



## ADDENDUM #1

**TO:** POTENTIAL RESPONDING SUPPLIERS

**FROM:** Joel Johnson, MBA  
Procurement Specialist

**DATE:** May 23, 2025

**SUBJECT:** NC State University RFP #63-JDJ1084332  
*Inside Janitorial Services for Carter-Finley Stadium*

### Option 1 Return:

This addendum is issued as a result of questions raised on the above-referenced request for proposal. This addendum is part of the bid process and **must** be returned with your proposal response. Failure to include this addendum with your response **will** cause your proposal not to be considered for award.

**Please see below for questions and answers raised during the site visit and additional questions during the remaining Q&A period. A copy of the attendance sheet is also included.**

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Please sign, date and return this addendum with your proposal response. **Failure to return this addendum will cause your response to not be considered for award.**

Company Name:	
Acknowledge by Signature:	
Acknowledge by Full Name (printed):	
Date:	

## RFP #63-JDJ1084332

Question #	Reference Section	Question	University Response
1	Sections 3.5.12 & 3.5.13	Are the trailers provided? (trailer by gate with trash bags on it)	Only one gator and trailer are provided and are limited to use for the <b>outside</b> RFP janitorial services vendor only. It is not to be used by anyone before or after games/events. The other trailers will be provided by the contractor.
2	Sections 3.1 & 3.5	Where are the dumpsters located?	There are 2 locations of dumpsters. There are 12-14 dumpsters with ladders. Lighting is provided for night time by the dumpsters.
3	See note under section 3.3.14	During the games, we are cleaning the trash bins and who is providing the trash liners?	Note: Athletics will provide the necessary cleaning supplies for use DURING each game and/or special event. Waste Reduction department will provide green bags for stadium compost.
4	Section 3	Pre-game cleaning, how many people do you have usually come in?	Typically 20-30 people for pre-game cleaning.
5	Sections 3.1 & 3.2	Do we get to do a dry run the day before games?	The vendor is doing pre-game cleaning the day before the game, cleaning and blowing the concourse, and wiping down water fountains and bottle filling stations.
6	Sections 3.2 & 3.5.12	Does the department or contractor provide the blowers?	The contractor provides the blowers, the fuel, vacuums, and any equipment needed.
7	Section 3.3.13	Do we get radios to stay in contact?	Contractor will be provided two (2) radios by Athletics for communication during the game.
8	General	What's your bowl capacity?	56,000 in attendance
9	General	Do you have storage?	Yes, there is a storage room to store items.
10	See note under section 3.3.14	Who provides the trash can liners post game?	Contractor will be responsible for providing the cleaning supplies for the post-game and post-special event cleaning. Contractor will provide red bags for stadium recycling, clear bags for stadium landfill and tailgate recycling, and black bags for tailgate landfill
11	Section 3.3.10	Do you provide cleaning products?	Athletics will provide all cleaning supplies needed to maintain the restroom facilities during the event.
12	Section 3	Do we do the outside of the gates trash cans?	No, the trash cans outside of the gates and cleaning are not part of this RFP bid. All the trash cans inside the gates are included. The outside perimeter is another contract.
13	Section 4	Do we have to provide a MSDS for cleaning products?	Department preference is for items that do not require a MSDS and are eco friendly. General University policy are green products. If you have MSDS related products have the documentation on hand.
14	Section 3	How strict is the 3 waste stream process sorting of landfill, recycling, and compost material? Does it need to be 100% clean?	The volume is a lot after a football game as you can imagine. Compost anything food related or items that can be composted. Prior to the season, we will have a pregame meeting with Meredith Smith and the Waste Reduction team. We will get clarity on the process and what to take out and separate.
15	General	Can a food container with waste go into composting?	No, I don't think the box can go in there. Your job is to not pick the chicken out of the box but to get it in there. There will be some clarity at the meeting before the season. The waste reduction team does the sorting but the teams work together to make the best experience for the fans.
16	Section 3.3	If a bathroom gets clogged or overflows are we responsible for that?	Yes, make an attempt. Attempt to unclog the toilets. Let Athletics know if you need assistance and they will call the 3rd party on call to assist. Inside cleaning contractor is also required to respond to and assist with biohazard calls and spills. Athletics will provide Katlitter or OilDry for this purpose.
17	General	Is there a hard stop time for everything to be complete?	No firm stop time and can be reasonable. Communicate with time needs.
18	General	Is there training for the compost, trash and recycling before every game?	Not for every game, we do that pre-season meet-up and training. It's the contractor's responsibility to train the staff and get with your team before the games to make sure everyone there is ready.
19	Sections 3.3.1, 3.3.2, 3.5.14	In the RFP it has a specific number of people to have, is that the minimum number to have for the bathrooms? And is there a minimum of people number?	Contractor shall provide sixteen (16) restroom attendants (9 women & 7 men), and one supervisor on the day of all scheduled events (except for the High School Football Championship - see Section 3.6). Contractor shall provide a minimum of twenty-five (25) people to assist with the cleaning of the stadium, with one (1) person being the supervisor/contact person. But the contractor can have as many staff as they want to get the job done with the minimum requirements stated in the RFP document. In addition, the awarded Contractor needs enough staff to keep up with trash and recycling cans on the concourse during the game. Bathroom attendants need to remain in their areas to provide cleaning and monitoring.
20	Section 2	Do we do this Spring game with this contract?	No, the current contract starts on August 1st, 2025.
21	General	In the last RFP that was put out, what was the current price or value of that?	The previous contract's awardee had an estimated cost of \$156,414 per year for three years.

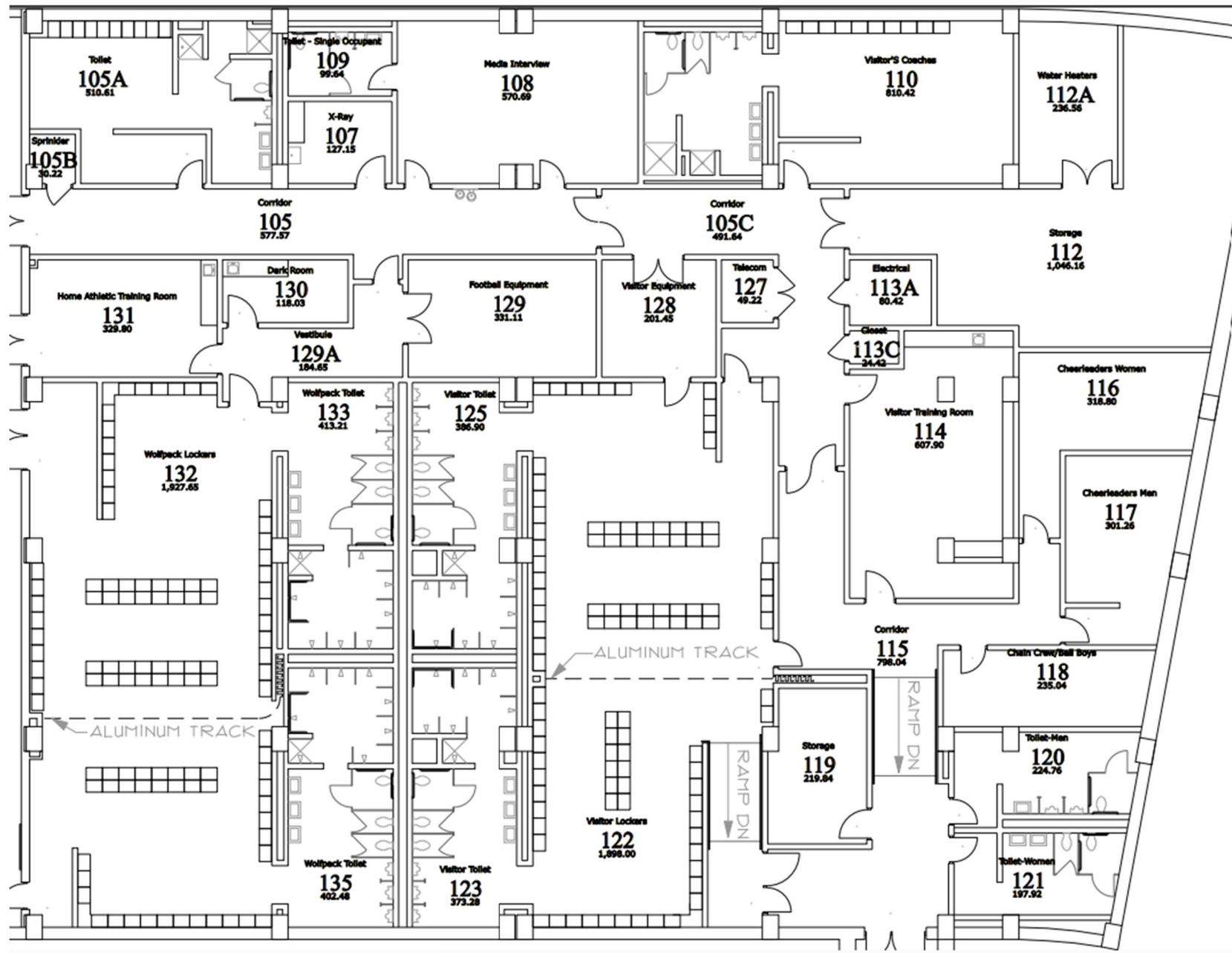
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Question #	Reference Section	Question	University Response
22	Section 3.2.2	What happens if it rains? Excess puddling?	Games that have rain the night before, Contractor will provide 4 or more people to move standing water to drains in upper and lower seating areas of the stadium. This will need to be completed 2 hours prior to gates opening. Try your best to dry, wipe or blow dry the stands.
23	Section 3.4.1	The Field House is included in the post scope of work. We did not visit this area during the walk through. Should we include it in our proposal?	Yes
24	Bonfire	On the Bonfire Bid Table, the Primary Responses are very clear. But it appears on the Additional Responses that we need to include a total dollar figure for years 1 through 5. However, the responses in the RFP appear to be a %? Will Bonfire convert the dollar number to a %?	The Additional Responses tab in the Bid Table does not apply to this RFP, but Bonfire includes it automatically and cannot be removed. We are asking for itemized pricing for each scenario in the Primary Responses tab, and will be manually calculated by the University to come up with a total dollar figure or estimated annual spend. Section 7.4 is for percentage increases. We will take the calculated total dollar figure of year 1 and multiply it by that percentage to come up with year 2, and continue until the total dollar figure for year 5 is calculated (ex. \$100,000 for year 1 multiplied by 5% equals \$105,000 for estimated year 2 spend). We are asking for the percentage increase, not the dollar increase.
25	Bonfire	On the Bonfire Questionnaire I don't see any questions or summaries. Will they be added later?	The Questionnaire collects the annual percentage increases mentioned in Question #24. Please see Tab "1" for the requested responses.
26	General	May we have the sign in list from the walk through?	The sign-in list is attached to this addendum.
27	General	May we have the bid tab from the last RFP that covered this scope?	All requests for records for previous bids must be entered through the Office of General Counsel's Public Records Request, which can be initiated using the following link: <a href="https://ncsu.nextrequest.com/">https://ncsu.nextrequest.com/</a>
28	General	May we have the sheet with the questions asked at the walk through?	We will be issuing a single addendum for all questions including the ones raised during the site visit, to minimize the amount of submission documents.
29	Section 3.4.1	The RFP asks the vendor to clean the Field House after each event, since we were not allowed to see that space, may we have the dimensions of the space to be cleaned and a more detailed scope?	A copy of the floor plan is attached to the addendum. This floor plan is sensitive data and should be used for planning purposes only. It must not be shared or posted publicly.
30	General	Can you describe your thoughts on why this same RFP scope has been issued 3 times in 4 years?	This is a renewal of a previous RFP that had a contract period of three years. The RFP before had both inside and outside janitorial services for Carter-Finley, and the University chose to split the services into two contracts for convenience.
31	General	During the walk through, it was mentioned that some equipment would be provided. Can you list those items and amount? Gator, trailer, trash carts, etc	1 gator and 1 trailer for outside the gate cleaning which is not part of this RFP, 3-4 trash carts are provided. If additional are needed they need to be provided by the awarded vendor.
32	General	In the RFP it states that athletics will provide cleaning supplies DURING the game but the vendor is responsible for post game. During the walk through, it was stated that athletics would provide all bags. Which is correct?	The awarded vendor will provide all cleaning supplies. Athletics will provide paper products and can liners.
33	General	In the RFP it speaks to collecting Tailgating trash but during the walk through we were told that we were not responsible for outside the gate. Which is correct?	This RFP does not include anything outside the stadium.
34	Section 3.4.1	In the RFP 3.4.1 it speaks to removing spots in carpeted areas. Are we expected to carpet clean?	No
35	General	In the RFP it gives the square footage of the Fieldhouse but no breakdown of the areas to clean. How much is carpet, tile, etc?	80% carpet, 20% tile in bathroom and shower areas.
36	Section 3.3	Just want to clarify, it states "assist with emergencies in the field house" – we were told field house is not included, is this supposed to be "bowling" instead?	It is included as well as bagging the cans, trash removal. Post game cleaning...

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Question #	Reference Section	Question	University Response
37	General	During the games, if you have to wash anything from the restrooms, are there any janitorial closets with slop/mop sinks nearby? How many are around the concourse?	Yes, there is a mop sink on both the East and West sides.
38	General	With mop buckets / mops needed at times in each location, where would they be held during the games?	In each bathroom on the east and west sides. Not the family room bathrooms.
39	General	Are there specified parking areas for staff and management? Are there parking permits given for us- the vendor.	Parking for Contractor staff and management is at the H7 lot - 801 Youth Center Drive will be your entrance point. Parking permits will be given to employees.
40	General	Per the walk through, gator and trailer would be available to be used by the vendor for the event pre and post cleaning. If there are any mechanical issues with the equipment, would you be providing a replacement?	No, this is for the outside contractor to use which is not part of this RFP.
41	Section 3.3	Contractor will provide red bags for stadium recycling, clear bags for stadium landfill and tailgate recycling, and black bags for tailgate landfill" Per the walk through, we have been told there are no areas we would cover outside of the stadium – is there a tailgate area inside the stadium?	No, Also, clear bags are to be used for mixed recycling, black bags for all landfill, and green bags for the compost items.
42	Section 3.4.1	3.4.1 of the RFP discusses the cleaning procedures / SOW of the field house – the field house was not included in the walk through and we have been told the contract is only within the fence of the stadium. Please clarify.	The field is included within the interior space of the stadium so it IS included in the RFP.

Field House Floor Plan



Timestamp	Company Name	Representative #1 Full Name	Representative #1 Email Address	Representative #2 Full Name	Representative #2 Email Address	Initials
5/8/2025 9:55:09	American Servco Inc	Dave Grieve	Dgrieve@asiclean.com			DG
5/8/2025 9:55:29	Can Do Enterprises	Brian Moore	brianmoore@candoclean.com			Bm
5/8/2025 9:55:31	Managed Labor Sokutions	Marc Witt	Mwitt@managedlabor.net			MW
5/8/2025 9:55:46	Atlantic Building Solutions	Joel Whatley	Joel@atlanticbuildingsolutions.com			JW
5/8/2025 9:55:48	Cenplex Building Services, LLC.	Sam McFalls	smcfalls@cenplex.com	Philip Murphy	pmurphy@cenplex.com	SM & PM
5/8/2025 9:55:53	A-1 Disaster Resources	Daryl McCall	Dmccall@qcityholdings.com			D.M.
5/8/2025 9:55:56	Atlantic Building Solutions	Robert Bond	Robert.Bond@atlanticbuildingsolutions.com			RDB
5/8/2025 9:56:36	Oneliance LLC	Danilo Segura	Dsegura@oneliance.com	Chris Meda	Cmeda@oneliance.com	Ds
5/8/2025 9:56:55	Facility maintenance group FMG	Orville Palmer	info@fmg360.com			Op
5/8/2025 9:57:16	Chief Safety Solutions LLC	Gregory Cutts	cuttsgreg1@gmail.com			GC
5/8/2025 9:57:37	Oneliance	Chris Meda	Cmeda@oneliance.com	Danilo Segura	Dsegura@oneliance.com	CM
5/8/2025 9:57:37	Glamit2 Glow Cleaning Service	Nathaniel L. Lewis	Nate22723@gmail.com	Gwendolyn D. Lewis	gwenlewis4834@gmail.com	NLL
5/8/2025 9:58:08	Carden Clean	Natoya Jackson	jnatoya@gmail.com	Brandon Jackson	Bjcardenclean@gmail.com	NJ
5/8/2025	Green Comm. Cleaning	Barry Green	Bgreen@gccpride.com, customerservice@gccpride.com			
5/8/2025	CPM Global Logistic	Clifford McCall	info@cpmgloballogistic.org			