

NOTICE TO BIDDERS

Sealed proposals will be received by **Lenoir Community College in Kinston, NC**, attention **Deborah Sutton, Senior Vice President of Administrative Services\COO\CFO** at **231 NC-58, KINSTON, NC 28504** in the **Waller Building (Bldg. 24) William I Herring Sr. Culinary Arts Dining Room 300** up to **3:00 pm April 27, 2026** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

LENOIR COMMUNITY COLLEGE BUILDING 3 AND BUILDING 13 RENOVATIONS – BUILDING 3 SCO ID No. 22-25464-02A

Interior renovation of Administration Building 3 only excluding the Auditorium and Second Floor Classroom wing. Approximate building area is 49,610 SF to receive newly configured office spaces, brand new lighting and electrical and HVAC systems (some equipment to remain), and new plumbing fixtures in toilet rooms and new break rooms.

Bids will be received for a **Single Prime Construction Contract**. All proposals shall be lump sum.

Pre-Bid Meeting

An open non-mandatory pre-bid meeting will be held for all interested bidders on **April 13, 2026, at 2:00pm** in **Waller Building (Bldg. 24) William I Herring Sr. Culinary Arts Dining Room 300** located at **231 NC-58, KINSTON, NC 28504**. A tour of Bldg. 3 will commence at 3:00pm.

The meeting will address project specific questions, issues, bidding procedures and bid forms. A campus map is available at this website: <https://www.lenoircc.edu/>

Complete plans, specifications and contract documents will be open for inspection in the offices of Moseley Architects and in the plan rooms of the ConstructConnect and Dodge Data & Analytics and in Minority Plan Rooms:

United Minority Contractors of North Carolina; (919) 956-8889 option #0

Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas; (980) 349-0032

Bidders may also obtain, and/or examine electronic Bidding Documents by visiting <https://www.moseleydesigns.com/bidding/>. Any printing of the drawings needed by the contractor will be at Contractor expense.

In order for Moseley Architects to maintain an accurate list of plan holders (General Contractors only), each GC shall forward and complete the following required steps:

1. Submit the following information to Moseley Architects:

ATTN: Betty Godwin bgodwin@moseleydesigns.com

Company Name:

Address:

Phone/Fax Number:

E-mail Address:

Contact Person:

2. Visit moseleydesigns.com, select "Bidding" (**LCC Building 3 Renovations Project**), click on "Bid Documents", and follow the instructions located at the top of the page to "Request a key". Once complete, access to the electronic Bidding Document files can be obtained, saved, and or examined as needed.

If a contractor is bidding under the dual system both as a single prime contractor and as a separate prime contractor, he must submit the bids on separate forms and in separate envelopes. Bidders should clearly indicate on the outside of the bid envelope which contract(s) they are bidding.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Unlimited Construction (*License classification required by the NC General Contractors Licensing Board under G.S. 87-1*)

NOTE-SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore, a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1- Rules .0210](#)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:

Moseley
6210 Ardrey Kell Road
The Hub at Waverly, Suite 425
Charlotte, NC 28277
T: 704-540-3755

Owner:

Lenoir Community College
231 NC-58
KINSTON, NC 28504