



**City of Raleigh**

**Request for Proposals #: 274-2024RCPAC-11R**

**Title: Access Control System Upgrades**

**Proposal Due Date and Time: August 28, 2024 not later than 4:00 PM ET**

**\*LATE PROPOSALS WILL NOT BE ACCEPTED\***

**ADDENDUM NO. 1**

Issue Date: August 23, 2024

**Issuing Department: Raleigh Convention and Performing Arts Complex**

**Direct all inquiries concerning this RFP to:**

Byron Johnson II

Director of Public Safety and Security

Email: [Byronk.Johnson@raleighnc.gov](mailto:Byronk.Johnson@raleighnc.gov)

City of Raleigh  
Addendum 1 to RFP 274-2024-RCPAC-11R Access Control System Upgrades

**Issue Date: August 23, 2024**

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

The following is included within this addendum: 1) Written questions received per the 1.3 Request for Proposal (RFP) Timeline.

1. Written Questions received with Response provided:
  - Please see questions with respective responses, listed in red text, attached to this Addendum No. 1 outlined in Appendix I attached hereto.

**1.3 Request for Proposal (RFP) Timeline**

Provided below is a list of the anticipated schedule of events related to this solicitation. The City of Raleigh reserves the right to modify and/or adjust the following schedule to meet the needs of the service. All times shown are Eastern Time (ET):

RFP Process	Date	Time
RFP Advertisement Date	July 31, 2024	
Pre-Proposal Conference (required)	August 14, 2024, 9:00am, Raleigh Convention Center (In-Person)	
Deadline for <u>written</u> questions	August 16, <u>2024</u>	<b>3:00 P.M.</b>
City Response to questions (anticipated)	August 23, 2024	
<b>Proposal Due Date and Time</b>	<b>August 28, <u>2024</u></b>	<b>4:00 P.M.</b>
Evaluation Meeting (anticipated)	August 30, <u>2024</u>	
Selection Announced at Council Meeting (tentative)	September 17, 2024	

Byron Johnson II  
Director of Public Safety and Security

**Sign below and return this addendum with your proposal.**

---

**Proposer Name & Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

*(Remainder of Page Intentionally Left Blank)*

## APPENDIX I

### Questions for RFP #274-2024RCPAC-11R (Access Control System Upgrades) Written Questions Received with Responses Provided

1. Due to the significant amount of general construction work required in this scope, please confirm what type of license will be required to do this project (i.e. General Contractor- Unlimited, Electrical-Unlimited)  
**This project will require licenses per (NCAC Title 21 Chapter 12A .0202) and (GS 87-10 Section a1 – Limitation Definitions), (NCAC Title 21 Chapter 12A .0204 – New License Applications). 2024-Contractors-Laws-And-Regs.pdf (nclbgc.org)**
2. Will the prime bidding contractor be required to have their NC Alarm Board license?  
**This project will require licenses per (NCGS 74D) Chapter 74D – Alarm Systems.**
3. Are any of the buildings registered as historic which may require approval from the state’s historical preservation society before construction begins?  
**No**
4. We anticipate 2-3 potential subcontractors may be required, and each will want to do a site visit before pricing. Will you be able schedule another contractor walk-through?  
**No**
5. If no additional walk-through is to be scheduled, may we do an independent site visit to walk around and visit accessible device locations?  
**An independent exterior site visit may be conducted on your behalf. The interior of The Complex will not be available for any site visits or walkthroughs due to our scheduled events.**
6. Proposals are due only three business days after the City Response to questions is anticipated to be released. Can you give us an extension of the bid deadline?  
**There will no change in the RFP timeline deadlines. This ensures proper approval and meets the availability of the selection committee.**
7. 1.5 Scope of Work / Section A.2 / Item b / Can you provide the current proximity card format and bit length? Does the City of Raleigh have a long-term access control smart card technology identified such as Mifare DESfire EV2/EV3 ?  
**The current card technology is HID Proximity. The format and bit length will be shared with the awarded contractor.  
This project does not include upgrading or changing card technologies.**
8. Part 2 / Section 2.3 / Approved Manufacturers / Do you intend this list to be a comprehensive and exclusive list of approved manufacturers? Would you consider an alternate gate manufacturer such as Assa Abloy Ameristar or an alternate access control vendor?
  - i. **This list is not intended to be comprehensive or exclusive; it is a list of what is preapproved for use by the City of Raleigh.**
  - ii. **Alternative manufacturers may be submitted.**
  - iii. **There is not a listed preferred access control manufacturer. Whichever system is chosen must integrate with Milestone Video. A bi-directional system would be preferred.**

9. Part 2 / Section 2.5 / Card Access Systems / The description references “the access control client and server software”. Would you consider an alternate access control solution that would be cloud-managed with on-premises intelligent “field hardware”. Specifically, would the City of Raleigh consider a Brivo-based solution?  
**See 1.5.A.2.c. No.**
10. 1.5 Scope of Work / Section A / Item 2 / Milestone Video Archiver. What are the recorded video retention requirements to size the Milestone Archiver? For example, 30 Days, 60 Days?  
**Currently we have the storage servers set to delete after 45 days.**
11. Are the doors being replaced so they can accommodate panic hardware?  
**If doors must be replaced it is the responsibility of the integrator to submit an RFI if a door is physically not capable of supporting proposed door hardware.**
12. Do any of these doors currently have access control on them?  
**Yes, RCC and Red Hat only.**
13. Who will be responsible for landscaping and grounds repairs as a result of fencing and gate installations?  
**The bidder/contractor will be responsible for returning areas of repair to its original condition after completion.**
14. Is painted conduit acceptable in areas such as the Marietta front atrium area where pathways are not accessible?  
**Painted conduit may be acceptable with approval by the owner.**
15. Is it acceptable to install access hatches where necessary to device locations?  
**Use existing access hatches where possible, but where conditions make it impossible, additional access hatches may be approved by the owner.**
16. Please provide the current Milestone version. Expert/Pro/Corporate  
**Milestone Professional+ 2020 R3 Version 20.3a (build 93)**
17. Please provide the Milestone software ID.  
**This will be provided to the winning bidder.**
18. Please provide the current number of Milestone video channels.  
**75 video channels and we are using 71 of them.**
19. Is the integrator responsible for the software integration of all current video channels into the Access Control system?  
**Yes**
20. What is the video retention requirement?  
**45 days**
21. What is the total number of alarm monitoring and badging workstation licenses required?  
**Minimum of Ten (10) Alarm Monitoring licenses  
Minimum of Two (2) Badging Station licenses**
22. What is the total number of video monitoring workstation licenses required?  
**Minimum of Ten (10) Video Monitoring Workstation licenses**

23. Are there any required third-party integrations required, ie. Active Directory, HR systems, Intercom systems, etc?  
Yes, the intercom/emergency communications system that is part of this project.
24. Please provide a breakdown of Card Reader Ports / Inputs / Outputs by IDF at Raleigh Convention Center (RCC) for the existing Vykon Enterprise Security system.  
A downloadable file link will be shared with the attendees of the Pre-Proposal Conference by the end of business day August 23, 2024.
25. Is it a hard requirement to remove the existing Vykon system at RCC? Can we provide alternate pricing to leave the system in place and perform an expansion? Please clarify.
- a. See Access Control 1.2.A
  - b. Yes, an alternate Vykon solution price would be acceptable.