

Department/Agency	Department of Public Safety - NC National Guard - CFMO
Project Title	Camp Butner Training Center – Transient Unit Headquarters Building 1
Design Services	Architecture/Engineering
Scope of Work	<p>This project will construct a new Transient Unit Headquarters Building. Facility will be up to 5,200 sq ft utilized to provide companies, batteries, and troops space to perform daily administrative and supply activities. The building will include administrative space, latrines, storage, and operations areas. The building system components include electrical, plumbing, HVAC, and telecommunications. Site work includes sidewalks to be ADA compliant and modification/relocation of other infrastructure such as vehicle parking areas, drainage ditches, and utilities above/below grade as required.</p> <p>Camp Butner Training Center: 539 Roberts Chapel Rd Stem, NC 27549</p> <p><u>IN ADDITION TO</u> the paper submittals, please email a PDF copy of the Letter of Interest and SF-254 to gail.n.simms.nfg@army.mil for easier electronic sharing with the pre-selection committee members (<u>hard copies are still required</u>).</p>
Contact	Drew Lequick
Telephone	984-302-0009
Email	andrew.j.lequick.nfg@army.mil
Total Project Budget	\$2,657,000
Source of Funds	State Capital Improvement and Federal Restoration & Modernization
Approved OC-25 # (3)	#20277092058
Publish Date	October 30, 2025
Closing Date	Friday – November 21, 2025 @ 4:00 PM
Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):	North Carolina National Guard–CFMO–DCM Attn: Ms. Gail Simms 1636 Gold Star Drive Raleigh, NC 27607
Physical Location for Fed Ex/UPS Delivery (Delivery Address):	North Carolina National Guard–CFMO–DCM Attn: Ms. Gail Simms 1636 Gold Star Drive Raleigh, NC 27607
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.