



Tuesday, October 10, 2023

Addendum #1

(Re-Advertisement)

UNIVERSITY OF NORTH CAROLINA PEMBROKE

JONES POOL – HVAC REPLACEMENT

SCO ID # 22-25852-01A | Sigma Project # 22071

This addendum shall become a part of plans and specifications. The contractor shall acknowledge receipt of this addendum in the bid proposal.

ITEM 1 – NEW BID DATE

- a) DUE TO INSUFFICIENT BIDS ON SEPTEMBER 14, 2023 THE NEW BID OPENING WILL TAKE PLACE ON THURSDAY, OCTOBER 19, 2023 AT 3 PM. THE LOCATION HAS NOT CHANGED.

ITEM 2 – CONTRACTOR QUESTIONS

The following questions have been asked during bidding:

- a) Question: Under Section 010100 Summary of work Parag 1.4 talks about after hours work very vague. Are you able to identify items that will require after hours work?
Answer: No work shall be required to be performed after hours.
- b) Question: Can the job superintendent also be the safety officer and project expediter?
Answer: Yes.
- c) Question: Addendum talks about a construction fence around project. Can this be a fabric fence or must it be chain link fence?
Answer: Chain Link.
- d) *Sheet A601 room finish schedule under existing pool deck note 2. Can you clarify, I do not see where we are to paint the pool deck?*
Answer: Note 2 on the Room Finish Schedule says to see plans and details for the Paint scope of work. Plans and Details identify what walls and band needs to be repainted.

ITEM 3 – SPECIFICATIONS

- a) Revised section 010300 – Alternates and Unit Prices.
b) Revised Form of Proposal.

End of Addendum

Attachments:

Pre-Bid List of Attendees

Pre-Bid Meeting Minutes

010300 – Alternates and Unit Prices

Bid Proposal Form

Pre-Bid #2 Meeting– List of Attendees

Meeting Date: 10/03/2023

Project: UNCP – Jones Pool
Jones Pool – HVAC Replacement
SCO ID# 22-25852-01A

Project # 22071

Location: Project Site

Time: 2:00 pm

	<u>Name</u>	<u>Company</u>	<u>Telephone #</u>	<u>E-mail</u>
X	Brent Hanes	Sigma Engineered Solutions	919-840-9300	bhanes@sigmaes.com
X	Bobby Locklear	UNCP PM	910-374-3277	Bobby.locklear@uncp.edu
X	Kevin Witmore	UNCP PM	910-740-1007	Kevin.witmore@uncp.edu
X	Clay Scott	Metcon	910-521-8013	cscott@metconus.com
X	Brian Foshay	PCI	910-610-3545	bfoshay@pcilbg.com



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Meeting Minutes

Today's Date: 10/03/2023

Project: UNCP
Jones Pool HVAC Replacement
SCO ID# 22-25852-01A

Project # 22071

Meeting Date: October 3rd, 2023, 2:00 p.m. **Location:** Project Site

Topic(s): Pre-Bid Meeting #2

Prepared By:	Brent Hanes		
Attendees:	See Attached.	Distribution:	Bidders Design Team Owner Team

Minutes:

1. Introductions were made including design and Owner team members.
2. A brief summary of the project was presented.
3. **The time of completion for this project is described in the documents. Project will have a duration of 233 days including shop drawing production and review. We requested that bidders reach out to their vendors about lead times and shipping and bring any concerns related to equipment procurement.**
4. Liquidated Damages in the amount of \$500 per calendar day will be assessed for EACH calendar day that the construction extends beyond the days allowed in the contract.
5. There are six alternates.

Alternate #1: Provide Owner's Preferred Manufacturer for Dehumidification Unit by Aaon.

Alternate #2: Provide Owner's Preferred Manufacturer for Controls by Delta.

Alternate #3: Existing ductwork and air distribution throughout the pool deck shall be removed and fabric air distribution as described in plans shall be provided.

Alternate #4: Existing chase walls and ductwork shall be removed, and new walls and ductwork provided as described in the plans.



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Meeting Minutes

Alternate #5: Provide Owner's preferred manufacturer for brick.

Alternate #6: Provide Owner's preferred manufacturer for door hardware.

Alternate #7: Remove existing roof mounted exhaust fans, electrical services and controls.

6. The State Construction Office will do electrical inspections. It is the Contractor's responsibility to schedule all electrical inspections through their office.
7. Last day for questions – Sigma Engineered Solutions will take questions up to Wednesday, October 11th, 2023, at 12:00 pm. Final addendum will be posted no later than Friday, October 13th, 2023, at 4:00 pm. No further questions will be received after that time.
8. Questions and Answers – All questions will be answered in Addenda. Sigma noted that verbal answers had no bearing and that the contractors should only follow written instruction given by the Designer.
9. All bidders shall e-mail any questions to **Brent Hanes at bhanes@sigmaes.com**. We will e-mail back a response within 48 hours. The response will either show the contractor where the requested information is in the documents or will state that the requested information will be contained in any upcoming addendum.
10. Performance and Payment Bonds are required by the project.
11. Minority Business requirements: See the Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts. 10% participation is the goal.
12. MBE Affidavits: Two of the three forms behind the bid form must be submitted with the bids; bids without MBE forms will be discarded; submit the Identification of Minority Business Participation form and Affidavits A with the bids (Affidavit C or D is submitted within 72 hours by the apparent low bidder).
13. Sealed proposals will be received, at UNC Pembroke, Facilities Planning, Design & Construction, Pinchbeck Building, One University Dr., Pembroke, NC 28372 at UNC Pembroke, Conference Room 141, up to 3:00 pm October 19th, 2023 and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of

**UNC Pembroke - Jones Center Pool
HVAC Replacement
SCO# 22-25852-01A**

at which time and place bids will be opened and read.

A pre-bid meeting was held on Tuesday, October 3rd, at 2:00 p.m., at Facilities Planning, Design & Construction, Pinchbeck Building, One University Dr., Pembroke, NC 28372; Conference Room 141.



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14. All bids must be submitted in sealed. All properly executed MBE forms must be included. A Bid Bond or Certified Check in the amount of 5% of the bid. All bidders please take care to sign and seal Bid Forms.
15. Sigma noted that any bidders who wanted to come back and walk the project site are free to do so but are asked to email Brent Hanes so he can inform UNCP of the contractor's prescence. Should anyone desire additional access to the locked spaces that can be arranged with 48 hrs notice.
16. A construction fence shall be provided around the construction limits.
17. The owner has the first right of refusal for salvagable items such as motors, fans, and controllers.

These meeting minutes represent the author's understanding of the information presented. Readers are asked to review and send any clarifications or corrections within 48 hours of receipt.



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SECTION 010300 – ALTERNATES AND UNIT PRICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for Alternates and Unit Prices.
- B. Definition: An Alternate or a Unit Price is an amount proposed by Bidders and stated on the Bid Form for certain construction activities defined in the Bidding Requirements that may be added to or deducted from Base Bid amount if the Owner decides to accept a corresponding change in either the amount of construction to be completed, or in the products, materials, equipment, systems or installation methods described in Contract Documents.
- C. Coordination: Coordinate related Work and modify or adjust adjacent Work as necessary to ensure that Work affected by each accepted Alternate is complete and fully integrated into the project. Costs of related coordination, modifications or adjustment must be included in the cost for each alternate.
- D. Notification: Immediately following the award of the Contract, prepare and distribute to each party involved, notification of the status of each Alternate. Indicate whether Alternates have been accepted, rejected or deferred for consideration at a later date. Include a complete description of negotiated modifications to Alternates.

1.3 DESCRIPTION OF ALTERNATES

- A. Alternate No. 1: Shall include providing Owner's Preferred Manufacturer (Aaon) for De-Humidification Unit.
- B. Alternate No. 2: Shall include providing Owner's Preferred Manufacturer for building automated controls. The Preferred Manufacturer shall be Delta Controls.
- C. Alternate No. 3: Existing ductwork and air distribution throughout the pool deck shall be removed and fabric air distribution as described in plans shall be provided.
- D. Alternate No. 4: Existing chase walls and ductwork shall be removed and new walls and ductwork provided as described in the plans.
- E. Alternate No. 5: Preferred Alternate - Brick
 - 1. Base Bid: Brick by acceptable products as specified in Specification Section 042000 "Unit Masonry".
 - 2. Alternate: Alternate for Basis-of-Design Brick Pine Hall Brick Old Dutch II Modular by Custom Brick.

- F. Alternate No. 6: Preferred Alternate - Door Hardware
 - 1. Base Bid: Door hardware by scheduled and acceptable manufacturers as specified in Specification Section 087100 "Door Hardware".
 - 2. Alternate: Alternate for Closers by Norton.
- G. Alternate No. 7: Remove existing roof mounted exhaust fans, electrical services, and controls.

PART 2 - PRODUCTS *(Not Applicable)*.

PART 3 - EXECUTION *(Not Applicable)*.

END OF SECTION 010300

FORM OF PROPOSAL

UNCP Jones Pool – HVAC Replacement SCO # 22-25852-01A CODE # 42131 ITEM # 320	Contract: (Single Prime): _____
	Bidder: _____
	Date: _____

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The bidder further declares that he and his subcontractors have fully complied with NCGS 64, Article 2 in regards to E-Verification as required by Section 2.(c) of Session Law 2013-418, codified as N.C. Gen. Stat. § 143-129(j).

The Bidder proposes and agrees if this proposal is accepted to contract with the

State of North Carolina through the University of North Carolina at Pembroke

in the form of contract specified below, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of:

**UNCP Jones Pool – HVAC Replacement
SCO # 22-25852-01A CODE # 42131 ITEM # 320**

in full in complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the State of North Carolina, and

The University of North Carolina at Pembroke, and Sigma Engineered Solutions, PC

with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the contract documents, for the sum of:

SINGLE PRIME CONTRACT:

Base Bid:

_____ Dollars(\$)

General Subcontractor:

_____ Lic _____

Site Subcontractor:

_____ Lic _____

Mechanical Subcontractor:

_____ Lic _____

Electrical Subcontractor:

_____ Lic _____

GS143-128(d) requires all single prime bidders to identify their subcontractors for the above subdivisions of work. A contractor whose bid is accepted shall not substitute any person as subcontractor in the place of the subcontractor listed in the original bid, except (i) if the listed subcontractor's bid is later determined by the contractor to be non-responsive or non-responsive or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or (ii) with the approval of the awarding authority for good cause shown by the contractor.

ALTERNATES:

Should any of the alternates as described in the contract documents be accepted, the amount written below shall be the amount to be "added to" or "deducted from" the base bid. (Strike out "Add" or "Deduct" as appropriate)

Alternate #1: Provide Owner's Preferred Manufacturer for Dehumidification Unit by Aaon.

Add _____ Dollars (\$ _____)

Alternate #2: Provide Owner's Preferred Manufacturer for Controls by Delta.

Add _____ Dollars (\$ _____)

Alternate #3: Existing ductwork and air distribution throughout the pool deck shall be removed and fabric air distribution as described in plans shall be provided.

Add _____ Dollars (\$ _____)

Alternate #4: Existing chase walls and ductwork shall be removed and new walls and ductwork provided as described in the plans.

Add _____ Dollars (\$ _____)

Alternate #5: Provide Owner's preferred manufacturer for brick.

Add _____ Dollars (\$ _____)

Alternate #6: Provide Owner's preferred manufacturer for door hardware.

Add _____ Dollars (\$ _____)

Alternate #7: Provide price to remove existing roof mounted exhaust fans, electrical services, and controls.

Add _____ Dollars (\$ _____)

The bidder further proposes and agrees hereby to commence work under this contract on a date to be specified in a written order of the designer and shall fully complete all work thereunder within the time specified in the Supplementary General Conditions Article 23. Applicable liquidated damages amount is also stated in the Supplementary General Conditions Article 23.

MINORITY BUSINESS PARTICIPATION REQUIREMENTS:

Provide with the bid - Under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (Identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value of the bids that will be performed by the minority businesses. **Also** list the good faith efforts (Affidavit **A**) made to solicit minority participation in the bid effort.

NOTE: A contractor that performs all of the work with its own workforce may submit an Affidavit **(B)** to that effect in lieu of Affidavit **(A)** required above. The MB Participation Form must still be submitted even if there is zero participation.

After the bid opening - The Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low bidder, the bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

An Affidavit **(C)** that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the 10% goal established. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort and Affidavit **D** is not necessary;

OR

If less than the 10% goal, Affidavit **(D)** of its good faith effort to meet the goal shall be provided. The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

Note: Bidders must always submit with their bid the Identification of Minority Business Participation Form listing all MB contractors, vendors and suppliers that will be used. If there is no MB participation, then enter none or zero on the form. Affidavit A **or** Affidavit B, as applicable, also must be submitted with the bid. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.

Proposal Signature Page

The undersigned further agrees that in the case of failure on his part to execute the said contract and the bonds within ten (10) consecutive calendar days after being given written notice of the award of contract, the certified check, cash or bid bond accompanying this bid shall be paid into the funds of the owner's account set aside for the project, as liquidated damages for such failure; otherwise the certified check, cash or bid bond accompanying this proposal shall be returned to the undersigned.

Respectfully submitted this day of _____

(Name of firm or corporation making bid)

WITNESS:

By: _____
Signature

(Proprietorship or Partnership)

Name: _____
Print or type

Title _____
(Owner/Partner/Pres./V.Pres)

Address _____

ATTEST:

By: _____

License No. _____

Title: _____
(Corp. Sec. or Asst. Sec. only)

Federal I.D. No. _____

Email Address: _____

(CORPORATE SEAL)

Addendum received and used in computing bid:

Addendum No. 1 _____ Addendum No. 3 _____ Addendum No. 5 _____ Addendum No. 7 _____

Addendum No. 2 _____ Addendum No. 4 _____ Addendum No. 6 _____ Addendum No. 8 _____