

INVITATION TO BID

1. a. A. Sealed proposals will be received by **Jody Farrow-Bennett** at 130 West Innes Street, Conference Room 101, Salisbury North Carolina 28144 up to **1:00 PM on Tuesday, October 21, 2025** and immediately thereafter publicly opened and read for the furnishing of labor, materials and equipment entering into the construction of Rowan County 911 – 2026-014- Telecommunications HVAC System, located at 1090 Corporate Center Dr., Salisbury North Carolina, including all required work described on the plans and specifications for general work (which includes selective demo, mechanical and electrical work).
- b. The Project is to replace existing HVAC indoor air handlers, controls and outdoor condensing units at the Rowan County 911 Center – Data Center. There is minor associated ductwork, and electrical work.

Special accommodations –

All specified temporary services – phone, fax, shelter, public protection and safety items/structures, trash management, temporary toilet services, construction water, temporary power, etc. **Existing Facility must remain in operation during construction project.**

- c. Proposals shall be received for a **Single Prime** contract for General Construction, including Mechanical and Electrical work.
2. a. After 5:00 PM on Friday, October 3, 2025, complete plans, specifications, and contract documents will be available for inspection on our website at www.scollinseng.com or in the following offices:
S.E. COLLINS, INC. – 1817 E. Innes Street, Suite 201, Salisbury, NC 28146
- b. Procedure for Obtaining Bidding Documents (General Contractors): Contact the Engineer, S.E. Collins Inc, 1817 E. Innes Street, Suite 201, Salisbury, NC 28146. Phone: 704-638-6337 to **register for Bidding** and to receive any addenda to follow. Plans and Specifications may be viewed without charge at the engineer’s office or downloaded from the engineer’s website. (www.scollinseng.com)

General Contractors are responsible for downloading and printing of all Bidding Documents. Contractors shall access bid documents from S.E. Collins Website and order printing from printer of their choice. All printing costs shall be paid for by the General Contractor.

- c. Subcontractors and material suppliers may purchase single sheets of plans as they so chose. Subcontractors and material suppliers are invited to visit S.E. Collins Website (www.scollinseng.com) to ascertain the quantity and specific sheets desired. The Engineer will assume no responsibility in the selection of required drawings or specification sheets.
3. **A Pre-Bid Conference** will be held at Rowan Community 911 1090 Corporate Center Dr, Salisbury North Carolina Tuesday October 7, 2025 **at 1:00 pm** to allow contractors the opportunity to ask questions and/or clarify pertinent issues. **Attendance is not mandatory but strongly recommended** for project clarity.
4. All Contractors and Subcontractors must have all required construction licenses under North Carolina State laws governing their respective trades.

5. Each proposal must be accompanied by a certified check drawn on a bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to not less than 5% of the proposal. In lieu thereof, a bidder may offer a bid bond of 5% of the bid, executed by a surety company licensed under the laws of North Carolina to execute such bonds, conditioned that the surety will, upon demand forthwith make payment to the Obligee upon said bond, if the bidder fails to execute the contract in accordance with the bid bond. Upon failure to forthwith make payment, the surety will pay to the Obligee an amount equal to the amount of said bond. Said deposit shall be retained by the Owner as liquidated damages in the event of failure of the successful bidder to execute the contract within ten days after the award, or to give satisfactory surety as required by law. (General Statutes of North Carolina, C0143, Article 85 - 129).
6. Bonds: Separate Performance and Payment Bond will be required each for one hundred percent (100%) of the contract price.
7. Payments will be made at ninety five percent (95%) of approved monthly applications until a maximum of five percent (5%) retainage is reached per N.C.G.S. 143-134.1 (b1)-through (e). Final Certificates and payment will be issued upon acceptance of the work as complete.
8. No bid may be withdrawn after time set for receiving bids for a period of **forty five (45) days**.
9. **Low bidders shall be required to submit to the Engineer a Contractor's Qualification Statement (AIA Document A305) prior to award of bid. This information shall be considered privileged and confidential. Owner reserves the right to award or not to award contracts based on qualifications.**
10. The Owner reserves the right to waive irregularities and to reject any or all proposals.
11. All bids shall include a \$10,000.00 contingency for unforeseen conditions. This \$10,000.00 shall be fully refunded to owner if not used.

S.E. COLLINS CONSULTING ENGINEERS, INC.
1817 East Innes Street, Suite 201
Salisbury, North Carolina 28146

for

Rowan County 911 Center – Data Center HVAC Replacement Project
Jody Farrow-Bennett
Director of Purchasing/Contract Administration
Rowan County Purchasing Department
130 W. Innes Street
Salisbury NC 28144