

ADVERTISEMENT

Request for Letters of Interest and Statements of Qualifications MASTER SERVICE AGREEMENT for PROFESSIONAL SERVICES

RFQ26199

issue date: 04.24.2026

Proposals shall be complete and comply with the requirements listed herein. Page limit is in accordance with Page Allowance Table in Section IV, **FORMAT FOR SUBMISSION OF QUALIFICATIONS**

SUBMISSION DEADLINE: Submit proposals electronically in PDF format only by **3:00 pm, May 22, 2026** to Randy Comer, P.E., at randyco@cityofws.org and to bids@cityofws.org

Proposals received after this date and time will not be considered.

The City of Winston-Salem (City) manages a diverse portfolio of complex, multi-disciplinary responsibilities spanning professional engineering, infrastructure improvement, transportation planning, program development, and technical analysis. To enhance its operational capacity and maintain a high standard of public service delivery, the City is seeking qualified consulting firms to supplement City staff through a flexible, efficient, and scalable on-call contracting mechanism. The intent of this solicitation is to establish a pool of firms with the breadth and depth of expertise necessary to provide specialized professional services as project needs arise.

The City anticipates a 5-year contract for the services in the Service Area Categories shown below. The Categories and their accompanying Scope of Services (shown in Section III) have been developed to provide a flexible and effective way for the City to respond to recurring consultant service needs for multi-dimensional tasks covering a range of professional engineering, infrastructure improvement, transportation planning, program development, and technical services. In general, the selected firm's On-Call responsibilities may include, but not be limited to, the services indicated in Section III.

The City intends to select up to 5 large and 5 small firms for each of the 9 Service Area Categories, who will execute a Master Service Agreement good for 5 years. Firms are to apply for each Category they wish to be selected for award.

All questions concerning this RFQ or the scope of work should be submitted in writing to Randy Comer at randyco@cityofws.org by the End of Question period of **5:00 pm, May 14, 2026**.

This RFQ will in no manner be construed as a commitment on the part of the City to award a contract. The City reserves the right to reject any or all applications; to waive minor irregularities in the RFQ process or in the applications; to re-advertise this RFQ; to postpone or cancel this process; select and procure parts of services; and/or to change or modify the RFQ schedule at any time.

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To request the full document please email Darren Redfield at darrenmr@cityofws.org.