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ADDENDUM 1

1.1 PROJECT INFORMATION

- A. Project: DHHS WorkSource East Security Fencing
- B. Owner: State of North Carolina – Department of Health and Human Services
- C. Owner Project Number:
 - 1. SCO ID #: 24-27856-A01
- D. Architect: Studio Archibene, PLLC
 - 1. Architect Project No.: S/A Project Number 2407.00
- E. Date of Addendum: October 7, 2025

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is **changed by this Addendum**, at same time and location.
 - 1. Bid Date: November 13, 2025, 1:00pm
 - 2. Bid Location: DHHS WorkSource East, 902 Corporate Drive, Goldsboro, NC 27534
 - 3. Last day to submit questions/RFI's: Monday, November 3, 2025 at 5:00pm
 - 4. Last day for issue of addenda: Thursday, November 6, 2025.
- D. A Pre-Bid Conference was held at the project site at 2:00pm on September 19, 2025. Meeting minutes for that conference are incorporated herewith.

1.3 REVISIONS TO PREVIOUS ADDENDA (Not Used)

1.4 REVISIONS TO DIVISION 00 PROCUREMENT REQUIREMENTS AND CONTRACTING REQUIREMENTS (Not Used)

1.5 REVISIONS TO DIVISION 01 GENERAL REQUIREMENTS (Not Used)

1.6 REVISIONS TO DIVISIONS 02 - 49 SPECIFICATION SECTIONS

- A. **Section 01-00-00, Part 1.4 Alternates, B. Schedule of Alternates** (not reissued).
 - 1. Alternate No. 04: CHANGE "Base Bid: Existing chain-link fencing to remain in place" to "Base Bid: Furnish and install 8ft chain link fencing as indicated in drawings (C200)."

1.7 REVISIONS TO DRAWING SHEETS

- A. Clarification to **Sheet C200A** (not reissued).

1. Alternate No. 1 – VSG-2 as New Gate: VSG-2 is an existing gate. Base Bid is to relocate VSG-2 from its existing location to the VSG-1 location as shown on drawings. Alternate No. 1 is to make VSG-1 a completely new gate instead of reusing the existing, VSG-2 gate.

END OF DOCUMENT



MEETING MINUTES: Pre-Bid Meeting

Project 2407.00 - DHHS WorkSource East Security Fencing

Date of Meeting: 19 September 2025

Location: DHHS WorkSource East, Goldsboro, NC

Attending:

Jackie Tetterton	DHHS WorkSource East
Michael Hughes	DHHS WorkSource East
Medhat Metry	DHHS Division of Property and Construction
Kenneth Luker	Studio Archibene

<< See Attached Sign-In Sheet >>

Meeting Record:

1. The purpose of this meeting was to provide Pre-Bid discussion of the project, including questions answered and walk-through of the project site.
2. Bidders were reminded of bid requirements outlined in the Project Manual and also including:
 - a. Bid Opening on Tuesday, Oct 14, 2025 at 2:00pm at DHHS WorkSource East, main building conference room
 - b. Last day for RFC/RFI during bidding: Friday, Oct 3, 2025
 - c. Issue date for last addendum: Tuesday, Oct 7, 2025
 - d. Anticipated Start Date: November 17, 2025 (TBD by contract negotiations and bidding period)
 - e. Anticipated End Date: 180 consecutive calendar days
 - f. Constraints on Project Schedule
 - i. Campus hours are 7:30-4:30 but Contractor is permitted to begin work as early as 7:00am and continue to as late as 5:30pm
 - g. In-Person bid submissions are strongly encouraged. Mailed in bids must arrive before this closing of bidding and must be clearly noted on exterior of envelope. Mail to address on Notice to Bidders.
 - h. Project Manual includes required Forms for bidding that include:
 - i. Identification of HUB/MBE Participation, Affidavit A, Affidavit B
 - ii. Form of Bid Bond (This SCO format is required. Do not use any other format)
 - i. All persons signing Bid Forms must be representative officers of their respective company and registered with the State.
 - j. Per SCO requirements, three qualified bidders are required to open bids. If three qualified bids are not received, the bids will not be opened, and the project will be readvertised for bids.

3. Bidders were reminded of the Certificate of Insurance edits required of the Successful Bidder in the Project Manual and that an Insurance Endorsement Page is required with each COI.
4. If Bidders wish to visit the project site during bidding, contact Michael Hughes: 919-922-5020 / michael.hughes@dhhs.nc.gov
5. General Points of Discussion:
 - a. Parking - On-site parking is available at the rear parking lot. Exact location of parking will be coordinated with successful bidder at the Pre-Construction Conference.
 - b. Construction staging can take place on-site in the open area of lawn at the rear of the property (west side) as noted in the site walk-through.
 - c. Any damaged landscaping shall be restored to the quality and extent of pre-construction conditions.
 - d. The Owner will not be responsible for materials or equipment stored on site.
 - e. Contractor must be on site to receive all material deliveries. The Owner will not be responsible for receiving, signing for, or coordinating any construction deliveries.
 - f. DHHS is the Authority having Jurisdiction. Therefore, no local permits are required for construction.
 - g. Contractor is to provide their own toilets.
 - h. Owner will provide power and water sources for Contractor use.
 - i. For campus security purposes, all workers are to wear shirt or safety vest with their company logo clearly displayed.
6. Clarifications:
 - a. This project is unusual in the number of Add Alternates relative to the Base Bid scope of work. This is solely due only to a funding source coordination and NOT for 'bid shopping.'
 - b. A Pre-Bid Meeting Handout was distributed to all present. It included the Agenda and four items of Clarification. See attached.

End of Meeting

- Attachments:**
1. Sign In Sheet
 2. Pre-Bid Meeting Handout

PRE-BID MEETING HANDOUT

19 September 2025

AGENDA

1. Contractor Sign-In
2. Owner and Design Team Introductions
3. Overall Project Scope of Work
4. General Instructions and Reminders
5. RFI's, Clarifications, and Addenda
6. Project Walk-Through
7. Contractor Questions
8. Closing

CLARIFICATIONS

ITEM 1: Supplementary General Conditions, Article 23 - Time of Completion

Construction Start Date: Upon Notice to Proceed

Construction End Date: 180 calendar days after Notice to Proceed

ITEM 2: Alternate No. 1 - VSG-2 as New Gate

Sheet C200A: VSG-2 is an existing gate. Base Bid is to relocate VSG-2. This Alternate is to make VSG-1 a new gate instead of relocating VSG-2.

ITEM 3: Alternate No. 4 - 8-Foot Tall Decorative Fencing

Project Manual, Section 01-00-00, Schedule of Alternates: Change Base Bid to, "Furnish and install 8ft chain link fencing as indicated in drawings" (C200).

ITEM 4: Requests for Information / Clarification during Bidding

Last day to submit questions: Friday, October 3, 2025 at 5:00pm

Last day for issue of addenda: Tuesday, October 7, 2025