

Solicitation Addendum

Solicitation Number: RFI#13-DOA 1653549996

Solicitation Description: State Surplus Property Management Solution

Solicitation Opening Date and Time: October 2, 2025 @ 2:00PM

Addendum Number: 1

Addendum Date: 9/17/2025

Purchasing Agent: Meredith Swartz
Meredith.swartz@doa.nc.gov 984-236-0083

1. This addendum does not need to be returned.
2. The following are questions received about the Solicitation and the State's response to those questions:

Question #	Document Section	Vendor Question	State's Response
1	General	Does DSP require a single application for state and federal surplus, or will two distinct, integrated applications as described above be acceptable?	Preference is for one single application, but two distinct applications would be acceptable.
2	General	Apart from North Carolina Universities, is all state agency and other owning entity's property physically transferred to the surplus property warehouse, or does property for disposal remain in place to be received "virtually" into inventory for subsequent sale by the DSP?	Property can be physically delivered to the surplus property warehouse or sold on site at the owning entity's location. Property sold on site at the owning entity's location is virtually received into inventory.

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3	General	Do state agencies and other owning entities create their own auction lots for approval by the surplus property department or are auction lots created exclusively by the surplus property department once property has been received either virtually or physically into inventory?	Owning entities create the entry into the software to be reviewed by Division of Surplus staff. The entries are either received (approved) or rejected. All auctions are created by Division of Surplus staff.
4	General	If owning entities create their own online auction lots, is there a process for the DSP to accept or reject those lot records prior to posting them for auction?	Owning entities create the entry into the software to be reviewed by Division of Surplus staff. The entries are either received (approved) or rejected. All auctions are created by Division of Surplus staff.
5	General	Vendor provides its surplus property management system to 3 North Carolina Universities. Would an integration between those systems and the state surplus system, where the universities could upload a batch of items for auction and receive a batch of post-auction sales data to update their systems, be of interest to the DSP?	No. The goal is to replace the current inventory and auction management system to support property disposals for all state and partner agencies.
6	General	Does DSP post auction items exclusively to its own local auction site, or are auction lots selectively posted to popular surplus property auction sites such as GovDeals.com and PublicSurplus.com?	The Division of Surplus posts auction items exclusively to our auction site.

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7	General	Over the next few years, crypto currencies, especially selected stablecoins, will become a common method of online payment. Is the DSP bound exclusively to SnapPay for credit card transactions and is the current SnapPay version ETHGlobal which can accept stablecoin crypto currencies; or can other credit card processors such as Stripe, which also accommodates stablecoin crypto currencies, be deployed as an alternative?	State is bound to comply with OSC Policy https://www.ncosc.gov/state-agency-resources/statewide-policy-directory/50012-statewide-accounting-policy-commercial-card-transactions-procurement-cards-and-payment-cards
8	8: 3.1 State Surplus Property:	For what length of time are state agencies, municipalities and approved nonprofits able to purchase property before it is offered for public sale, and what criteria qualify an organization for this privilege?	State agencies have 4 days and municipalities and approved nonprofits have 2 days. NC General Statute 143-64.02(2) Nonprofit tax exempt organization: The following entities certified by the Internal Revenue Service as tax-exempt nonprofit organizations under Section 501(c)(3) of the United States Internal Revenue Code of 1954: medical institutions, hospitals, clinics, health centers, school systems, schools, colleges, universities, schools for individuals with intellectual or other developmental disabilities, schools for individuals with physical disabilities, radio and television stations licensed by the Federal Communications Commission as educational radio or educational television stations, public libraries, civil defense organizations, and nonprofit entities that are qualified under rules adopted by the State Surplus Property Agency of the Department of Administration to refurbish computers and donate them to low-income students or households throughout the State.

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9	3.2 Scope of System: Receive Inventory.	In 3.2 <i>Scope of System: Receive Inventory</i> . It mentions "items recycled for funds". Does this mean that the owning entities receive a commission on recycle sales, or do they receive the full amount? If they receive a commission, is it a fixed percentage for all entities or is the commission amount or percentage varied for any reason?	The DSP retains the 10% administrative fee. The remaining 90% is returned to the owning agency.
10	3.2 Scope of System: Accounts Payable.	Does this refer to tracking payments of commissions due to owning entities, and will this action of making payments be included in the state surplus system, or will there be an integration with the states Accounts Payable system?	No current direct integration in current system, however potential for a future integration.
11	4.2: 7. Financial	Please list the owning entity's commission schedule for their state surplus sales.	In the month following the sale, DSP retains the 10% administrative fee for all items sold. The remaining 90% is returned to the owning agency.
12	4.2: 9. Reporting and Data Analytics. 9. b, 9.c, and 9.d	Please describe the scope and detail of the requested data analytics.	Based on the functionality of your proposed solution, please describe the data analytics capabilities available. Responses should address the solution's ability to support data analytics across all phases of inventory management, user accounts and profiles, accounts payable, accounts receivable, point of sale, invoicing, and the complete auction process for both State and Federal Surplus.
13	4.3.6 System Integration: a, b	Will the necessary APIs or SDKs be available to facilitate these integrations?	APIs are available

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14	4.3.6 System Integration: d	The vendor federal and state surplus systems both have their own built-in Point of Sale capabilities with invoice printing and emailing as well as payment processing. Integration with a cash-drawer is available. Will this suffice?	The system will need to integrate with a payment card terminal also. An explanation of point-of-sale features will need to be included.
15	Pricing	Can you provide details on your pricing structure, including any required pricing models or restrictions?	No particular pricing structure is used. As such, proposals should provide detailed estimates covering implementation, annual operations and maintenance, required hardware, third-party licensing fees, hosting fees, and any other applicable expenses. If your solution involves specific pricing models or restrictions (e.g., per-user, subscription-based, or tiered licensing), please outline them clearly in your proposal so we can fully evaluate total cost of ownership.
16	Pricing	Are there any limitations or prohibitions (statutory, regulatory, or contractual) that vendors should be aware of when establishing pricing, such as restrictions on buyer's premiums, administrative fees, or other cost-recovery methods?	Proposed pricing must be fully inclusive of all costs to the State. Vendors should not include buyer's premiums, administrative fees, or other additional cost-recovery methods outside of the stated pricing.
17	Section 4.2, #5. Letter m.	asks to describe the administrative functions for live auctions. Is State Surplus planning to run live auctions with an auctioneer in addition to online auctions or as a live, online auction? Please describe the live auction methodology that is being requested.	In this context, the term 'live auctions' refers to a standard online auction format without the use of live auctioneers.

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18	Section 4.3, #6, Letter e.	asks to describe how the system will integrate with third party GIS systems. Can you please describe the need and use of integrating with third party GIS systems? Is there a GIS system in use currently, and if so, what is that system?	A GIS is not currently in use. There is not currently integration today but potential for future integration. Implementing GIS technology could enable the mapping of items for sale based on their address, providing greater visibility of their location. Additionally, GIS integration could support considerations related to shipping and logistics.
19		Could you please provide the current contract documents/information?	Vendor should submit a public records request to see current contract. Public Records Request (office.com)
20		If this RFI greenlights a solicitation, what is the estimated timeframe for procurement?	The time frame for any future procurement would depend on funding, project management schedules, and results of this RFI.
21		Does the department have an estimated contract value for this service?	No budget has been set for this project at this stage. Responses to this RFI will help the Department estimate funding needed.