

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR PROFESSIONAL ENGINEERING SERVICES
TOWN OF HALIFAX**

Phase I - Sewer System Improvement Project

March 25, 2024

The Town of Halifax has received an S.L. 2023-134 Water/Sewer Directed Projects grant from the North Carolina Department of Environmental Quality (NCDEQ) for the towns Phase I – Sewer Improvement Project.

The Phase I – Sewer Improvement Project will provide for:

- **Pump Station (PS) Replacement** – Complete replacement of the Convenience Store PS, which serves as the Town's main pump station transporting wastewater to the Town of Weldon WWTP. Replacement will also include installation of a new emergency generator.
- **Quankey Hills PS Rehabilitation** - Portions of this pump station will be rehabbed / repaired including new electrical controls and system and equipment to address grease issues.
- **Pump Station Standby Power** – Install a permanent generator for the Quankey Hills pump station to provide standby power in event of an emergency. This pump station is currently not equipped with a generator. Doing so will ensure resiliency and redundancy of critical wastewater pumping and transmission systems, ensuring continuous operation during times of power loss.
- **Main Sewer Meter Replacement** – Complete replacement of the existing master meter that monitors wastewater flow from the Town of Halifax to the Town of Weldon WWTP. This will include the installation of a new vault, meter, piping and other related components.

The selected engineering firm will support the Town of Halifax by providing the following services:

Scope of Work:

1. Replace Convenience Store Pump Station
2. Rehab / Repair Quankey Hill Pump Station to include new electrical controls and system and equipment to address grease issues.
3. Install a permanent Generator for the Quankey Hills Pump Station to provide standby power in the event of an emergency.
4. Complete replacement of the existing master meter that monitors wastewater flow from the Town of Halifax to the Town of Weldon WWTP. This will include The installation of new vault, meter, piping and other related components.

During the course of this project, both the Town of Halifax and the North Carolina Division of Water Infrastructure (NCDWI) will be provided regular updates as to this project's progress. At a minimum, all parties will updates every other month. Additionally, project deliverables, both in draft and final form, will be provided to NCDWI.

Engineering Firms are to submit their qualifications for the Phase I – Sewer Improvement Project by **2:00 p.m., April 17, 2024 to:**

**John White, Mayor
Town of Halifax
P.O. Box 222
245 King Street
Halifax, NC 27839**

Also attached are submittal requirements and evaluation materials.

This information is available in Spanish or any other language upon request. Please contact Connie Wells, at 252-583-6571 or at P.O. Box 222, 245 King Street, Halifax, NC 27839, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, pongase en contacto Connie Wells al 252-583-6571 o en P.O. Box 222, 245 King Street, Halifax, NC 27839 de alojamiento para esta solicitud.

John White, Mayor



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RFQ submissions must include at a minimum:

1. Individual or Firm Information: Firm's legal name, address, email, and telephone number, the principal(s) of the firm and their experience and qualifications;
2. Sewer System Experience: The specialized experience and technical competence of the staff to be assigned to the project with respect to water system improvements or related work, description of firm's prior experience, including any similar projects, size of community, location, total construction cost, and names of local officials knowledgeable regarding the firm's performance on related work. Include at least five references within the past five years;
3. Firm Capacity and Capability: The capacity and capability of the firm to perform the work in question, including specialized services, within the period of the grant, the past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; description of firm's current work activities, and firm's anticipated availability during the term of the project;
4. The proposed work plan and schedule for activities to be performed; and
5. Documentation of compliance with state and federal debarment/eligibility requirements.

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