

# REQUEST FOR PROPOSALS

## **ON-CALL FENCE REPAIR** WS RECREATION & PARKS

Proposals will be received until  
**12:00 PM, November 15, 2024**

**Submit proposals electronically only by**  
attaching a single file of the required forms to an email entitled,  
“**BID for On-Call Fence Repair**” and send to [bids@cityofws.org](mailto:bids@cityofws.org).

Sealed proposals endorsed “**On-Call Fence Repair, RFP25137**” will be received by City/County Purchasing at the location and until the time and date noted above. The City reserves the right to reject any or all proposals. Late proposals will not be considered.

For instructions on submitting proposals, contact Catherine Knisley at [catherinek@cityofws.org](mailto:catherinek@cityofws.org) or (336)747-6939 during normal business hours.

**This is not the complete bid document.**

**Please email Catherine Knisley for the complete bid document.**

There is a 10% M/WBE requirement for this service contract; however, a company may attest they will self-perform the entire contract. If your company will perform all work under this contract *without* the use of subcontractors or subconsultants, then submit Affidavit ‘B’ **only** from the M/WBE section of this package.

No pre-bid is being held. Technical questions must be submitted **in writing** by the End of Question Period of 12:00 PM, November 7, 2024 to Catherine Knisley at [catherinek@cityofws.org](mailto:catherinek@cityofws.org) to be answered by written addenda.

Use the checklist on Page 15 of the bid document when compiling your proposal. The contract award - if awarded - will not be based on lowest price, but on evaluation of the best proposal using the criteria herein noted. A weighted scoring criteria will be used to determine scores and details are included in this document.

Catherine Knisley  
Purchasing  
336-747-6939