

STATE OF NORTH CAROLINA STANDARD FORM OF INFORMAL CONTRACT AND GENERAL CONDITIONS

FOR

NC DIT
Addition of Standby Generator and UPS Systems
NC911 Board at 3900 Building
SCO ID# 24-27700-01A

SCOPE OF WORK

Project includes new generator, UPS and re-working of existing electrical infrastructure at 3900 Wake Forest Road.

NOTICE TO BIDDERS

Electronic or Sealed bid for this work will be received by:

Tony Brackett
Department of Information Technology
3700 Wake Forest Road
Raleigh NC 27609

up to **2:00 PM**, on **November 4, 2024**. Bids will be publicly read but bid results will be made known to all bidders. Complete plans and specification and contract documents can be obtained from

Sigma Engineered Solutions PC
5909 Falls of Neuse Road, Suite 101
Raleigh, NC
919-840-9300
Email: bitding@sigmaes.com

Plans will be available after **October 4, 2024**.

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts. General Contractors must have general license classification for Unlimited Construction.

No bid may be withdrawn after the opening of bids for a period of 30 days. The Owner reserves the right to reject any or all bids and waive informalities. Bids shall be made only on the BID/ACCEPTANCE form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

Please note on the envelope – **Bid : Attn:** Mr. Tony Brackett

(Project Name)
(Institution Name)
(Bid Date)
(Contractor)
(License Number)

BID EVALUATION

The award of the contract will be made to the lowest responsible bidder as soon as practical.

Before awarding a contract, the owner may require the apparent low bidder to qualify himself to be a responsible bidder by furnishing any or all of the following data:

1. A listing of completed projects of similar size.
2. Permanent name and address of place of business.
3. The number of regular employees of the organization and length of time the organization has been in business under present name.
4. The names of members of the firms who hold appropriate trade licenses, together with license numbers.

Failure or refusal to furnish any of the above information, if requested, shall constitute a basis for disqualification of any bidder.

In determining the lowest responsible, responsive bidder, the owner shall take into consideration the bidder's compliance with the requirements of G.S. 143-128.2(c), the past performance of the bidder on construction contracts for the State with particular concern given to completion times, quality of work, cooperation with other contractors, and cooperation with the designer and owner. Failure of the low bidder to furnish affidavit and/or documentation as required by G.S. 143-128.2(c) shall constitute a basis for disqualification of the bid.

Should the owner adjudge that the apparent low bidder is not the lowest responsible, responsive bidder by virtue of the above information, said apparent low bidder will be so notified and his bid security shall be returned to him (if applicable).

PREBID CONFERENCE

Prebid conference for this project will be on **October 23, 2024 at 2 pm**. Conference will take place at the project site.

Any questions arising from any contractor led walk-thrus or pre-bid conference should be directed in writing via email to Reggie Adams at Sigma Engineered Solutions PC (radams@sigmaes.com). Questions must be received by noon on **October 28, 2024**., in order to be addressed in addendum format.