

## **00 10 00 – INVITATION TO BID**

The City of Charlotte (hereinafter the “City”) will receive sealed bids for the following Project:

**PROJECT NAME:** Specialized Roadway Construction Services FY25C  
**PROJECT NUMBER:** 269-2025-055

**PRE-BID DATE:** NOVEMBER 20, 2024  
**PRE-BID TIME:** 10:00 AM

**PRE-BID LOCATION:** Charlotte Mecklenburg Government Center  
Conference Room 270/271  
(This is an in-person only meeting.)  
600 East Fourth Street  
Charlotte, NC 28202

*The Pre-Bid meeting is not mandatory, but attendance is strongly encouraged.*

**BID DUE DATE:** DECEMBER 17, 2024  
**BID DUE TIME:** Before 1:00 PM

**BID SUBMISSION LOCATION:** Bids must be submitted electronically through the Procurement Portal (<https://charlottenc.bonfirehub.com>)

**BID OPENING DATE:** DECEMBER 17, 2024  
**BID OPENING TIME:** 1:00 PM

**BID OPENING LOCATION:** Microsoft Team Meeting Only

**Meeting Link:** [Join the meeting now](#)  
**Meeting Number (access code):** 255 541 457 796  
**Meeting Password:** G4PPfZ

**Call in (audio only):**  
[+1 872-256-4172,,73422196#](#) United States, Chicago  
[Find a local number](#)  
**Phone conference ID:** 734 221 96#

### **NOTICE TO BIDDERS**

(As a precautionary measure due to COVID-19), the City will hold all Bid Opening Meetings **via conference call or video conference only** until further notice.

### **DESCRIPTION OF WORK:**

This unspecified contract will provide horizontal construction services on an as-needed basis to the General Services Department. The work includes: traffic control; erosion control; clearing and grading; drainage; milling; asphalt paving; pavement markings; retaining wall; concrete curb, sidewalk, and driveways; pedestrian refuge island, and wheelchair ramps; utility relocation and installations; and related activities.

Bidding document, which includes a downloadable copy of one (1) Project Manual, is available for free from the Procurement Portal.

Bidders must be properly licensed under North Carolina state law to perform the work.

A **5%** bid security is required with each bid that equals or exceeds **\$300,000**.

The estimated cost of this Project is between **\$1,000,000 - \$4,999,999**.

For information regarding this Invitation to Bid, contact as follow:

**Jordan Politowicz**, Contracts Administrator  
600 East Fourth Street, Charlotte, NC 28202  
Direct Phone: (980) 420-4986  
Email: [Jordan.politowicz@charlottenc.gov](mailto:Jordan.politowicz@charlottenc.gov)

Please submit questions or inquiries at least seven (7) calendar days before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date. Questions or inquiries should be submitted in writing through the **Vendor Discussions** section of the Procurement Portal (<https://charlottenc.bonfirehub.com>).

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

This project is subject to the requirements of the City's Charlotte Business INclusion Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

Following Charlotte Business INclusion goals have been established for this project:

**MBE = 7%**

**WBE = 4%**

Questions relating to the CBI Program should be addressed *in writing* to:

**Joshua Burrus**, Business Inclusion Specialist Lead  
Email: [Joshua.Burrus@charlottenc.gov](mailto:Joshua.Burrus@charlottenc.gov)

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