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**354-RFB-24-04 Request for Bids for  
Renewable Propane  
ADDENDUM 1 September 1, 2023**

Please note that this addendum is to clarify the bid and answer questions submitted during the "RFB Questions" open period. All other terms and conditions given in the RFB are in full force and effect.

Walk Through Attendance:

One firm (Blossman Gas/Alliance AutoGas) attended the walkthrough held on

**QUESTION & ANSWER**

1) Q: On page 6, section 13 PRICE ADJUSTMENTS, the section states:

For **Bids with fixed price contract periods**, it is the Town's intent to contract at a fixed price for a period of six (6) months, with an option to extend the contract for nine (9) additional six (6) month periods.

We request the language amended to read as follows:

It is the Town's intent to contract at fuel agreement for propane with one supplier for an initial period of three (3) years, with two (2) additional one (1) year agreements. Propane supplier to offer a fixed price option for the first twelve (12) months. After the initial twelve (12) month period, the price of propane to be based on the wholesale cost of propane at the APEX, NC terminal of the Dixie Pipeline, as posted in the BPN weekly newsletter, plus \$\_\_\_ cents per gallon. The delivered cost of propane would escalate or de-escalate based solely on changes to the wholesale cost of propane at the APEX, NC terminal weekly posting.

A: Cary hereby accepts the changes to page 6, section 13 and is replaced as follows:

**13. PRICE ADJUSTMENTS:**

It is the Town's intent to contract at fuel agreement for propane with one supplier for an initial period of three (3) years, with two (2) additional one (1) year agreements. Propane supplier to offer a fixed price option for the first twelve (12) months. After the initial twelve (12) month period, the price of propane to be based on the wholesale cost of propane at the APEX, NC terminal of the Dixie Pipeline, as posted in the BPN weekly newsletter, plus \$\_\_\_ cents per gallon. The delivered cost of propane would escalate or de-escalate based solely on changes to the wholesale cost of propane at the APEX, NC terminal weekly posting.

The Town reserves the right to accept or to refuse any documented price adjustment submitted by the vendor/contractor for any reason as determined to be in the best interest of the Town. In the event the Town does not accept the proposed price adjustment for the

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extended term, the Bid contract will not be renewed, and the Town will rebid the product or item(s). Any Bid contract extension is subject to the continuation of need and usage by the Town and the appropriation of funds.

2) Q: Section 14 CONTRACT EXTENSIONS states:

The town reserved the right to extend all bid contracts for up to nine (9) additional six (6) month periods from the date of award of the original bid.

We request the language amended to read as outlined above:

The initial contract for propane will be for three (3) years, with two (2) additional one (1) year agreements.

A: Cary hereby accepts the changes to page 7, section 14 and is replaced as follows:

13. CONTRACT EXTENSIONS:

Cary's intent is to contract for three (3) years, and reserves the right to extend that contract for two (2) additional one (1) year periods from the date of the award of the original bid, if agreed upon in writing by the contracted vendor. The contract extension(s) may be for additional quantities or for an additional time period as agreed.

3) Q: Under MATERIAL SPECIFICATIONS c) Contractor shall make any site improvements...and associated costs to the design and installation of equipment needed to support the program shall be itemized in a quote...

Add: The Town of Cary shall be responsible for the following items for ALL fueling infrastructure:

Materials and labor for the following items: electrical supply, concrete foundations, vehicle crash protection, curbing, canopies, fencing, etc. The Contractor to provide the skid mounted fueling infrastructure only at no cost to the Town of Cary.

A: Cary recognizes it will be responsive for infrastructure upgrades excluding the skid mounted fueling infrastructure. Sections on the bid submittal form for Infrastructure Cost can be entered as \$0, if applicable. Section 2 Program Design of the Material specifications is replaced as follows:

2. MATERIAL SPECIFICATION

MATERIAL supplied by the CONTRACTOR shall adhere to the following minimum specifications:

Program Design

The selected company will be responsible for designing, installing, and maintaining a propane Autogas fueling infrastructure system at the Town of Cary's designated location(s). The infrastructure should support the refueling needs of the existing fleet and allow for future expansion as the fleet grows.

a) CONTRACTOR shall develop a comprehensive design plan for the propane Autogas fueling infrastructure, considering factors such as the number of dispensers, storage capacity, safety measures, and compliance with relevant regulations and codes.  
- These design much be signed off by Cary's fleet manager before it can be installed.

b) CONTRACTOR shall obtain any necessary permits and designations for the fueling sites, ensuring compliance with local, state, and federal requirements.

c) CONTRACTOR to provide the skid mounted fueling infrastructure only at no cost to the Town of Cary.

- Cary shall be responsible for the following items for ALL fueling infrastructure:  
Materials and labor for the following items: electrical supply, concrete foundations, vehicle crash protection, curbing, canopies, fencing, etc.