG: “The Protector” - 600 Denier heavy duty polyester with PVC waterproof liner. Reinforced zipper stops. Clear viewing window. Reinforced, durable hanger opening. Super-sized (16” x 24”) zippered utility pocket. Metal grommet reinforced air vent. 1” wide poly web carrying strap. Velcro closure at top to secure hanger. Handles at top and bottom of bag to carry as a fold over bag. One color imprint is offered.

HANGER: Black plastic wishbone style to be included with each uniform

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor’s planning purposes

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE

The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

Contract Manager Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State’s point of contact for customer service-related issues (define roles and responsibilities). Customer Service Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

6.6 INVOICES

Vendor shall invoice the Procurement Entity. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Procurement Entity with an invoice for each order. Invoices shall include detailed line-item information to allow Procurement Entity to verify pricing at point of receipt matches the correct price from the original date of order. At a minimum, the following fields shall be included on all invoices:

Vendor’s Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer’s Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS ACCEPTED.

6.7 DISPUTE RESOLUTION

During the performance of the Contract, the Parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State’s Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor’s Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

6.9 CONTRACT CHANGES

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be made through the contract administrator.

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7.0 ATTACHMENTS

****IMPORTANT NOTICE****

RETURN THE REQUIRED ATTACHMENTS WITH YOUR RESPONSE
FOLLOW THE LINKS TO ACCESS EACH ATTACHMENT

ATTACHMENT A: PRICING

Complete and return the Pricing associated with this RFQ should be completed in Bonfire

ATTACHMENT B: INSTRUCTIONS TO VENDORS

The Instructions to Vendors, which are incorporated herein by this reference, may be found here:
<https://www.doa.nc.gov/pandc/north-carolina-instructions-vendors-1-2025/open>

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS

The North Carolina General Terms and Conditions, which are incorporated herein by this reference, may be found here:
<https://www.doa.nc.gov/north-carolina-general-terms-and-conditions-5-2025/open>

ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION

Complete and return the Historically Underutilized Businesses (HUB) Vendor Information form, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-hub-supplemental-vendor-information-92021-pdf/open>

CUSTOMER REFERENCE FORM

Complete and return the Customer Reference Form, which can be found at the following link:

<https://ncadmin.nc.gov/media/15503/open>

<https://www.doa.nc.gov/pandc/onlineforms/pc-worker-location-92021-pdf/open>

ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

Complete, sign, and return the Certification of Financial Condition, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-certification-financial-condition-92021-pdf/open>

***** Failure to Return the Required Attachments May Eliminate
Your Response from Further Consideration *****